

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT

January 27, 2025

COMMITTEE ON HEALTH AND SANITATION

PRESENT:

| | |
|--|----------------------------|
| HON. IMOGEN CLAIRE M. CALLANGAN | - Chairman (via zoom) |
| HON. KARINA S. GAUANI-VIERNES | - Vice Chairman (via zoom) |
| HON. TIRSO V. MANGADA | - Member (via zoom) |

GUEST:

| | |
|--------------------------------------|-----------------------------|
| HON. MARIA ROSARIO B. SORIANO | - City Councilor (via zoom) |
| HON. RESTITUTO C. RAMIREZ | - Ex-Officio (via zoom) |

RESOURCE PERSONS:

| | |
|-------------------------------------|-----------------------------------|
| DR. ROBIN ZINGAPAN | - CHO Head (via zoom) |
| SANDRA GAY T. PAGULAYAN, RMT | - CHO Chief Medtech (via zoom) |

FOR THE PRESIDING OFFICER:

The committee met and deliberated on the referral:

COMMITTEE REPORT NO. 30-2025

SUBJECT:

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement and Dr. Sarajane U. Balisi relative to her deployment of as Pathologist at the Tuguegarao City Urban Health Center and Birthing Home Laboratory for information and appropriate action.

FINDINGS:

1. Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council the draft Memorandum of Agreement and Dr. Sarajane U. Balisi relative to her deployment of as Pathologist at the Tuguegarao City Urban Health Center and Birthing Home Laboratory
2. The Tuguegarao City Urban Health Center and Birthing Home Laboratory is a locally maintained institution under the City Health Office of Tuguegarao City, providing limited clinical laboratory services.
3. One of the requirements for obtaining a license to operate is the need of a Board-Certified Clinical Pathologist who shall supervise the Clinical Laboratory and Drug Testing Unit to help attain and achieve its mandate.

4. Sarahjane U. Balisi, MD, FPSP serves as a pathologist at Cagayan United Doctors Medical Center of Tuguegarao City, Inc., Cagayan Valley Medical Center, and ACE Medical Center Tuguegarao City.
5. Sarahjane U. Balisi, MD, FPSP performed the minimum service capabilities of primary category which include Clinical Microscopy, Hematology, Serology/Immunology, Microbiology, and Drug Testing in the Tuguegarao City Urban Health Center and Birthing Home Laboratory.

RECOMMENDATION:

Finding the terms and conditions of the Memorandum of Agreement (MOA) to be in order and beneficial to the constituents of Tuguegarao City, the committee recommends the approval of the draft Memorandum of Agreement between Tuguegarao City Government and Dr. Sarajane U. Balisi relative to her deployment of as Pathologist at the Tuguegarao City Urban Health Center and Birthing Home Laboratory subject to style and authorizing the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

Respectfully submitted:


HON. IMOGEN CLAIRE M. CALLANGAN
Chairman


HON. KARINA S. GAUANI-VIERNES
Vice Chairman


HON. TIRSO V. MANGADA
Member

A RESOLUTION APPROVING THE DRAFT MEMORANDUM OF AGREEMENT BETWEEN THE LOCAL GOVERNMENT UNIT OF TUGUEGARAO CITY AND DR. SARAJANE U. BALISI RELATIVE TO HER DEPLOYMENT AS PATHOLOGIST AT THE TUGUEGARAO CITY URBAN HEALTH CENTER AND BIRTHING HOME LABORATORY

WHEREAS, section 22 (c) of Republic Act No. 7160, otherwise known as the Local Government Code, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the Sanggunian concerned;

WHEREAS, the City Mayor, Hon. Maila Rosario S. Ting-Que, indorsed to the ninth city council the draft Memorandum of Agreement and Dr. Sarajane U. Balisi relative to her deployment of as Pathologist at the Tuguegarao City Urban Health Center and Birthing Home Laboratory;

WHEREAS, the Tuguegarao City Urban Health Center and Birthing Home Laboratory is a locally maintained institution under the City Health Office of Tuguegarao City, providing limited clinical laboratory services;

WHEREAS, one of the requirements for obtaining a license to operate is the need of a Board-Certified Clinical Pathologist who shall supervise the Clinical Laboratory and Drug Testing Unit to help attain and achieve its mandate;

WHEREAS, Sarahjane U. Balisi, MD, FPSP serves as a pathologist at Cagayan United Doctors Medical Center of Tuguegarao City, Inc., Cagayan Valley Medical Center, and ACE Medical Center Tuguegarao City;

WHEREAS, Sarahjane U. Balisi, MD, FPSP performed the minimum service capabilities of primary category which include Clinical Microscopy, Hematology, Serology/Immunology, Microbiology, and Drug Testing in the Tuguegarao City Urban Health Center and Birthing Home Laboratory;

WHEREAS, the draft Memorandum of Agreement outlining the terms and conditions of Dr. Sarajane U. Balisi's deployment has been reviewed and found to be in order;

NOW, THEREFORE, RESOLVE, as it is hereby RESOLVED, to approve of the Memorandum of Agreement between the Local Government Unit of Tuguegarao City and Dr. Sarajane U. Balisi relative to her deployment as Pathologist at the Tuguegarao City Urban Health Center and Birthing Home Laboratory.

RESOLVED FURTHER, that the City Mayor, or his duly authorized representative, is hereby authorized to sign the approved Memorandum of Agreement on behalf of the Local Government Unit of Tuguegarao City.

RESOLVED FINALLY, that a copy of this resolution be furnished to Dr. Sarajane U. Balisi, the City Health Office, and other concerned offices for their appropriate action.

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS: This MEMORANDUM OF AGREEMENT is made and entered into this ____th day of January 2025, in Tuguegarao City, Cagayan by and between:

The TUGUEGARAO CITY URBAN HEALTH CENTER AND BIRTHING HOME LABORATORY, a Local Government Unit of Tuguegarao City maintained Institution, Limited Services Clinical Laboratory duly organized and existing under the laws of the Republic of the Philippines, with an office address at San Gabriel, Tuguegarao City, Cagayan, duly represented by HON. MAILA ROSARIO S. TING QUE, hereinafter referred to as the "FIRST PARTY";

-and-

SARAJANE U. BALISI, MD, FPSP of legal age, Filipino and resident of Zone 7, Carig Sur, Tuguegarao City, hereinafter referred to as "SECOND PARTY".

WITNESSETH

WHEREAS, The Tuguegarao City Urban Health Center and Birthing Home is a Government Institution-based Primary Clinical Laboratory;

WHEREAS, pursuant thereto, the FIRST PARTY shall perform minimum service capabilities of a primary category which include Clinical Microscopy, Hematology, Serology/Immunology, Microbiology, and Drug Testing;

WHEREAS, the FIRST PARTY is in need of a Board-Certified Clinical Pathologist who shall supervise the Clinical Laboratory and Drug Testing Unit to help attain and achieve its mandate;

WHEREAS, the SECOND PARTY is willing and ready to accept and take the position immediately upon signing of this agreement;

NOW, THEREFORE, for and in consideration of the foregoing premises, the Parties hereby agree and bind themselves to the following:

I. GENERAL PROVISIONS

1. This agreement shall be valid for a period of one (1) year commencing from January 2025 to December 2025, unless either Party gives written notice of its intention not to renew this Agreement at least sixty (60) days before the intended effectivity of the termination.
2. The SECOND PARTY shall be the official Pathologist of the Laboratory and shall be responsible for supervising the laboratory operations of the FIRST PARTY, including the Drug Testing Unit, and shall ensure proper laboratory testing, collection, handling, processing of samples, and packaging of laboratory specimens, which shall strictly adhere to the standard operating procedures.
3. The SECOND PARTY shall be required to conduct supervisory visits to ensure quality assurance procedures in all laboratory results, including drug testing results, and ensure all results are accurate and released on time.
4. The SECOND PARTY shall be given a professional fee of Ten Thousand Pesos (Php 10,000.00) per month.

HON. MAILA ROSARIO S. TING-QUE
City Mayor

SARAJANE U. BALISI, MD, FPSP
Pathologist

II. ROLES AND RESPONSIBILITIES OF THE FIRST PARTY:

1. The FIRST PARTY shall provide operational instruments and equipment appropriate and consistent with the operation of the laboratory and the Drug Testing Unit for the use of the SECOND PARTY.
2. The FIRST PARTY shall procure the essential supplies and reagents needed for the processing of laboratory tests, including drug testing requirements.


III. ROLES AND RESPONSIBILITIES OF THE SECOND PARTY:

1. Overall supervision of technical procedures, including those in the Drug Testing Unit, as well as administrative laboratory management.
2. Formulate and implement standard operating procedures for the laboratory and the Drug Testing Unit.
3. Verify and sign out laboratory results, including drug test results, using a digital signature.
4. Overall supervision of the laboratory and drug testing staff.
5. Analyze data, reports, and specimens to identify diseases, abnormalities, or illicit substances.
6. Study and improve all technical procedures for all tests, including drug testing protocols.
7. Evaluate and recommend procurement of equipment and logistics for both the laboratory and the Drug Testing Unit.
8. Contribute and participate in laboratory quality assurance programs to ensure all results, including drug testing results, are accurate and released on time.
9. Maintain personal professional competency and participate in the continued professional development through self-study, attendance at scientific meetings, and training programs.

IV. AMENDMENT This Agreement may be modified or amended. Any amendment or modification must be in writing and signed by both Parties.

IN WITNESS WHEREOF, the Parties to this Agreement have hereto set their hands on this _____ day of January 2025 at Tuguegarao City, Cagayan.

HON. MAILA ROSARIO S. TING QUE
City Mayor
FIRST PARTY


SARAJANE U. BALISI, MD, FPSP
Pathologist
SECOND PARTY

SIGNED IN THE PRESENCE OF:

1. DR. ROBIN R. ZINGAPAN

2. SANDRA GAY T. PAGULAYAN, RMT