

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT NO. 52 -2025

February 10, 2025

Submitted by: **COMMITTEE ON RULES, LAWS AND ETHICS**
COMMITTEE ON APPROPRIATIONS AND WAYS AND MEANS

PRESENT:

HON. MARC ALDOUS C. BACCAY	- Chairman, Rules / zoom
	- Member, Appropriations
HON. JUDE T. BAYONA	- Chairman, Appropriations/ zoom
	- Vice Chairman, Rules
HON. MARIA ROSARIO B. SORIANO	- Vice Chairman, Appropriations/ zoom
	- Member, Rules
HON. ARNEL T. ARUGAY	- Member,(Rules)(Appropriations)/zoom
HON. GRACE B. ARAGO	- Member, Rules/ zoom
HON. IMOGEN CLAIRE M. CALLANGAN	- Member, Appropriations/ zoom

RESOURCE PERSON:

Mr. Buenaventura F. Lagundi - City Treasurer

SUBJECT:

Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, requesting for a resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions.

FOR THE PRESIDING OFFICER:

The Members of the Joint Committees met and deliberated on the Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, requesting for a resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions. The Joint Committees respectfully submit the herein Committee Report and has the honor to report to this August body in session the following actions taken, its findings and recommendations.

ACTIONS TAKEN:

1. The joint committees conducted a thorough and wholistic evaluation on the Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, requesting for a resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions on February 10, 2025.

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2. The City Treasurer, Mr. Buenaventura F. Lagundi, was present to assist the joint committees in the committee deliberation.

FINDINGS:

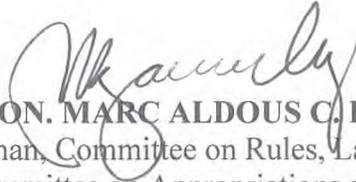
1. The referral pertaining to the “*Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, requesting for a resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions*” was endorsed to the Ninth City Council.
2. The Office of the City Treasurer, Mr. Buenaventura F. Lagundi, received from the Secretary of Finance, Department Personnel Order No. 043-2025 designating Ms. Evelyn L. Canapi, Local Treasury Operations Officer III, as the Acting Assistant City Treasurer of Tuguegarao City, Cagayan.
3. The City Treasurer, Mr. Buenaventura F. Lagundi, mentioned during the meeting that he made a letter to the City Mayor, Hon. Maila Rosario S. Ting-Que, requesting for the indorsement to the Sangguniang Panlungsod to secure a resolution authorizing the Acting Assistant Treasurer, Ms. Evelyn L. Canapi, to sign on his behalf in case of his absence pursuant to Section 344 and 345 of the Local Government Code of 1991 (R.A. 7160).
4. The City Treasurer, Mr. Buenaventura F. Lagundi, also mentioned during the committee meeting that the resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions is a requirement from the bank.
5. There is a need for the passage of a Resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions in line with the Local Treasury Operations Manual 2nd Edition and the Government Accounting and Auditing Manual pursuant to Department Personnel Order No. 043-2025 of the Department of Finance.

RECOMMENDATIONS:

After a judicious discussion on the subject matter and finding the same to be meritorious and beneficial to the Tuguegarao City Government, the joint committees favorably recommend for the passage of a resolution authorizing Ms. Evelyn L. Canapi as one of the alternate signatories in authorized depository bank transactions.

Attached herewith is the Draft Resolution.

Respectfully submitted:



HON. MARC ALDOUS C. BACCAY
Chairman, Committee on Rules, Laws and Ethics
Member, Committee on Appropriations and Ways and Means



HON. JUDE T. BAYONA
Chairman, Committee on Appropriations and Ways and Means
Vice Chairman, Committee on Rules, Laws and Ethics



HON. MARIA ROSARIO B. SORIANO
Vice Chairman, Committee on Appropriations and Ways and Means
Member, Committee on Rules, Laws and Ethics



HON. ARNEL T. ARUGAY
Member, Committee on Rules, Laws and Ethics
Member, Committee on Appropriations and Ways and Means



HON. GRACE B. ARAGO
Member, Committee on Rules, Laws and Ethics



HON. IMOGEN CLAIRE M. CALLANGAN
Member, Committee on Appropriations and Ways and Means



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Blvd. corner P. Ocampo St., 1004 Manila



DEPARTMENT PERSONNEL ORDER NO. 043.2025

**DESIGNATION OF ACTING ASSISTANT CITY TREASURER
OF TUGUEGARAO CITY, CAGAYAN**

In the exigencies of the service and in view of the representations made by Mayor Maila Rosario S. Ting-que of Tuguegarao City, Cagayan and the Bureau of Local Government Finance (BLGF), **Ms. EVELYN L. CANAPI**, Local Treasury Operations Officer III, City Treasurer's Office, Tuguegarao City, Cagayan, is hereby **designated as Acting Assistant City Treasurer, same city, effective upon approval hereof and actual assumption thereof up to but not beyond a period of one (1) year**, unless sooner revoked, which should be reported to the BLGF Regional Office No. II, pending the appointment of a regular Assistant City Treasurer thereof.

Ms. Canapi shall be guided by the provisions of the Local Treasury Operations Manual (LTOM) 2nd Edition, and all applicable laws, rules and regulations necessary in the performance of her official duties and functions, including the bonding requirements, relative to this Order. As may be applicable, the turnover of office, together with cash, properties and equipment, books of accounts, including cash books and accountable forms, among others, shall be effected in accordance with the LTOM 2nd Edition and the Government Accounting and Auditing Manual.

As the Acting Assistant City Treasurer of Tuguegarao City, Cagayan, Ms. Canapi shall receive the representation allowance and/or transportation allowance (RA/TA) authorized for the Assistant City Treasurer position, including per diems if on official travel outside her station, subject to the usual auditing and accounting rules and regulations. Accordingly, she shall continue to receive her salary and other benefits commensurate to her position as Local Treasury Operations Officer III.

All issuances inconsistent herewith are hereby revoked. The BLGF shall provide all concerned with a copy of this Order for their reference and guidance.


RALPH G. RECTO
Secretary of Finance

