

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT NO. 60-2025

February 20, 2025

Submitted by:

COMMITTEE ON EDUCATION

PRESENT:

HON. ARNEL T. ARUGAY	- Chairman
HON. IMOGEN CLAIRE M. CALLANGAN	- Member (via zoom)
HON. GRACE B. ARAGO	- Member (via zoom)
HON. CERENE PEARL T. QUILANG	- Member

RESOURCE PERSONS:

MR. DOMINIC BAGGAYAN	- LYDO Head
MR. BENEDICK ROSALES	- UCV Representative

GUEST:

HON. TIRSO V. MANGADA	- City Councilor
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FOR THE PRESIDING OFFICER:

The committee met and deliberated on the referral:

SUBJECT:

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement between the Tuguegarao City Government and the University of Cagayan Valley relative to the On-the-Job Training of its Bachelor of Science in Criminology

FINDINGS:

1. Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council the Memorandum of Agreement between the Tuguegarao City Government and the University of Cagayan Valley relative to the On-the-Job Training of its Bachelor of Science in Criminology.
2. The University of Cagayan Valley intends to affiliate with an institution where the student-trainees can learn and the exposed to the rudiments of On-The-Job Training (OJT) and have a concrete experience of the responsibilities of a Law Enforcement Officer in terms of preventing and responding to emergencies, maintaining public order and ensuring legal compliance.

3. There shall be One Hundred Four (104) students who shall undergo 540 hours On-the-Job Training and will be deployed at Public Safety and Security Office.
4. The On-the-Job Training of the said students will start right after the approval of the said Memorandum of Agreement (MOA) by the Ninth City Council.

RECOMMENDATION:

Finding the terms and conditions of the Memorandum of Agreement to be in order and beneficial to the constituents of Tuguegarao City particularly the students concerned, the committee recommends the approval of Memorandum of Agreement between the Tuguegarao City Government and the University of Cagayan Valley relative to the On-the Job Training of its Bachelor of Science in Criminology and authorize the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said Memorandum of Agreement.

Respectfully submitted:


HON. ARNEL T. ARUGAY
Chairman


HON. IMOGEN CLAIRE M. CALLANGAN
Member


HON. GRACE B. ARAGO
Member


HON. CERENE PEARL T. QUILANG
Member

DRAFT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE TUGUEGARAO CITY GOVERNMENT WITH THE UNIVERSITY OF CAGAYAN VALLEY FOR THE ON-THE-JOB TRAINING OF ITS BACHELOR OF SCIENCE IN CRIMINOLOGY (BSCRIM) STUDENTS AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN FOR AND ON BEHALF OF THE TUGUEGARAO CITY GOVERNMENT THE SAID MOA

WHEREAS, Section 22(c) of Republic Act No. 7160, otherwise known as the Local Government Code, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the sangguniang panlungsod;

WHEREAS, in support to the endeavors of students studying in any school or university in Tuguegarao City, the Tuguegarao City Government allows students to undergo actual office experience in its different offices, thereby helping them put to practice their learnings in school;

WHEREAS, the University of Cagayan Valley has requested the Tuguegarao City Government for the On-the-Job Training of its students as part of their curriculum;

WHEREAS, it is necessary for University of Cagayan Valley to enter into a Memorandum of Agreement (MOA) with the Tuguegarao City Government to make the MOA legally binding;

WHEREAS, there shall be one hundred four (104) students who shall undergo 540 hours On-the-Job Training and will be deployed at Public Safety and Security Office;

WHEREAS, the City Mayor, Hon. Maila Rosario S. Ting-Que, requested the Ninth City Council to grant her an authority to sign for and on behalf of the Tuguegarao City Government the said MOA;

WHEREAS, after a deliberation in a committee meeting held for the said purpose, the Committee on Education found the request to be in order and beneficial to the concerned students;

WHEREAS, after the approval of the concomitant committee report, the Ninth City Council during their 127th Regular Session held on February 25, 2025 deemed it proper and necessary to approve the herein resolution.

NOW, THEREFORE, RESOLVE as it is hereby **RESOLVED** to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and University of Cagayan Valley for the On-the-Job Training of Bachelor of Science in Criminology (BSCrim) students and to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

RESOLVED FURTHER, to furnish a copy of this Resolution to University of Cagayan Valley, for information and proper action.

MEMORANDUM OF AGREEMENT (MOA)

KNOWN ALL MEN BY THESE PRESENTS:

This **Memorandum of Agreement** made and executed by and between:

UNIVERSITY OF CAGAYAN VALLEY, an institution of learning duly organized and existing under and by virtue of the Philippines laws with office address at Balzain New Site Campus, Tuguegarao City represented by its **PRESIDENT, DR. ESTHER SUSAN N. PEREZ-MARI**, hereinafter referred to as the **FIRST PARTY**;

and

LOCAL GOVERNMENT UNIT OF TUGUEGARAO, a government agency existing under the Philippine laws with office address at, Tuguegarao City, Cagayan, represented herein by city mayor **HON. MAILA ROSARIO S. TING-QUE**, hereinafter referred to as the **SECOND PARTY**;

WITNESSETH THAT:

WHEREAS, the FIRST PARTY intends to affiliate with an institution where the student-trainees can learn and be exposed to the rudiments of On-The-Job Training (OJT) and have a concrete experience of the responsibilities of a Public Safety and Security Office in terms of humane safekeeping and developmental opportunities for the promotion of public safety.

WHEREAS, the SECOND PARTY is willing to offer the FIRST PARTY the facilities and resources for training the student-trainees.

WHEREFORE, premises considered, the parties mutually agree to the following:

DUTIES AND RESPONSIBILITIES OF THE FIRST PARTY

1. The School shall designate a supervisor to regularly monitor the student's performance. However, the First Party shall NOT be liable for acts done by the OJT students beyond that which is assigned to them and that which are not related to their on-the-job training experience;
2. The School shall provide a token (in kind-usually used by everybody in the office) to the partner agency as a sign of gratitude.
3. Provide an OJT Instructor/Coordinator to the SECOND PARTY.
4. Submit an official letter of request to the SECOND PARTY for the purpose of affiliation/practicum. The request shall include the following:
 - Nature of the On-The-Job training (OJT) experience requested for the student/s.
 - Number of OJT Students.
 - The duration of the training.
 - Total number of hours the OJT student is expected to complete
 - Other matters relative to the training.

5. Meet with the OJT students and Bureau/Office designated representative to discuss and finalize practicum requirements.
6. Identify and select qualified students to undergo on-the-job training experience.
7. Orient the OJT students prior to deployment and to accompany them for proper turn-over to the SECOND PARTY during the endorsement.
8. Monitor regularly the OJT students in their workplace and require weekly reports from them.
9. Meet the OJT students every end of the week or as scheduled for feed backing.
10. Provide evaluation sheet which will be submitted to the Provincial Warden.

DUTIES AND RESPONSIBILITIES OF THE SECOND PARTY

The SECOND PARTY shall designate representative who will be responsible for the following.

1. Orient the students/trainees on the programs and services of the institution policies and procedures and other related matters concerning the institution's operation and placement.
2. Guide the student trainees on matters related to office work in preparation for their professional life.
3. Provide technical, administrative and supportive supervision to the student.
4. Make available their facilities to OJT students for hands-on training.
5. Assess the student's performance periodically; inform the school coordinator as to his/her observations and recommend necessary measures to enhance his/her knowledge, skills and attitudes.
6. If necessary, provide seminar/training relative to the purpose of On-The-Job training where student- trainees may enhance their skills/knowledge.
7. The Second Party shall NOT allow the OJT students to engage in the actual operations of their office where student's life is at risk such as raid, buy-bust operation and execution of search warrant and warrant of arrest.
8. The student-trainees are required to be in the workplace from Mondays-Fridays only at 8-12 noon and 1-5 in the afternoon. Duties to be rendered during Saturdays and Sundays shall not be counted unless proper coordination to the First Party was made.
9. Provide Certificate of Completion to student-trainees who successfully completed the required number of hours as stipulated in the student's manual; and
10. Recommend to the First Party student-trainee with exemplary performance to be awarded as "OUTSTANDING OJT OF THE YEAR" and be given during the Commencement Exercises.

LIABILITY CLAUSE

Damage to any property of the Second Party in relation to any activity/ies, official or unofficial, not mandatorily supervised by the Second Party shall be borne by the First Party; and

The Second Party shall exercise the diligence of a good father of a family in the supervision of the OJT's while under its care and tutelage. The degree of diligence require by law shall be exercised by both parties.

NON-DISCLOSURE CLAUSE:

It is expressly understood by the Parties and the students that all confidential information acquired by the student-trainees during the course of the training are classified as confidential in nature and disclosure of such information to any other person is prohibited. Otherwise, the second party may take any legal action as appropriate.

This memorandum of agreement (MOA) shall remain in full force and to commence on _____, 2025 and to end on _____, 2025 for a total of Five hundred forty hours (540 hrs),subject to change upon mutual agreement.

A party herein may cancel or terminate this Agreement before the expiration of its term without the need of judicial action should there be any violation of the terms and conditions herein contained by submitting a written notice of the said violation and termination of the Agreement to the offending party.

This agreement embodies the entire agreement between the parties and any agreement or amendments hereafter made shall be ineffective unless made in writing and signed by both parties hereto.

IN WITNESS WHEREOF, the parties have hereunto affixed their signature on the ____ day of February, 2025.

For the University of Cagayan Valley: For the City Government of Tuguegarao:

DR. ESTHER SUSAN N. PEREZ-MARI **HON. MAILA ROSARIO S. TING-QUE**
University President City Mayor

Signed in the Presence of:

Witness

Witness

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
CITY OF _____ S.S

Before me personally appeared the above-mentioned parties with their corresponding any valid Government ID:

Name	ID No.	Date of Issue
HON. MAILA ROSARIO S. TING-QUE		
DR. ESTHER SUSAN N PEREZ-MARI		

Known to me to be the same persons who executed the foregoing MEMORANDUM OF AGREEMENT, and they acknowledged to me the same their free act and deed.

This instrument, consisting of four (4) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page thereof by the above-mentioned parties and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____, the City of _____, Philippines.

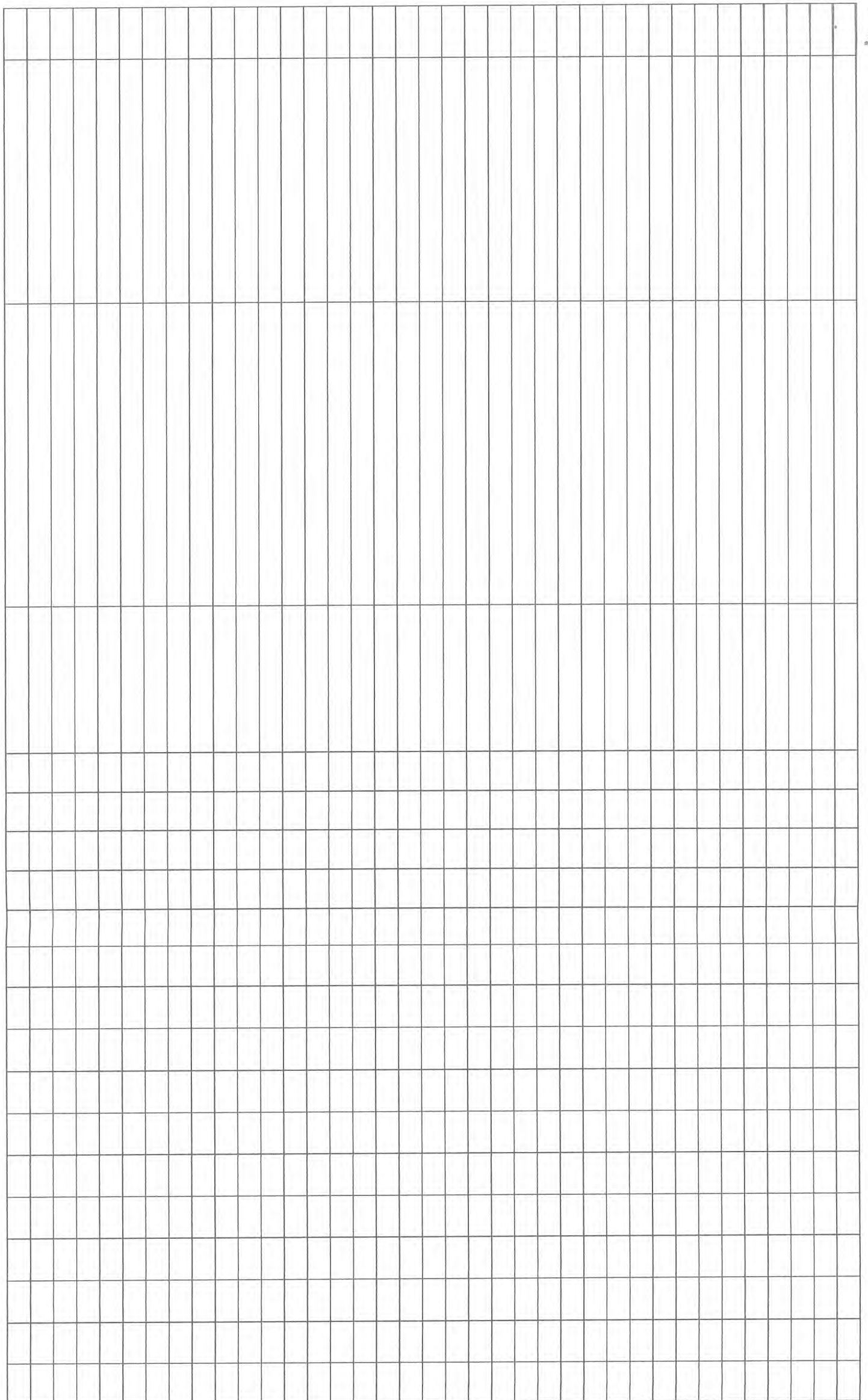
Doc. No. _____
Page No. _____
Book No. _____
Series of _____

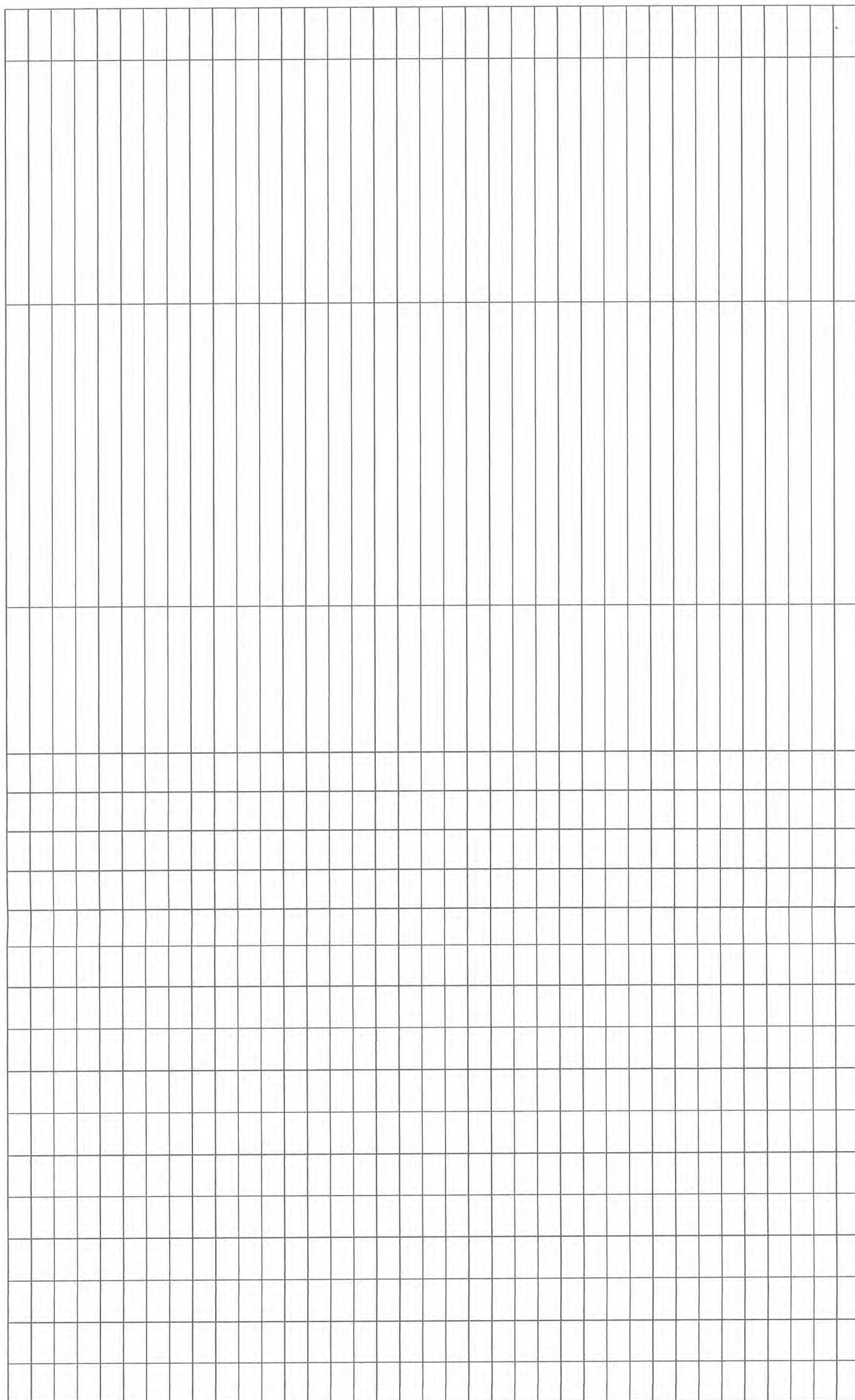
ON THE JOB TRAINING ATTENDANCE

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32.	Balubal, Kyle L.	Solana	09183583203																
33.	Mauanay, Arjay R.	Solana	09287119908																
34.	Asuncion, Francis D.	Solana	09161911767																
35.	Pascua, Jhoe B.	Solana	09459734373																
36.	Abella, John Rainel E.	Solana	09162147739																
37.	Pagadduan, Romel P.	Solana	09562965523																
38.	Dayag, Allysa Mae V.	Bessang, Allacapan, Cag.	09544116210																
39.	Tabbu, Jay Prince E.	Solana	09653321466																
40.	Gannaban, Vincent T.	Ugac Sur, Tuguegarao City	09277040735																
41.	Addulam, Kaixin R.	San Gabriel	09153804277																
42.	Ayanco, Alyssa Eunice R.	Solana	09676682585																
43.	Cacho, Hajimae A.	Centro 8, Tuguegarao City	09052804820																
44.	Pagulayan, Cholo C.	Pallua	09511750698																
45.	Bangayan, Kate Ashley D.	Solana	09356135652																
46.	Baggayan, Belinda A.	Solana	09057536242																
47.	Liban, Dino Paul S.	Centro 1, Gattaran	0905047821																
48.	Salvador, Jr. Rolando T.	Gattaran, Cagayan	09654827162																
49.	Saquing, Eugene A.	Solana	09152629239																
50.	Quilang, Joshua Rolf D.	Solana	09060322420																
51.	Andres, Rowen B.	Gattaran, Cagayan	09618713687																
52.	Alonzo, Reymark S.	Calayan, Cagayan	09483949575																
53.	Danday, Jhasper B.	San Gabriel, Tuguegarao City	09657010089																
54.	Bruno, Owen Joshua N.	San Gabriel, Tuguegarao City	09168959897																
55.	Ballad, John Carlo Q.	San Gabriel, Tuguegarao City	09563452194																
56.	Caronan, Ivan M.	Atulayan Norte, Tug. City	09153416142																
57.	Delizon, Mark Christian D.	Ugac Norte	09355266836																
58.	Pamittan, Jaypee B.	Catag. Pardo	09975562147																
59.	Tablac, Ace T.	Balzain East	09693545934																
60.	Rabago, John Paul P.	Balzain East	09759375953																
61.	Balaoro, Jonathan	Carig Tug.	09366119256																
62.	Lagua, Jeric	Pallua Norte	09946291590																
63.	Bandoy, Mark Anthony L.	Ugac Norte	09128718572																
64.	Dumaguing, Reinier Josh M.	Conner Apayao	09168667030																
65.	Coloma, Rolly R.	Pengue Ruyyu	09693816178																
66.	Mallillin, John Keith	Pallua Norte	09750933187																
67.	Samuel, Antonio B.	Ugac Norte	09302547340																
68.	Pelagio, Rey Mark	Carig Norte	09560773020																

69.	Farell J. Requiso	Atulayan Norte, Tug. City	09151572571
70.	Umbrero, Jessel Fate A	Lasam, Cagayan	09064895722
71.	Abella, Mark Angelo F.	San Vicente, Tuao, Cagayan	09058090986
72.	Ermitanio Aubrey Justine C.	Gattaran, Cagayan	09064895722
73.	Manuel Ryan G.	Kinama, Rizal Kalinga	09369825825
74.	Pagulayan Mark Ryan	Solana	09060081160
75.	Bambilla Giovani R.	Gattaran, Cagayan	09301348118
76.	Matias, Baltazar Jr.	Quezon, Isabela	09083220724
77.	Reynon Harry B.	Gonzaga Cagayan	09604593665
78.	Agoto Clifford Jhon	Aparri Cagayan	09959855887
79.	Columna Ram Daven	Flora Apayao	09557967164
80.	Columna Harris	Flora Apayao	09568974013
81.	Campos Peter John	Flora Apayao	09982689328
82.	Simangan Aaron Gerard S	Ugac Sur Tuguegarao	09954725507
83.	Mora Melody	Linao West Tug. City	09991824324
84.	Abad, George		
85.	Christopher Tuddao C	Bangag Solana Cagayan	09287461026
86.	Agogon, Angel	None	None
87.	Tamayao, Gerald	None	None
88.	Pgulayan, Russell D.	None	None
89.	Calimag, Patrick C.	None	None
90.	Carodan, Mark A.	None	None
91.	Batang, Jeremy L.	None	None
92.	Sibbaluca, Marivic	Paddaya Weste, Buguey	09555439073
93.	Lumaban, Reycelle B.	Gosi Sur	
94.	Bulsao, Vinch Jolex A.	Apayao	
95.	Marrero, Earl Joshua A.	Apayao	
96.	Solanzo,John Michael M.	Enrile, Cag.	
97.	Anguluan, Angelico A.	Conner Apayao	
98.	Costales, Jayosn D.	Sta. Ana, Cag	
99.	Soriano, James Dean N.	Buntun	
100.	Barit, Jerad P.	Allig, Flora Apayao	
101.	Ambong, Joey Patrick S.	Pinukpuk, Kalinga	
102.	Isidro, Romarjay A.	Maconacon, Isabela	
103.	Estella, Joshua A.	Anninipan, Flora Apayao	
104.	Carlos, Harris C.	Tug. City	





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