

87
125 32

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT NO. 117-2025

May 27, 2025

Submitted by: COMMITTEE ON RULES, LAWS AND ETHICS

PRESENT:

HON. MARC ALDOUS C. BACCAY	- Chairman, Rules
HON. JUDE T. BAYONA	- Vice Chairman, Rules
HON. ARNEL T. ARUGAY	- Member, Rules/zoom
HON. GRACE B. ARAGO	- Member, Rules/zoom

RESOURCE PERSONS:

Atty. Roderick S. Iquin	- City Legal Officer
Ms. Carlina Joy N. Viernes	- PESO Manager
Ms. Kathlyn M. Sabado	- Senior LEO/DOLE
Ms. Gianella Saquing	- JobStart Program Coordinator
Mr. Christian James Guzman	- ADA VI/DOLE

GUEST:

Hon. Tirso V. Mangada	- SP Member
------------------------------	-------------

SUBJECT:

Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement between the Tuguegarao City Government and the Department of Labor and Employment on the implementation of the JobStart Philippines Program.

FOR THE PRESIDING OFFICER:

The Members of the Committee met and deliberated on the Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement between the Tuguegarao City Government and Department of Labor and Employment on the implementation of the JobStart Philippines Program. The Committee respectfully submits the herein Committee Report and has the honor to report to this August body in session the following actions taken, its findings and recommendations.

ACTIONS TAKEN:

The committee conducted a thorough and wholistic evaluation on the Indorsement of City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement between the

SPST-004-00

Ref. No. _____

Tuguegarao City Government and Department of Labor and Employment on the implementation of the JobStart Philippines Program on May 27, 2025.

Resource persons were present to assist the committee in the committee deliberation.

FINDINGS:

1. The JobStart Philippines Program is an initiative led by the Department of Labor and Employment (DOLE), with support from the Asian Development Bank (ADB) and the Government of Canada.
2. It is designed to improve the employment prospects of Filipino youth by providing comprehensive pre-employment and training services.
3. The program specifically targets young Filipinos aged 18-24 who are out of school, unemployed, or underemployed. These individuals typically face difficulties entering the workforce due to limited work experience, lack of skills, or barriers in job matching.
4. The primary objective of the program is to enhance the employability of young jobseekers through a structured approach that includes life skills training, technical training, and internships with private sector employers.
5. The Key Components of the program are the following:
 - a) **Life Skills Training (LST)** – To develop core competencies such as communication, professionalism, teamwork, and problem solving.
 - b) **Technical Training** – Focused on job-specific skills based on employer demand.
 - c) **Internship Placement** – Practical on-the-job training with partner employers to provide hands-on experience.
 - d) **Employment Facilitation** – Support in job matching and career guidance through Public Employment Service Offices (PESOs)
6. The program aims to:
 - a) Reduce the time young people spend transitioning from school to work.
 - b) Equip participants with the skills and experience needed by employers.
 - c) Increase youth employment rates and productivity.
 - d) Strengthen local government capacity to provide quality employment services through enhanced PESO operations.
7. The committee found out that the number of target beneficiaries to be served will be 85 slots, rather than the initially intended 100 slots.
8. There is a need for the passage of a resolution granting authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

RECOMMENDATIONS:

The committee, finding the request of City Mayor Hon. Maila Rosario S. Ting-Que to be in order, with merit and beneficial to the constituents of Tuguegarao City, hereby recommends for the approval of the said Memorandum of Agreement.

The committee further recommends for the passage of a Resolution Granting Authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA with the DOLE.

Attached herewith is the Draft Resolution.

Respectfully submitted:



HON. MARC ALDOUS C. BACCAY
Chairman, Committee on Rules, Laws and Ethics



HON. JUDE T. BAYONA
Vice Chairman, Committee on Rules, Laws and Ethics



HON. ARNEL T. ARUGAY
Member, Committee on Rules, Laws and Ethics



HON. GRACE B. ARAGO
Member, Committee on Rules, Laws and Ethics

**DRAFT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN
THE TUGUEGARAO CITY GOVERNMENT AND THE DEPARTMENT OF LABOR AND
EMPLOYMENT ON THE IMPLEMENTATION OF THE JOBSTART PHILIPPINES
PROGRAM AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO
S. TING-QUE, TO SIGN FOR AND ON BEHALF OF THE TUGUEGARAO CITY
GOVERNMENT THE SAID MOA**

WHEREAS, the JobStart Philippines Program is an initiative led by the Department of Labor and Employment (DOLE), with support from the Asian Development Bank (ADB) and the Government of Canada;

WHEREAS, it is designed to improve the employment prospects of Filipino youth by providing comprehensive pre-employment and training services;

WHEREAS, the program specifically targets young Filipinos aged 18-24 who are out of school, unemployed, or underemployed. These individuals typically face difficulties entering the workforce due to limited work experience, lack of skills, or barriers in job matching;

WHEREAS, the primary objective of the program is to enhance the employability of young jobseekers through a structured approach that includes life skills training, technical training, and internships with private sector employers;

WHEREAS, the Key Components of the program are the following:

- a) **Life Skills Training (LST)** – To develop core competencies such as communication, professionalism, teamwork, and problem solving.
- b) **Technical Training** – Focused on job-specific skills based on employer demand.
- c) **Internship Placement** – Practical on-the-job training with partner employers to provide hands-on experience.
- d) **Employment Facilitation** – Support in job matching and career guidance through Public Employment Service Offices (PESOs)

WHEREAS, the program aims to:

- a) Reduce the time young people spend transitioning from school to work.
- b) Equip participants with the skills and experience needed by employers.
- c) Increase youth employment rates and productivity.
- d) Strengthen local government capacity to provide quality employment services through enhanced PESO operations.

WHEREAS, the committee found out that the number of target beneficiaries to be served will be 85 slots, rather than the initially intended 100 slots.

WHEREAS, there is a need for the passage of a resolution granting authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA;

WHEREAS, upon the evaluation of the subject referred, the Committee on Rules, Laws and Ethics recommends for the adoption and approval of the Memorandum of Agreement and granting of authority to the City Mayor to sign for and on behalf of the Tuguegarao City Government the said MOA;

NOW, THEREFORE RESOLVED, as it is hereby **RESOLVED**, to approve the Memorandum of Agreement between the Tuguegarao City Government and the Department of Labor and Employment on the implementation of the JobStart Philippines Program and to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement is entered into between:

The **DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE)**, herein duly represented by **JESUS ELPIDIO B. ATAL JR, MNSA** of the **DOLE - REGIONAL OFFICE II**, with office address at Regional Center, Carig Sur, Tuguegarao City; and **DIRECTOR PATRICK P. PATRIWIRAWAN, JR.** of the **BUREAU OF LOCAL EMPLOYMENT (BLE)**, with office address at 19th Floor, Times Plaza Bldg., United Nations Avenue, Corner Taft Avenue, Manila, hereinafter referred to as "DOLE;

and

The **LOCAL GOVERNMENT UNIT OF TUGUEGARAO CITY** herein represented by **HON. MAILA ROSARIO S. TING-QUE** with office address **Enrile Boulevard, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan** hereinafter referred to as the Local Government Unit (LGU), on the other hand.

WITNESSETH

WHEREAS, *JobStart Philippines* is a flagship program of the Department of Labor and Employment (DOLE);

WHEREAS, on 29 June 2016, Republic Act 10869 or the JobStart Act was enacted institutionalizing for the national implementation of JobStart. The law provides for the essential administrative and management requirements to implement the program, will be used as guide to DOLE and PESOs in the implementation of the *JobStart Philippines*;

WHEREAS, the *JobStart Philippines* aims to shorten the youth's school-to-work transition by enhancing the knowledge and skills acquired in formal education or technical training by jobseekers in order for them to become more responsive to the demands of the labor market. With the participation of the private sector and other stakeholders, the program will also help develop the life skills of the youth, including those relevant to the values of professionalism and work appreciation, and provide Trainees with a conducive and safe work environment or venue where they can apply relevant theories and code of ethics. Another objective of the program is to further improve the delivery of employment facilitation services of the Public Employment Service Offices (PESOs);

WHEREAS, the Public Employment Service Offices (PESOs), maintained largely by the Local Government Units (LGUs) and linked to the Field and Regional Offices of the DOLE and to the DOLE central office for coordination and technical supervision; shall constitute the national employment service network, as prescribed under the PESO Act of 1999, as amended;

WHEREAS, the LGUs, through the PESOs, shall serve as the main partners of the DOLE in implementing the program at the local level. Successful operation of the JobStart Program is highly dependent on the support and cooperation of the LGUs, through its PESOs as its implementing body of the program;

WHEREAS, a pilot implementation of the JobStart Philippines was launched in May 2014 and implemented in four (4) LGUs (i.e. General Trias in Cavite, San Fernando in

Pampanga, Taguig City and Quezon City) to test the effectiveness of the program design. To scale up the implementation of JobStart, a total of 52 LGUs are covered by the Program;

WHEREAS, the DOLE, with the technical support of Government of Canada, ADB and cooperation of the PESOs, shall rollout the JobStart Philippines Program;

NOW THEREFORE, for and in consideration of the above premises, the parties hereby agree to cooperate and undertake the *JobStart Philippines* subject to the following delineated responsibilities:

I. Department of Labor and Employment

The DOLE shall be the executing agency of the JobStart Philippines Program. The BLE shall serve as the program manager that shall provide the necessary technical and administrative assistance to concerned Regional and Field Offices, and PESOs. The DOLE Regional and Field Offices shall supervise and monitor the implementation of the JobStart activities in their respective jurisdiction. The DOLE shall conduct capacity-building activities to train the PESOs in adopting the new model on employment facilitation services, particularly on career coaching and life skills.

As stipulated under Sec. 8 of the Republic Act 10869, "The DOLE shall establish a JobStart Unit at the BLE and in every DOLE Regional Office. The JobStart Unit shall provide the employer the training costs, administrative costs, and other fees, if any, as specified under a Memorandum of Agreement (MOA) between the DOLE and the employer. It shall approve training plans with technical advice from the TESDA and upon the recommendation of the PESO."

Technical Assistance:

- A. Carry out an organizational analysis of PESO staffing and facilities, and recommend operating systems for a full-cycle employment facilitation service to be incorporated in a Capacity Development Plan; and
- B. Provide technical assistance to PESO in implementing the program.

Training:

- A. Provide PESO core staff with capacity building on the use of PESO Employment Information System (PEIS) and Life Skills Training (LST); and
- B. Build capacities of PESOs in adopting the new JobStart model on employment facilitation services, particularly in establishing linkages with the Department of Education (DepEd), Commission on Higher Education (CHED), and Technical Education and Skills Development Authority (TESDA) in referring JobStart Trainees.

Resources:

- A. Provide the PESO with 100 beneficiary slots to offer selected young adults with LST, up to three (3) months technical training, and two (2) to three (3) months of work experience or internship.

Program Monitoring and Evaluation:

- A. Provide assistance to the PESO in assessing its service capacity using a standard tool provided by BLE for the former to produce monthly JobStart monitoring reports;
- B. Oversee the PESO job matching and referrals of trainees to employers;
- C. Conduct regular visits to JobStart partner employers in coordination with the PESOs; and

- D. Consolidate the monthly monitoring reports from the trainee's performance as submitted by employers.

II. Local Government Unit

- A. Consistent with Section 3 of RA 8759, the LGUs shall maintain the PESO as an established unit in all capital towns of provinces, key cities and other strategic areas. Accordingly, through the PESO, shall serve also as the main partner of DOLE in implementing JobStart. Thus, the LGU through PESO shall:

- (a) Hire adequate staff to ensure the smooth implementation of the program. The PESO Manager shall be assisted by at least a JobStart Project Officer and an Employer Engagement Officer, in managing and coordinating the core activities of the JobStart;
- (b) Develop a JobStart Annual Work and Financial Plan;
- (c) Organize the registration process and assessment of registrants;
- (d) Have adequate facilities for registration, space for life skills training, and LMI System (LMIS) infrastructure;
- (e) Process and evaluate information of JobStart registrants and prospective employers to ensure both meet the prescribed eligibility criteria;
- (f) Conduct job matching and referral. Immediately following completion of and graduation from life skills training, PESO shall confirm JobStart trainee's interest and availability, commence job-matching against vacancies, and arrange interview of JobStart trainees with employers;
- (g) Review the completeness of relevant financial and administrative documents and reports submitted by the employers for the processing of funding requests and training grants to JobStart trainees, as well as the administrative fee provided to the employer;
- (h) Maintain complete profile and record of transactions of program participants and employers;
- (i) Regularly update the PEIS transactions and data on program participants and employers; and
- (j) Submit monthly program monitoring reports to concerned DOLE Regional and Field Offices.

Ensure that the PESO use the prescribed eligibility criteria in the registration and selection of beneficiary, as follows:

- (a) Be a Filipino citizen either natural, naturalized or dual citizen;
- (b) Be 18 to 24 years of age at the time of the registration period. Those who are 17 years old may also register provided that they will be 18 years old before the technical training stage;
- (c) Have reached at least high school level (minimum of first year high school level for the Philippine's previous 10-year basic education curriculum and Grade 7 for new K to 12 basic education curriculum);
- (d) Not be in education, in employment, or in training (NEET) at the time of the registration; and
- (e) Have no work experience or have less than one (1) year of accumulated work experience. The 0-12 months of accumulated experience in wage employment includes part-time and full-time work in the formal sector.

III. Miscellaneous Provision:

Each Party shall bear its own costs as to any and all claims, obligations and damages, any and all taxes, and any all claims and liabilities directly or indirectly arising out of or

in connection with this MOA or resulting or arising out of the activities or the work undertaken by it as it relates to this MOA.

This **MEMORANDUM OF AGREEMENT** shall take effect immediately upon signing by all parties and shall remain in force until revoked, amended or rescinded by the concerned parties and/or by higher authorities subject to a written notice given thirty (30) days in advance.

IN WITNESS HEREOF, the parties have hereunto caused their signatures to affix this ____ day of _____ at Tuguegarao City, Cagayan, Philippines.

DEPARTMENT OF LABOR AND EMPLOYMENT

By:

JESUS ELPIDIO B. ATAL JR., MNSA
DOLE Regional Director

PATRICK P. PATRIWIRAWAN, JR.
Director IV

LOCAL GOVERNMENT UNIT OF TUGUEGARAO CITY

By:

HON. MAILA ROSARIO S. TING-QUE
City Mayor

WITNESSES

CARLINA JOY N. VIERNES
PESO Manager

Field Director, _____

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
) S.S.

BEFORE ME, a Notary Public for and in _____, on this ____ day of _____, 2025, personally appeared the following with their respective proof of identification, who are known to me to be the same persons who executed the foregoing instrument and they further acknowledged that the same is their own free and voluntary act and deed as well as of the entities they represent herein.

Name	Competent Proof of Identification	Date/Place Issued

I HEREBY CERTIFY that this Memorandum of Agreement, consisting of five (5) pages, including this page on which the acknowledgment is written, was signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY OFFICIAL SEAL and SIGNATURE on the date and at the place above written.

NOTARY PUBLIC

Doc. No. _____
Page No. _____
Book No. _____
Series of (year).
