

Republic of the Philippines  
Province of Cagayan  
**TUGUEGARAO CITY**

**NINTH CITY COUNCIL**

**COMMITTEE REPORT NO. 130-2024**

April 15, 2024

Submitted by: **COMMITTEE ON RULES, LAWS AND ETHICS**

**PRESENT:**

<b>HON. MARC ALDOUS C. BACCAY</b>	- Chairman, (Rules)/ zoom
<b>HON. RESTITUTO C. RAMIREZ</b>	- Chairman, (Barangay Affairs)
<b>HON. JUDE T. BAYONA</b>	- Vice Chairman, (Rules)
<b>HON. ARNEL T. ARUGAY</b>	- Vice Chairman, (Barangay Affairs) Member, (Rules)/zoom
<b>HON. TIRSO V. MANGADA</b>	- Member, (Barangay Affairs)
<b>HON. CERENE PEARL T. QUILANG</b>	- Member, (Barangay Affairs)
<b>HON. GRACE B. ARAGO</b>	- Member, (Rules) (Barangay Affairs) / zoom

**RESOURCE PERSONS:**

<b>Engr. Fernando Calabazon III</b>	- CLGOO
<b>Atty. Vanessa T. Herrero-Verbo</b>	- City Legal Officer
<b>Hon. Rizaldy C. Retamal</b>	- Punong Barangay, Leonarda
<b>Ms. Mariflor Pe Benito</b>	- Treasurer, Leonarda

**GUEST:**

**Hon. Mary Marjorie P. Martin-Chan** - SP Member

**SUBJECT:**

Letter of Punong Barangay of Leonarda, Hon. Rizaldy C. Retamal, on Barangay Ordinance No. 02-2024 *Adopting the Official Barangay Seal and Color/Image of Barangay Leonarda.*

**FOR THE PRESIDING OFFICER:**

The Members of the Joint Committees met and deliberated on the Letter of Punong Barangay of Leonarda, Hon. Rizaldy C. Retamal, on Barangay Ordinance No. 02-2024 *Adopting the Official Barangay Seal and Color/Image of Barangay Leonarda.* The Committee respectfully submits the herein Committee Report and has the honor to report to this August body in session the following actions taken, its findings and recommendations.

SPST-004-00

Ref. No. \_\_\_\_\_

## **ACTIONS TAKEN:**

1. The committee conducted a thorough and wholistic evaluation of the subject matter on April 15, 2024.
2. Resource persons were present to assist the joint committees in the committee deliberation.

## **FINDINGS:**

1. Barangay Leonarda requested from the Sangguniang Panlungsod the approval of their Barangay Ordinance No. 02-2024 titled *Adopting the Official Barangay Seal and Color/Image of Barangay Leonarda*.
2. Pursuant to Section 22(b), Chapter 2, Title One, Book I of the Local Government Code of 1991, as implemented by Article 48, Rule IX of its implementing Rules and Regulations, local government units (LGUs) may continue using, modify, or change their existing corporate seals provided that the newly-established LGUs or those without corporate seal may create their own corporate seals which shall be registered with the Department of Interior and Local Government (DILG) and provided further that any change of corporate seal shall also be registered with the DILG.
3. The CLGOO, Engr. Fernando T. Calabazon III, explained during the committee meeting that any creation, modification or change of corporate seal shall undergo four (4) Phases, namely: Designing, Review, Approval and Registration before such seal becomes an official instrument for public use or purpose pursuant to DILG Memorandum Circular No. 92-30 dated June 8, 1992 re: Policy Guidelines on the Creation, Modification, Change and Registration of Corporate Seals of Local Government Units.

## **RECOMMENDATIONS:**


After a thorough discussion on the subject matter, the joint committees hereby recommend to return the Barangay Ordinance to the Barangay Leonarda and advise them to undergo the four (4) Phases, namely: Designing, Review, Approval and Registration before such seal becomes an official instrument for public use or purpose pursuant to DILG Memorandum Circular No. 92-30 dated June 8, 1992 re: Policy Guidelines on the Creation, Modification, Change and Registration of Corporate Seals of Local Government Units.

The Committee further recommends that a copy of this Committee Report and the DILG Memorandum Circular No. 92-30 shall be furnished to the Barangay for their information and guidance.

Respectfully submitted:



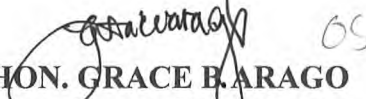
**HON. MARC ALDOUS C. BACCAY**  
Chairman, Committee on Rules, Laws and Ethics



**HON. JUDE T. BAYONA**  
Member, Committee on Rules, Laws and Ethics



**HON. ARNEL T. ARUGAY**  
Member, Committee on Rules, Laws and Ethics  
Vice Chairman, Committee on Barangay Affairs

 OS


**HON. GRACE B. ARAGO**  
Member, Committee on Rules, Laws and Ethics  
Member, Committee on Barangay Affairs

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**HON. RESTITUTO C. RAMIREZ**

Chairman, Committee on Barangay Affairs

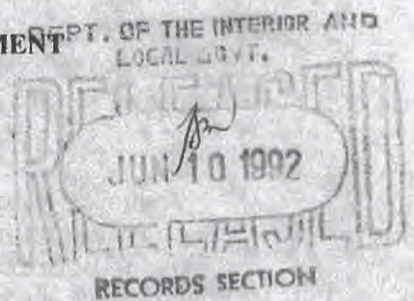


**HON. TIRSO V. MANGADA**  
Member, Committee on Barangay Affairs

 OS  
**HON. CERENE PEARL T. QUILANG**  
Member, Committee on Barangay Affairs



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
EDSA Corner Reliance St. Mandaluyong,  
Metro Manila



June 8, 1992

MEMORANDUM CIRCULAR  
NO. 92 - 30

T O : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL  
MAYORS, PUNONG BARANGAYS, MEMBERS OF THE  
SANGGUNIANG PANLALAWIGAN, SANGGUNIANG  
PANLUNGSOD, SANGGUNIANG BAYAN, SANGGUNIANG  
BARANGAY, REGIONAL DIRECTORS AND OTHERS  
CONCERNED

S U B J E C T : POLICY GUIDELINES ON THE CREATION,  
MODIFICATION, CHANGE AND REGISTRATION  
OF CORPORATE SEALS OF LOCAL GOVERNMENT  
UNITS

Pursuant to Section 22(b), Chapter 2, Title One, Book I of the Local Government Code of 1991, as implemented by Article 48, Rule IX of its Implementing Rules and Regulations, local government units (LGUs) may continue using, modify, or change their existing corporate seals provided that the newly-established LGUs or those without corporate seal may create their own corporate seals which shall be registered with the Department of the Interior and Local Government (DILG) and provided further that any change of corporate seal shall also be registered with the DILG.

In view thereof, the following procedural guidelines are hereby issued for the proper guidance of LGUs.

Any creation, modification or change of corporate seal shall undergo four (4) phases, namely: **Designing, Review, Approval** and **Registration** before such seal becomes an official instrument for public use or purpose.

#### **Designing**

1. The corporate seal depicts the sentiments and aspirations of the people and by its nature, designing thereof shall, as much

nationalism, e.g., sampaguita or narra leaves in lieu of laurels, Philippine eagle instead of American bald-headed eagle;

(b) The use of the seal or coat-of-arms of the Republic of the Philippines as component of the LGU seal is prohibited. The use of the Philippine national flag is also discouraged except where the flag has become part of the LGU's history like the Municipality of Kawit, Province of Cavite as the site of the declaration of Philippine Independence and the Municipality of Samal, Province of Bataan as the defender against foreign aggression; and

(c) The corporate seal of the LGU is a sign of authority and therefore, it shall not be used as personal seal of the local chief executive, e.g., the text **Municipal Mayor, City Mayor** or **Provincial Governor** indicated within the ring border of the seal is not allowed. For municipalities, the name of the municipality shall be emblazoned on top and the name of the province at the bottom.

5. The winning or selected entry shall thereafter be submitted for reaction to a consultative meeting participated in by representatives of various interest groups or nongovernment organizations within the LGU. The winning or selected entry may be modified as a result of the said participative meeting.

#### Review

1. The LGU shall submit its proposed corporate seal to the Bureau of Local Government Supervision (BLGS), DILG, thru the DILG Regional Office concerned. The DILG Regional Office shall review as to completeness of documentation. The proposed corporate seal shall be supported by the following documents:

(a) Transmittal letter of the local chief executive addressed to the Chairman of the NHI requesting review of the proposed corporate seal;

(b) Sanggunian Resolution endorsing the proposed corporate seal to the NHI for appropriate action;

(c) Brief historical background of the LGU; and

(d) Photographs of existing structure, objects or scenic spots incorporated in the proposed seal, together with narrative description for proper visual representation, i.e., terrain, building, bridge, bell.

(b) Copy of the sanggunian resolution adopting the seal duly approved by the Chairman of the NCCA; and

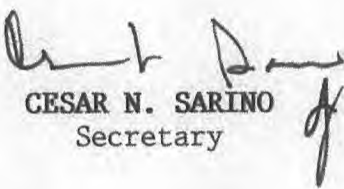
(c) Certified photocopy of the corporate seal as approved by NCCA.

3. A Certificate of Registration shall be issued by the Secretary to the local chief executive concerned, coursed through the DILG Regional Office, and copy furnished the NHI.

4. The DILG, through the BLGS, shall register the corporate seal and accordingly enter the same in a Registry Book indicating, among other things, the name of the LGU, number and date of the sanggunian resolution adopting the approved seal, and actual date of registration as shown in the date of the certificate of registration signed by the Secretary.

5. The BLGS shall be the official custodian of all documents pertinent to the registration of corporate seal of the LGUs which shall form part of its Management Information System.

Please be guided accordingly.

  
CESAR N. SARINO  
Secretary

Attachments:

Annex "A"  
Annex "B"  
Annex "B-1"  
Annex "C"  
Annex "C-1"

BAYAN NG MEYCAUAYAN, LALAWIGAN NG BULACAN  
(MUNICIPALITY OF MEYCAUAYAN, PROVINCE OF BULACAN)

**SEAL SYMBOLISM**

- Shield : Derived from the provincial seal of Bulacan where the town is located
- Eight (8) Rays : Stand for the first eight (8) provinces that first revolted against Spain with Bulacan as one of the provinces.

Other components depict the major industries for which Meycauayan has been noted for, to wit: ring for jewelry, hide for tanning, wooden shoe for footwear manufacturing and bolo for blacksmithing.

Inscribed at the center of the hide is the year 1578 signifying the establishment of the town as a settlement by Franciscan Missionaries.

Annex "C-1"

