

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT^{NO.} 152-2024
May 10, 2024

Submitted by:

COMMITTEE ON EDUCATION

PRESENT:

HON. ARNEL T. ARUGAY	- Chairman
HON. IMOGEN CLAIRE M. CALLANGAN	- Member (via zoom)
HON. GRACE B. ARAGO	- Member
HON. CERENE PEARL T. QUILANG	- Member (via zoom)

GUESTS:

HON. TIRSO V. MANGADA	- City Councilor
HON. RONALDO S. ORTIZ	- City Councilor

RESOURCE PERSON:

MR. MARK LEO GANTE	- SPUP Representative
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FOR THE PRESIDING OFFICER:

The committee met and deliberated on the referral:

SUBJECT:

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, requesting for an authority to represent, enter and sign for and on behalf of the Tuguegarao City Government the draft Memorandum of Agreement with Saint Paul University Philippines relative to the practicum of identified students.

FINDINGS:

1. Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council, requesting for an authority to represent, enter and sign for and on behalf of the Tuguegarao City Government the draft Memorandum of Agreement with Saint Paul University Philippines relative to the practicum of identified students.
2. St. Paul University Philippines is an internationally recognized institution dedicated to the formation of competent leaders and responsible citizens of their communities, countries, and the world and its mission.
3. St. Paul University Philippines has requested for an on-the-job training of the student in Bachelor of Science in Tourism Management in the name of Mr. Jedidiah Jimenez who will be deployed at Tuguegarao City Tourism Office and will render 500 hours on-the-job training.

4. The On-the-Job training will start after the approval of the said Memorandum of Agreement (MOA) by the Ninth City Council.

RECOMMENDATION:

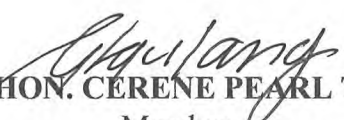
Finding the terms and conditions of the Memorandum of Agreement (MOA) to be in order and beneficial to the constituents of Tuguegarao City particularly to the students concerned, the committee recommends the approval of the Memorandum of Agreement between the Tuguegarao City Government and Saint Paul University Philippines relative to the practicum of identified students and authorizing the City Mayor, Hon. Maila Rosario S. Ting-Que to sign for and on behalf of the Tuguegarao City Government the said MOA.

Respectfully submitted:


HON. ARNEL T. ARUGAY
Chairman


HON. IMOGEN CLAIRE M. CALLANGAN
Member


HON. GRACE B. ARAGO
Member


HON. CERENE PEARL T. QUILANG
Member

DRAFT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE TUGUEGARAO CITY GOVERNMENT AND SAINT PAUL UNIVERSITY PHILIPPINES (SPUP) FOR THE PRACTICUM OF BACHELOR OF SCIENCE IN TOURISM MANAGEMENT STUDENT AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN FOR AND ON BEHALF OF THE TUGUEGARAO CITY GOVERNMENT THE SAID MOA

WHEREAS, Section 22 (c) of Republic Act No. 7160, otherwise known as the Local Government Code, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the Sangguniang Panlungsod;

WHEREAS, in support to the endeavors of students studying in any school or university in Tuguegarao City, the Tuguegarao City Government allows students to undergo actual office experience thereby helping them put to practice their learnings in school;

WHEREAS, Saint Paul University Philippines (SPUP) has requested the Tuguegarao City Government for the Practicum of Jedididah Jimenez as part of his curriculum;

WHEREAS, it is necessary for Saint Paul University Philippines (SPUP) to enter into a Memorandum of Agreement (MOA) with the Tuguegarao City Government to make the MOA legally binding;

WHEREAS, the City Mayor, Hon. Maila Rosario S. Ting-Que, indorsed to the Ninth City Council the above-stated MOA and requested for an authority to sign for and on behalf of the Tuguegarao City Government the said MOA;

WHEREAS, after a deliberation in a committee meeting held for the said purpose, the Committee on Education found the request to be in order and beneficial to the concerned student;

WHEREAS, upon the approval of the concomitant committee report, the Ninth City Council during their 92nd Regular Session held on May 21, 2024 deemed it proper and necessary to approve the herein resolution.

NOW, THEREFORE, RESOLVE as it is hereby **RESOLVED** to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and Saint Paul University Philippines (SPUP) for the Practicum of Bachelor of Science in Tourism Management student and to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

RESOLVED FURTHER, to furnish a copy of this Resolution to Saint Paul University Philippines (SPUP), for information and proper action.

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** made and entered into by and between:

The **ST. PAUL UNIVERSITY PHILIPPINES**, a catholic, private, educational institution with the official address at Mabini Street, Tuguegarao City, Cagayan, represented by the School of Business, Accountancy and Hospitality Management Dean, **DR. CHARITO M. GUILLERMO, CPA** hereinafter referred as **SPUP**:

And

The **TUGUEGARAO CITY TOURISM OFFICE** with the official address at Carig, Tuguegarao City represented herein by **HON. MAILA TING-QUE, CITY MAYOR**, hereinafter referred to as **TUGUEGARAO CITY TOURISM OFFICE**

WITNESSETH-That

WHEREAS, St. Paul University Philippines is an internationally recognized institution dedicated to the formation of competent leaders and responsible citizens of their communities, countries, and the world and its mission Animated by the gospel and guided by the teachings of the Church, it helps to uplift the quality of life and to effect social transformation through: quality, Catholic, Paulinian formation, academic excellence, research and community services

- (1) optimum access to Paulinian education and service in an atmosphere of compassionate caring; and
- (2) responsive and innovative management processes

WHEREAS, SPUP has requested for an on-the-job training of the following student/s in **Bachelor of Science in Tourism Management**:

MR. JEDIDIAH JIMENEZ

WHEREAS **Tuguegarao City Tourism Office** has granted the request of the on-the job training of the student/s.

WHEREAS, to ensure the success of this joint undertaking, it is necessary to extend to each other the much needed support and cooperation to accomplish these noble objectives.

I. SPUP student shall:

9. Submit a certificate of parental consent waiving any responsibility for SPUP and the office for any incident caused by circumstances beyond control of **Tuguegarao City Tourism Office** and SPUP in the performance of their functions while under training.
10. Abide by all the **Tuguegarao City Tourism Office** and SPUP office rules and regulations.
11. At all times wear their proper practicum uniform when reporting on duty.
12. Sign in entry to and departure from the post on their individual service records that they have to provide.
13. Not ask or receive any allowance, remuneration or benefit from **Tuguegarao City Tourism Office** and SPUP and shoulder all expenses necessary and incidental to the conduct of the on-the-job training.
14. Submit a weekly report of their activities to their Teacher.
15. Render a total of 500 hours practicum hours.
16. Submit to the Dean's office at the end of the semester an individual comprehensive report of all activities undertaken and learning experiences acquired from the practicum, including the individual service records used.

II. Tuguegarao City Tourism Office shall:

- 2.2 Provide work experiences that will help develop refine competencies that are compatible with the academic goals and provide hands-on opportunities for the students to interact with professionals in the field of specialization. The students shall not be considered as employees of the office.
- 2.2. Orient the students with the office and/ may consider the students as possible future employees if they qualify.
- 2.3 Assist/mentor the students in developing the skills needed in the proper work ethics and see to it that the students are properly guided in accordance with the expectation of SPUP and **Tuguegarao City Tourism Office**
- 2.4 Strictly monitor the attendance and the student's progress and submit a written evaluation on the student progress at the end of their duty.
- 2.6 Take responsibility for evaluating the student's progress by submitting the sealed evaluation form and certificate of completion.
- 2.7 Assist and guide the SPUP students in enhancing their capabilities in their assigned tasks.
- 2.8 Enhance the self esteem, self confidence and maturity of the SPUP students under **Tuguegarao City Tourism Office** care.

Both parties:

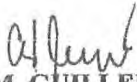
SPUP and Tuguegarao City Tourism Office shall coordinate with each other, through the instructor concerned, in the discharge of their respective functions by holding regular consultation.

This Memorandum of Agreement shall take effect immediately upon signing by both parties and shall remain enforce until on-the-job training shall have been completed.

IN WITNESS WHEREOF, the parties have hereupon affixed their signature this 22nd day of March, 2024.

ST. PAUL UNIVERSITY PHILIPPINES

By:



CHARITO M. GUILLERMO, DBM, CPA
Dean, School of Business, Accountancy and
Hospitality Management
St. Paul University Philippines

TUGUEGARAO CITY TOURISM OFFICE

By:

HON. MAILA ROSARIO TING QUE
City Mayor, Tuguegarao City

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
:S.S.

_____)

BEFORE ME, Notary Public for and in _____, Philippines, this _____ day of _____, 2024 personally appeared in the following:

Known to me and to me known the same persons who executed the foregoing instrument and who **acknowledged** to me that the same is their free and voluntary act and deed and of the entities they **respectively represent** in this instance.

The instrument refers to Memorandum Agreement consisting of three (3) pages and has been signed by **the parties** and their witnesses on all the pages whereof.

IN WITNESS MY HAND AND SEAL, this _____ day of _____, 2024 at _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____