

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT

August 06, 2025

Submitted by:

**COMMITTEE ON LAND USE, ZONING, RECLASSIFICATION, PLANNING AND
SUBDIVISION APPROVAL**

PRESENT:

HON. JUDE T. BAYONA	- Chairman
HON. RONALDO S. ORTIZ	- Vice Chairman
HON. TIRSO V. MANGADA	- Member

GUEST:

HON. DENNIS RYAN G. AVILA	- City Councilor
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RESOURCE PERSON:

MS. CHERRYL B. TOLENTINO	- DHSUD Rep.
MS. GLADYS A. AGUNA	- DHSUD Rep.
MS. DIANA P. DALICUN	- DHSUD Rep.
MS. JANNEL B. NATIVIDAD	- DHSUD Rep.

COMMITTEE REPORT NO. 19-10-2025

SUBJECT:

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the Advisory from Undersecretary Mario L. Iringan on the Assistance in the Conduct of Homeowners Association (HOA) Elections.

FOR THE PRESIDING OFFICER:

The members of the committee met and deliberated on the referral:

FINDINGS:

1. Pursuant to the guidelines set by the Department of Human Settlements and Urban Development (DHSUD) under Resolution No. 19, Series of 1991, the Memorandum Circulars of the Department of the Interior and Local Government (DILG), and in accordance with Republic Act No. 11201, the conduct of elections for Homeowners Associations (HOAs) must be carried out in a fair, orderly, and timely manner.

2. These elections are mandated to be held **thirty (30) days before the expiration of the two-year term** of the incumbent Board of Directors. The purpose of these guidelines is to ensure continuous and legitimate leadership within HOAs that will promote peace, order, and proper community governance.
3. As of today, there are **sixteen (16) registered Homeowners Associations** in Tuguegarao City. These associations are subject to the abovementioned rules and are expected to conduct their respective elections accordingly.
4. The **Board of Elections of each HOA** shall be responsible for facilitating and conducting the elections. The **DHSUD** shall take on a **supervisory and observer role**, ensuring that the process adheres to existing regulations. The **Local Sanggunian**, along with the **DILG**, is expected to assist and support the election process as part of their responsibilities in promoting good governance at the community level.

RECOMMENDATION:

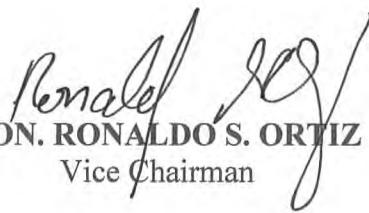
After thorough discussion and careful deliberation, to reinforce compliance with the DILG Memorandum Circular and the DHSUD guidelines, the Committee recommends that the City Council enact an ordinance that shall:

1. Institutionalize the assistance and involvement of the Local Government Unit, particularly the Local Sanggunian, in HOA elections;
2. Provide a local legal framework to support the conduct of HOA elections;
3. Ensure alignment with the rules and regulations issued by the DHSUD and the DILG;
4. Encourage transparency, accountability, and legitimacy in the leadership of homeowners' associations.

Respectfully submitted:



HON. JUDE T. BAYONA
Chairman



HON. RONALDO S. ORTIZ
Vice Chairman



HON. TIRSO V. MANGADA
Member