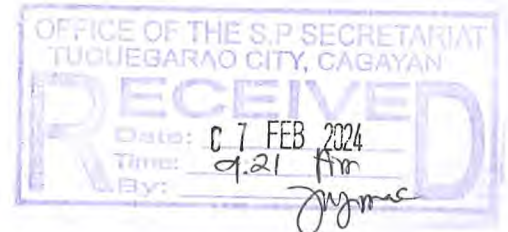




Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY



OFFICE OF THE CITY MAYOR

07 February 2024

**THE PRESIDING OFFICER AND MEMBERS**

Sangguniang Panlungsod  
This City

Dear *Presiding Officer and Members of the Sanggunian*:

We are respectfully furnishing you the letter of Mr. Cirillo R. Parallag, Jr. of the University of Saint Louis Tuguegarao re installation of carnival rides as part of the university's 59<sup>th</sup> Founding Anniversary Celebration, for your information and appropriate action.

Pursuant to Section 52, paragraph b, of Republic Act No. 7160, you are also notified to convene a **special session** on **February 8, 2024 (Thursday)** to adopt and approve the corresponding legislative action and resolution.

Lastly, in accordance with Article 107 of the Implementing Rules and Regulations of the Local Government Code, this matter is hereby certified as **URGENT**.

Thank you!

In the name of public service,

**MAILA ROSARIO S. TING-QUE**  
City Mayor

*Copy furnished:*

- *City Legal Office*
- *City Engineering Office*
- *USLT*



UNIVERSITY OF  
**SAINT LOUIS**  
TUGUEGARAO CITY, CAGAYAN, PHILIPPINES

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Cagayan, Philippines  
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www.usl.edu.ph

29 January 2024

**HON. MAILA ROSARIO S. TING-QUE**  
City Mayor  
Tuguegarao City

OFFICE OF THE CITY MAYOR

RECEIVED

Date: JAN 30 2024  
Time: 3:35 PM  
By: [Signature]

Dear Mayor:

Greetings of Peace and Love!!

The University of Saint Louis Tuguegarao will be having its 59<sup>th</sup> Founding Anniversary Celebration on February 12-16, with the theme "**USL @59: Illuminating a Legacy, Paving the Way to Diamond Jubilee.**" This event is a significant milestone for the University, as it marks 59 years of academic excellence, growth, and service to the community. The chosen theme reflects the institution's commitment to illuminating its rich legacy and paving the way for the upcoming Diamond Jubilee celebration.

In light of the aforementioned, we cordially extend an invitation for you to deliver a message during the Grand Opening scheduled on February 12, 2024, at 6:00 PM.

Additionally, we would like to inform you about the conduct of a concert and the installation of carnival rides. To ensure the utmost safety of the carnival rides, we kindly request the assistance of your engineering personnel to conduct a thorough inspection on February 10, 2024. Your collaboration in this regard will contribute significantly to the success of our event, and we appreciate your attention to the safety protocols associated with the carnival rides.

Should you require any further details or clarification regarding the arrangements, please do not hesitate to contact **Mr. Aldwin D. Tuliao**, Supreme Student Council Adviser at 0977-0164246.

We eagerly anticipate your support and assistance in making this event a memorable and secure experience for everyone involved.

We are looking forward for your most generous response. Thank you and God bless!

Very respectfully yours,

*[Signature]*  
**CIRILO P. PARALLAG, JR., JD**  
Dean, Student Affairs and Services

Noted by:

*[Signature]*  
**DR. RINA M. REYES**  
Vice President for Administration

*Mala Mimi,  
please inform Mala Wendy  
on the above date*

CC: Office of the President, Physical Plant and Security Supervisor

