

Republic of the Philippines  
Province of Cagayan  
**TUGUEGARAO CITY**

**NINTH CITY COUNCIL**

**COMMITTEE REPORT NO. 231-2024**

July 31, 2024

**Submitted by:**

**COMMITTEE ON EDUCATION**

**PRESENT:**

|  |                     |
|--|---------------------|
| <b>HON. ARNEL T. ARUGAY</b>            | - Chairman          |
| <b>HON. IMOGEN CLAIRE M. CALLANGAN</b> | - Member (via zoom) |
| <b>HON. GRACE B. ARAGO</b>             | - Member (via zoom) |
| <b>HON. CERENE PEARL T. QUILANG</b>    | - Member            |

**RESOURCE PERSONS:**

|                             |                      |
|-----------------------------|----------------------|
| <b>MR. DOMINIC BAGGAYAN</b> | - LYDO Head          |
| <b>MS. JERAMAE SAGARIO</b>  | - USL Representative |

**FOR THE PRESIDING OFFICER:**

The committee met and deliberated on the referral:

**SUBJECT:**

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the Draft Memorandum of Agreement between the Tuguegarao City Government and University of Saint Louis Tuguegarao relative to the Work Immersion of its Senior High School students.

**FINDINGS:**

1. Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council on the draft Memorandum of Agreement (MOA) between the Tuguegarao City Government and University of Saint Louis Tuguegarao-Senior High School regarding Work Immersion of students.
2. The Department of Education has introduced the K to 12 Basic Education reform program that includes Senior High School, hereinafter referred as "SHS" with the major objective of ensuring that graduates of basic education are ready for employment, entrepreneurship and higher learning.
3. The University of Saint Louis Tuguegarao-Senior High School has requested for a work immersion training of Fifty Three (53) students for 10 days.
4. The copy of the Memorandum of Agreement of the USLT-Senior High School and the matrix list of students who will undergo Work Immersion and hours to be rendered were furnished to the committee.

*Adopted during the 106<sup>th</sup> JCS - 9/2/2024*

5. The Work Immersion will start after the approval of the said Memorandum of Agreement (MOA) by the Ninth City Council.

**RECOMMENDATION:**

Finding the terms and conditions of the Memorandum of Agreement (MOA) to be in order and beneficial to the constituents of Tuguegarao City particularly to the students concerned, the committee recommends the approval of the Memorandum of Agreement between the Tuguegarao City Government and University of Saint Louis Tuguegarao regarding Work Immersion of students and authorizing the City Mayor, Hon. Maila Rosario S. Ting-Que to sign for and on behalf of the Tuguegarao City Government the said MOA.

**Respectfully submitted:**



**HON. ARNEL T. ARUGAY**  
Chairman



**HON. IMOGEN CLAIRE M. CALLANGAN**  
Member



**HON. GRACE B. ARAGO**  
Member



**HON. CERENE PEARL T. QUILANG**  
Member

**DRAFT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE TUGUEGARAO CITY GOVERNMENT WITH THE UNIVERSITY OF SAINT LOUIS TUGUEGARAO FOR THE WORK IMMERSION OF SENIOR HIGH SCHOOL (SHS) STUDENTS AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN FOR AND ON BEHALF OF THE TUGUEGARAO CITY GOVERNMENT THE SAID MOA**

**WHEREAS**, Section 22(c) of Republic Act No. 7160, otherwise known as the Local Government Code, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the sangguniang panlungsod;

**WHEREAS**, in support to the endeavors of students studying in any school or university in Tuguegarao City, the Tuguegarao City Government allows students to undergo actual office experience in its different offices, thereby helping them put to practice their learnings in school;

**WHEREAS**, the University of Saint Louis Tuguegarao has requested the Tuguegarao City Government for the work immersion of its Senior High School (SHS) students as part of their curriculum;

**WHEREAS**, it is necessary for University of Saint Louis Tuguegarao to enter into a Memorandum of Agreement (MOA) with the Tuguegarao City Government to make the MOA legally binding;

**WHEREAS**, the City Mayor, Hon. Maila Rosario S. Ting-Que, requested the Ninth City Council to grant her an authority to sign for and on behalf of the Tuguegarao City Government the said MOA;

**WHEREAS**, after a deliberation in a committee meeting held for the said purpose, the Committee on Education found the request to be in order and beneficial to the concerned students;

**WHEREAS**, after the approval of the concomitant committee report, the Ninth City Council during their 106<sup>th</sup> Regular Session held on September 02, 2024 deemed it proper and necessary to approve the herein resolution.

**NOW, THEREFORE, RESOLVE** as it is hereby **RESOLVED** to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and University of Saint Louis Tuguegarao for the work immersion of Senior High School (SHS) students and to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

**RESOLVED FURTHER**, to furnish a copy of this Resolution to University of Saint Louis Tuguegarao, for information and proper action.



**IMMERSION AREA  
LIST OF STUDENTS PER BATCH**

| No.                    | BATCH 1                        | BATCH 2                       | BATCH 3                        |
|------------------------|--------------------------------|-------------------------------|--------------------------------|
| <b>ABM STRAND</b>      |                                |                               |                                |
| 1                      | Samoy, Zildjan P.              | Jimenez, Julian IV Vicente L. | Paguirigan, Tomas John S.      |
| 2                      | Gatan, Rolie Jr. C.            | Nillos, Leian L.              | Silades, Irish Jhaine G        |
| 3                      |                                | Batay-an, Jared P.            | Juan, Rayne Alexis T.          |
| 4                      |                                | Pichay, Jay Marcelo Jr. T.    |                                |
| <b>HumSS Strand</b>    |                                |                               |                                |
| 1                      | Accad, Juliana Rose A.         | Cabacungan, Lorraine L.       | Cabildo, Venice Juris G.       |
| 2                      | Caban, Rose Anne Pearl A.      | Capalungan, Fatima Mae M.     | De Ramos, Vanessa Mich A.      |
| 3                      | Retondo, Ian R.                | Cordon, Lindsay Jade, D.      | Pedregosa, Jan Carla S.        |
| 4                      |                                |                               | Barcena, Ingrid Valerey B.     |
| <b>STEM Non-Health</b> |                                |                               |                                |
| 1                      | Tesoro, Lindsay Phoebe T.      | Ramos, Leane L.               | Danao, Shrlomith, Q.           |
| 2                      | Aquino, Kashmir Hil Gickane B. | Silva, Kashmir Ciara T.       | Dizon, Nathan Kyandro P.       |
| 3                      | Rosuman, Ealaija B.            | Pelagio, Nicka Therise T.     | Dela Cruz, Seven Kaye Alwin Y. |
| 4                      | Umbreiro, Carl Jansen S.       | Saquin, Elaizah D.            | Olarte, Aaron Mari M.          |
| 5                      | Bosque, John Denver D.         | Bactad, Adrian Kieth V.       | Talay, Joma Deus, Soria        |
| 6                      | Dian, Mark Daniel T.           | Cadingan, Emard Keith D.      | Macamus, Eliakim Glenn P.      |
| 7                      | Espiritu, Khenzy C.            | Delos Santos, John Dexter B.  | Sesuca, John Michael, R.       |
| 8                      | Guillermo, Michale Angelo M.   | Egipto, Mark Janelle G.       | De Leon, Zakrisse M.           |
| 9                      | Malsi, Joubert R.              | Aman, Jairus Miko L.          |                                |
| 10                     | Albano, Raphael Josef T.       | Bunagan, Winter Brent B.      |                                |
| 11                     | Lacanlalay, Isaac Nicky D.     | Limet, Ma. Eloisa A.          |                                |
| 12                     | Paliwanan, Renz John T.        | Dulin, John Orville B.        |                                |
| 13                     | Pancha, Janrhey B.             | Raguirag, Kyle Kaizer M.      |                                |

Prepare by:

  
**JEREMIAS SAGARIO, MST**  
Immersion Area Head





**MEMORANDUM OF AGREEMENT**

**KNOW ALL MEN BY THESE PRESENTS:**

This agreement is made and entered by and between:

**UNIVERSITY OF SAINT LOUIS TUGUEGARAO**, a non-stock, non-profit Catholic, Higher Educational Institution organized under and by virtue of the laws of the Republic of the Philippines authorized to do business at Mabini St., Tuguegarao City, Cagayan, represented herein by its **President, REV. FR. MACWAYNE N. MANIWANG, CICM, PhD.** Hereinafter referred to as the **“FIRST PARTY”**.

-and-

**TUGUEGARAO CITY GOVERNMENT**, with the official address at Carig, Tuguegarao City, represented in this agreement by **HON. MAILA ROSARIO S. TING-QUE**, City Mayor, herein after referred to as the **SECOND PARTY**:

**WITNESSETH- That**

**WHEREAS**, USL envisions an integral human formation of the youth who will become mature Christians and active members of the Church. In order to achieve this vision, the school orients and directs its programs and activities towards the promotion of human dignity and well-being which leads to the development of the total person who is able to take up his/her responsibilities in the church and the world;

**WHEREAS**, USL has requested for a work immersion training of nine (9) Grade 12 Accountancy, Business and Management (ABM), ten (10) Grade 12 Humanities and Social Sciences and thirty-four (34) Grade 12 Science Technology Engineering and Mathematics Non-Health (STEM NH) students;

| No.  | Name of Student                | Section                   | College Course Preference                     |
|--|--------------------------------|---------------------------|---|
| <b>BATCH 1 (September 23- October 4, 2024)</b> |                                |                           |   |
| 1  | Samoy, Zildjan P.              | St. Scholastica           | Bachelor of Science in Accountancy            |
| 2  | Gatan, Rolie Jr. C.            | St. Scholastica           | Financial Management                          |
| 3  | Accad, Juliana Rose A.         | St. Maria Goretti         | Bachelor of Arts major in Political Science   |
| 4  | Caban, Rose Anne Pearl A.      | St. Maria Goretti         | Bachelor of Arts major in Political Science   |
| 5  | Retondo, Ian R.                | St. Maria Goretti         | Bachelor of Science in Psychology             |
| 6  | Tesoro, Lindsay Phoebe T.      | St. Philomena             | Bachelor of Science in Architecture           |
| 7  | Aquino, Kashmir Hil Gickane B. | St. Philomena             | Bachelor of Science in Architecture           |
| 8  | Rosuman, Ealajja B.            | St. Martina of Rome       | Bachelor of Science in Architecture           |
| 9  | Umbreiro, Carl Jansen S.       | St. Martina of Rome       | Bachelor of Science in Architecture           |
| 10   | Bosque, John Denver D.         | St. Philomena             | Bachelor of Science in Civil Engineering      |
| 11   | Dian, Mark Daniel T.           | St. Philomena             | Bachelor of Science in Civil Engineering      |
| 12   | Espiritu, Khenzy C.            | St. Philomena             | Bachelor of Science in Civil Engineering      |
| 13   | Guillermo, Michale Angelo M.   | St. Philomena             | Bachelor of Science in Civil Engineering      |
| 14   | Malsi, Joubert R.              | St. Philomena             | Bachelor of Science in Civil Engineering      |
| 15   | Albano, Raphael Josef T.       | St. Martina of Rome       | Bachelor of Science in Civil Engineering      |
| 16   | Lacanlalay, Isaac Nicky D.     | St. Philomena             | Bachelor of Science in Mechanical Engineering |
| 17   | Paliwanan, Renz John T.        | St. Philomena             | Bachelor of Science in Mechanical Engineering |
| 18   | Pancha, Janrhey B.             | St. Martina of Rome       | Bachelor of Science in Mechanical Engineering |
| <b>BATCH 2 (October 7-18, 2024)</b>            |                                |                           |   |
| 1  | Jimenez, Julian IV Vicente L.  | St. Lucy                  | Bachelor of Science in Accountancy            |
| 2  | Nillos, Leian L.               | St. Lucy                  | Bachelor of Science in Accountancy            |
| 3  | Batay-an, Jared P.             | St. Lucy                  | Marketing Management                          |
| 4  | Pichay, Jay Marcelo Jr. T.     | St. Lucy                  | Marketing Management                          |
| 5  | Cabacungan, Lorraine L.        | St. Barbara of Heliopolis | Bachelor of Arts major in Political Science   |
| 6  | Capalungan, Fatima Mae M.      | St. Barbara of Heliopolis | Bachelor of Arts major in Political Science   |
| 7  | Cordon, Lindsay Jade, D.       | St. Barbara of Heliopolis | Bachelor of Science in Public Administration  |
| 8  | Ramos, Leane L.                | St. Brigid of Kildare     | Bachelor of Science in Architecture           |
| 9  | Silva, Kashmir Ciara T.        | St. Brigid of Kildare     | Bachelor of Science in Architecture           |
| 10   | Pelagio, Nicka Therise T.      | St. Victoria of Cordoba   | Bachelor of Science in Architecture           |



|   |                                |                         |  |
|---|--------------------------------|-------------------------|--|
| 11  | Saquing, Elaizah D.            | St. Victoria of Cordoba | Bachelor of Science in Architecture                          |
| 12  | Bactad, Adrian Kieth V.        | St. Brigid of Kildare   | Bachelor of Science in Civil Engineering                     |
| 13  | Cadingan, Emard Keith D.       | St. Brigid of Kildare   | Bachelor of Science in Civil Engineering                     |
| 14  | Delos Santos, John Dexter B.   | St. Brigid of Kildare   | Bachelor of Science in Civil Engineering                     |
| 15  | Egipto, Mark Janelle G.        | St. Brigid of Kildare   | Bachelor of Science in Civil Engineering                     |
| 16  | Aman, Jairus Miko L.           | St. Victoria of Cordoba | Bachelor of Science in Civil Engineering                     |
| 17  | Bunagan, Winter Brent B.       | St. Victoria of Cordoba | Bachelor of Science in Civil Engineering                     |
| 18  | Limet, Ma. Eloisa A.           | St. Victoria of Cordoba | Bachelor of Science in Computer Science                      |
| 19  | Dulin, John Orville B.         | St. Victoria of Cordoba | Bachelor of Science in Mechanical Engineering                |
| 20  | Raguirag, Kyle Kaizer M.       | St. Victoria of Cordoba | Bachelor of Science in Mechanical Engineering                |
| <b>BATCH 3 (October 21- November 8, 2024)</b> |                                |                         |  |
| 1   | Paguirigan, Tomas John S.      | St. Agnes               | Bachelor of Science in Accountancy                           |
| 2   | Silades, Irish Jhaine G        | St. Agnes               | Marketing Management   |
| 3   | Juan, Rayne Alexis T.          | St. Agnes               | Marketing Management   |
| 4   | Cabildo, Venice Juris G.       | St. Margaret of Antioch | Bachelor of Arts major in Political Science                  |
| 5   | De Ramos, Vanessa Mich A.      | St. Margaret of Antioch | Bachelor of Arts major in Political Science                  |
| 6   | Pedregosa, Jan Carla S.        | St. Margaret of Antioch | Bachelor of Arts major in Political Science                  |
| 7   | Barcena, Ingrid Valerey B.     | St. Margaret of Antioch | Bachelor of Science in Public Administration                 |
| 8   | Danao, Shrlomith, Q.           | St. Cecilia of Rome     | Bachelor of Science in Architecture                          |
| 9   | Dizon, Nathan Kyandro P.       | St. Cecilia of Rome     | Bachelor of Science in Architecture                          |
| 10  | Dela Cruz, Seven Kaye Alwin Y. | St. Cecilia of Rome     | Bachelor of Science in Civil Engineering                     |
| 11  | Olarte, Aaron Mari M.          | St. Cecilia of Rome     | Bachelor of Science in Civil Engineering                     |
| 12  | Talay, Joma Deus, Soria        | St. Cecilia of Rome     | Bachelor of Science in Civil Engineering                     |
| 13  | Macamus, Eliakim Glenn P.      | St. Cecilia of Rome     | Bachelor of Science in<br>Electrical/Electronics/Engineering |
| 14  | Sesuca, John Michael, R.       | St. Cecilia of Rome     | Bachelor of Science in<br>Electrical/Electronics/Engineering |
| 15  | De Leon, Zakrisse M.           | St. Cecilia of Rome     | Bachelor of Science in Computer Science                      |

**WHEREAS, TUGUEGARAO CITY GOVERNMENT** has granted the request of the immersion of the students;

**WHEREAS,** the SECOND PARTY agrees to accommodate and provide to the students of the FIRST PARTY the work immersion as a requirement in Senior High School;

**WHEREAS,** the first party requires at least 80 hours of training for the students at the SECOND PARTY'S office/school;

**NOW THEREFORE,** for and in consideration of the concerns and purposes of both parties, they voluntarily agree and stipulate the following terms and conditions:

That the **FIRST PARTY** shall:

1. identify and indicate the SHS track/s, strands, and/ or specialization/s which will be the subject of the partnership.
2. designate a person in charge of coordinating with the second party and supervising the activities of the students for the duration of the work immersion program.
3. monitor each student's progress throughout the duration of the entire work immersion program so as to make sure that the tasks assigned to each student are meaningful, challenging, and applicable to his/her particular programs, and are able to maximize the quality of the learning experience.
4. provide the second party an evaluation tool for the students' immersion performance.
5. issue a grade to the student upon completion of the requirements based on existing policy within prescribed period.



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6. provide the **SECOND PARTY** a Certificate of Appreciation in the SHS immersion program in acknowledgment to their support and active participation.
7. ensure that on-boarding session before the deployment is conducted.

That the **SECOND PARTY** shall:

1. conduct an orientation on the company's rules, policies and guidelines regarding immersion.
2. assign a supervisor to guide and assist the student.
3. provide the student with relevant and meaningful activities that will further enhance his/her knowledge and skills on his/her field of specialization.
4. notify the school, through the immersion adviser, of any problem regarding the student-trainee.
5. notify the school, through the immersion teacher, of any move to terminate, due to reasonable cause, the training of any student.
6. ensure that all provisions of this MOA are duly implemented.
7. provide safe working condition/environment for the student.
8. adhere to all laws, memorandums, and circulars, especially those pertaining to child protection as provided for in the guidelines for immersion.

**NOTE: The partner agency shall notify the school through the Immersion Area Coordinator and/or Immersion Teacher for any field work that may be required of the student and hence requires the student a separate Parental Consent for this purpose.**

**Both the USL-SHS and the TUGUEGARAO CITY GOVERNMENT shall:**

1. monitor the progress of the partnership and to make sure that provisions of this Memorandum of Agreement (MOA) are met through the joint steering committee.

The **UNIVERSITY OF SAINT LOUIS** and **TUGUEGARAO CITY GOVERNMENT** shall coordinate with each other through the immersion teacher concerned, in the discharge of their respective functions by holding regular consultation.

With concurrence of both parties, this contract is valid during the training period of the students on **September 23- October 4, 2024 for Batch 1, October 7-18, 2024 for Batch 2, and October 21- November 8, 2024 for Batch 3 or upon reaching the prescribed number of work immersion hours, which ever will come first.**

**IN WITNESS THEREOF**, the parties hereto affix their signatures on this instrument in Tuguegarao City, Philippines this \_\_\_\_\_.

**HON. MAILA ROSARIO S. TING-QUE**  
City Mayor  
Tuguegarao City Government

**REV. FR. MACWAYNE N. MANIWANG, CICM, Ph.D.**  
University President  
University of Saint Louis Tuguegarao

Witnesses:

\_\_\_\_\_  
Tuguegarao City Government

**EMILY T. MABBORANG, Ph. D.**  
Assistant Vice President for Basic Education/Principal  
University of Saint Louis Tuguegarao



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**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES }  
CITY OF TUGUEGARAO } S.S.  
PROVINCE OF CAGAYAN }

BEFORE ME, a Notary Public, for and in the City of Tuguegarao City, Province of Cagayan, this \_\_\_\_ day of \_\_\_\_ 2024, personally appeared the following:

| Name                                      | CTC Nos.                           | Date Issued/Expiry Date | Place Issued |
|---|------------------------------------|-------------------------|--------------|
| REV. FR. MACWAYNE N. MANIWANG, CICM, Ph.D | Driver's License<br>K-07-06-000884 | 2032/11/11              |              |
| HON. MAILA ROSARIO S. TING-QUE            |                                    |                         |              |

Known to me to be the same person who executed the memorandum of agreement on SENIOR HIGH SCHOOL STUDENTS' IMMERSION and they acknowledged to me that the same is their act and voluntary deed as well as that of the corporations/agencies they respectively represent.

This instrument consisting of four (4) pages, including the page in which this acknowledgment is written has been signed by the parties and their witnesses on each and every page of the left portion hereof.

WITNESS MY HAND AND OFFICIAL SEAL, on this \_\_\_\_ day of \_\_\_\_ 2024 in Tuguegarao City.

**NOTARY PUBLIC**

Doc. No.: \_\_\_\_\_

Page No.: \_\_\_\_\_

Book No.: \_\_\_\_\_

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