

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH CITY COUNCIL

COMMITTEE REPORT NO. 238-2024

September 12, 2024

Submitted by:

COMMITTEE ON EDUCATION

PRESENT:

| | |
|--|---------------------|
| HON. ARNEL T. ARUGAY | - Chairman |
| HON. IMOGEN CLAIRE M. CALLANGAN | - Member (via zoom) |
| HON. GRACE B. ARAGO | - Member |
| HON. CERENE PEARL T. QUILANG | - Member (via zoom) |

RESOURCE PERSONS:

| | |
|-----------------------------|--------------------------------|
| MS. JANE COSICO | -UCV Representative (via zoom) |
| MR. DOMINIC BAGGAYAN | -LYDO Head (via zoom) |

FOR THE PRESIDING OFFICER:

The committee met and deliberated on the referral:

SUBJECT:

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Understanding between the Tuguegarao City Government and the University of Cagayan Valley relative to the Field Practice of its Bachelor of Science in Social Work students.

FINDINGS:

1. Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council, requesting for an authority to represent, enter and sign for and on behalf of the Tuguegarao City Government the draft Memorandum of Agreement with University of Cagayan Valley relative to the Field Practice of identified students.
2. University of Cagayan Valley (UCV) implements practicum called Field Practice I which is designed to expose students to a real working environment where they can be acquainted with various social welfare programs and services and instill in them the necessary work ethics and human relations skills.
3. There are Twenty-One (21) students who are expected to complete 500 hours for their Field Practice I at the City Social Welfare Development Office (CSWDO).
4. The On-the-Job training of the said students will start after the approval of the said Memorandum of Agreement (MOA) by the Ninth City Council.

RECOMMENDATIONS:


Finding the terms and conditions of the Memorandum of Agreement to be in order and beneficial to the constituents of Tuguegarao City particularly the students concerned, the committee recommends the approval of Memorandum of Agreement between the Tuguegarao City Government and University of Cagayan Valley relative to the Field Practice of its Bachelor of Science in Social Work students and authorize the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said Memorandum of Agreement.

Respectfully submitted:


HON. ARNEL T. ARUGAY
Chairman


HON. IMOGEN CLAIRE M. CALLANGAN
Member


HON. GRACE B. ARAGO
Member


HON. CERENE PEARL T. QUILANG
Member

DRAFT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE TUGUEGARAO CITY GOVERNMENT AND THE UNIVERSITY OF CAGAYAN VALLEY (UCV) FOR THE FIELD PRACTICE OF BACHELOR OF SCIENCE IN SOCIAL WORK (BSSW) STUDENTS AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN FOR AND ON BEHALF OF THE TUGUEGARAO CITY GOVERNMENT THE SAID MOA

WHEREAS, Section 22(c) of Republic Act No. 7160, otherwise known as the Local Government Code, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the sangguniang panlungsod;

WHEREAS, in support to the endeavors of students studying in any school or university in Tuguegarao City, the Tuguegarao City Government allows students to undergo actual office experience thereby helping them put to practice their learnings in school;

WHEREAS, the University of Cagayan Valley (UCV) has requested the Tuguegarao City Government for the field practice of the following Bachelor of Science in Social Work (BSSW) students as part of the curriculum;

WHEREAS, it is necessary for UCV to enter into a Memorandum of Agreement (MOA) with the Tuguegarao City Government to make the MOA legally binding;

WHEREAS, the City Mayor, Hon. Maila Rosario S. Ting-Que, indorsed to the Ninth City Council the above-stated MOA and requested for an authority to sign for and on behalf of the Tuguegarao City Government the said MOA;

WHEREAS, after a deliberation in a committee meeting held for the said purpose, the Committee on Education found the request to be in order and beneficial to the concerned students;

WHEREAS, after the approval of the concomitant committee report, the Ninth City Council during their 108th Regular Session held on September 17, 2024 deemed it proper and necessary to approve the herein resolution.

NOW, THEREFORE, RESOLVE as it is hereby **RESOLVED** to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and the University of Cagayan Valley (UCV) for the Field Practice of Bachelor of Science in Social Work (BSSW) students and to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

RESOLVED FURTHER, to furnish a copy of this Resolution to the University of Cagayan Valley (UCV), for information and proper action.

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **AGREEMENT** made and entered into by and between:

THE TUGUEGARAO CITY GOVERNMENT, with principal address of Carig Sur, Tuguegarao City, duly organized and existing by the virtue of the Philippine laws of the Republic of the Philippines represented by **HON. MAILA ROSARIO S. TING-QUE**, and herein referred to as the **First Party**.

The **UNIVERSITY OF CAGAYAN VALLEY**, with campus and principal address at Dr. Victor V. Perez Campus, Balzain West, Tuguegarao City, Cagayan, a private Higher Education Institution (HEI) duly registered and existing under the laws of the Philippines, represented by its President, **DR. ESTHER SUSAN N. PEREZ-MARI**, and herein referred to as “UCV” as the **Second Party**;

WITNESSETH

WHEREAS, the **PARTNERSHIP** is guided by the policies and standards of **CHED CMO 39 series of 2017 Policies, Standards and Guidelines for the Bachelor of Science in Social Work** and the **Guidelines for Field Instruction 1** set by the **National Association for Social Work Education Inc. (NASWEI)**, and that **THE TUGUEGARAO CITY GOVERNMENT** is responsible to the fullest extent for the safety of the students in the work place. Likewise, UCV shall strictly comply with the provisions of the above guidelines and the policies of the Tuguegarao City Government, and any violation thereof shall be ground for cancellation of this **MEMORANDUM OF AGREEMENT**.

WHEREAS, the curricular offering of **UCV- Bachelor of Science in Social Work** is greatly beneficial to the people as it has made accessible such force to students who wish to enroll therein, thus sparing them of the inconvenience and additional expenses of taking this course outside Tuguegarao City.

WHEREAS, quality education and social services are the primary concerns of government thus any undertaking to enhance the promotion thereof in partnership with private entity should be encouraged and supported.

NOW, THEREFORE, it is hereby agreed that the **First Party** shall be responsible on the following

1. Orient the Field Instruction students on the programs and services of the agency, policies and procedures and other related matters concerning the agency operation and placement;
2. Provide technical, administrative, logistics and supportive supervision to the students;
3. Assess the Field Instruction students' performance periodically; inform the school coordinator as to their observations and recommend necessary measures to enhance their knowledge, skills, and attitudes;
4. At the end of the semester, agency to issue a certificate of completion as proof that the students completed their field instruction.
5. Require the field instruction student to adhere to agency's policies and guidelines.

UCV shall be responsible on the following:

1. Submit an official letter of request to the agency with regard to the purpose of Field Instruction. The request shall include the following:
 - 1.1 Nature of the affiliation/ Field Instruction experience requested for the students
 - 1.2 Number of Field Instruction students
 - 1.3 The duration of the Field Instruction
 - 1.4 Total number of hours the Field Instruction students expected to complete
2. Meet with Field Instruction students and Field Agency Supervisor to discuss and finalize Field Instruction requirements;
3. The school shall designate a Faculty Supervisor to regularly monitor the students' Performance; and
4. Regular coordination of Faculty Supervisor and Agency Supervisor with regard to the students' performance or other matters pertaining to Field Instruction shall be made.

The **Memorandum of Agreement** rests on the good faith and goodwill of both parties acknowledging that they have a common purpose of creating a good learning experience for the students and a better opportunity for transformed lives of children, families, and communities. In the unlikely event that any misunderstanding shall arise as to the interpretation of any of the provisions in this MEMORANDUM OF AGREEMENT, THE PARTIES, hereby agree that the same shall be resolved similarly in good faith through dialogue and negotiation.

This **Agreement** shall remain in full force and effect for a period of one semester to commence on September 2024 and to end on December 2024 subject to change upon mutual agreement.

IN WITNESS WHEREOF, the parties have hereunto affixed their signature on the ____ day of _____ 2024.

TUGUEGARAON CITY GOVERNMENT

UNIVERSITY OF CAGAYAN VALLEY

HON. MAILA ROSARIO S. TING-QUE
City Mayor
Party of the First Party

DR. ESTHER SUSAN N. PEREZ-MARI
University President
Party of the Second Party

WITNESSES

Ms. JANE B. COSICO, RSW
OIC Dean, College of Social Work



UNIVERSITY OF CAGAYAN VALLEY

(formerly Cagayan Colleges Tuguegarao)

VVPCAMPUS, TUGUEGARAO CITY, CAGAYAN VALLEY, PHILIPPINES

COLLEGE OF SOCIAL WORK

LIST OF OJT STUDENTS

1. Jimmelyn Agtuca
2. Ezperanza Alariao
3. Anceriz Andal
4. Marilyn Badua
5. Shaina Bawalan
6. Rea Camarao
7. Ma. Visitacion De Guzman
8. Rochelle Ann Rejano
9. Samantha Faye Fuggan
10. Jonlester Malana
11. Christine Mittay
12. Gina Palattao
13. Rebecca Joy Paleg
14. Sbethlannah Claire Plata
15. Regina Yeka Remudaro
16. Precious Lyka Urian
17. Fevie Mae Vuelta
18. Eira Julianne Galla
19. Charisse Casil
20. Karla Joy Antonio
21. Melouin Mangilin