

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

NINTH (9th) CITY COUNCIL

COMMITTEE REPORT NO. 251- 2024

September 20, 2024

Submitted by:

COMMITTEE OF THE WHOLE

PRESENT:

HON. BIENVENIDO C. DE GUZMAN II	-	Chairman/Regular Presiding Officer
HON. MARK ANGELO B. DAYAG	-	Member
HON. RONALD S. ORTIZ	-	Member
HON. IMOGEN CLAIRE M. CALLANGAN	-	Member
HON. JUDE T. BAYONA	-	Member
HON. KARINA S. GAUANI-VIERNES	-	Member
HON. GRACE B. ARAGO	-	Member
HON. TIRSO V. MANGADA	-	Member
HON. RESTITUTO C. RAMIREZ	-	Member
HON. CERENE PEARL T. QUILANG	-	Member

ABSENT:

HON. MARIA ROSARIO B. SORIANO	-	Member (On Leave)
HON. MARC ALDOUS C. BACCAY	-	Member (OB)
HON. MARY MARJORIE P. MARTIN-CHAN	-	Member
HON. GILBERT S. LABANG	-	Member
HON. ARNEL T. ARUGAY	-	Member

GUEST/RESOURCE PERSONS:

MR. MODESTO B. MENDOZA, JR.	-	Five Star Bus Company Operations Manager
MS. IMELDA BALUBAL	-	BPLO Representative
MR. MARLON MARUZZO	-	PSSO Representative
MR. ARTHUR T. BLAQUERA	-	PSSO Head Representative
ATTY. MARITES ZALUN-ALAN	-	City Legal Office Representative
MR. EDGAR PANGON	-	Dagupan City Coor/Representative
MR. REYNALDO G. DELA CRUZ	-	LTFRB / Special Investigator II

SUBJECT:

ENDORSEMENT OF THE CITY MAYOR MAILA ROSARIO S.TING-QUE ON THE REQUEST OF FIVE STAR BUS COMPANY TO TRANSFER THEIR TRANSPORT TERMINAL FROM BALZAIN, DIVERSION ROAD TO ZONE 6, PENGUE-RUYU, DIVERSION ROAD, TUGUEGARAO CITY.

FOR THE PRESIDING OFFICER AND ACTIONS TAKEN:

For consideration of the Committee of the Whole is the endorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the request of the Pangasinan Five Star Bus Company to transfer its terminal from Balzain Diversion Road to Zone 6, Pengue-Ruyu, Tuguegarao City.

On September 11, 2024, the Committee of the Whole met and deliberated on the above subject referral of the Local Chief Executive. The meeting was presided by Hon. Bienvenido C. De Guzman II, Vice-Mayor/Chairman of the Committee of the Whole. After the opening of the proceedings, Hon. Jude T. Bayona facilitated the discussions.

During the initial discussion with the presence of LTFRB Representative, BPLO Representative, PSSO Head and Five Star Bus Company Operations Manager, the members opined that the request for transfer of terminal does not require a legislative franchise from the Sanggunian because the terminal is for the exclusive use of the bus company for its fleet of buses plying the routes to and from Tuguegarao City. Nonetheless, the members required the representative of Five Star Bus Company to comply with the requisite documentary requirements.

On September 20, 2024, the Committee of the Whole again met and discussed the subject matter. The committee took note of the compliance of the management of Five Star Bus Company by submitting the following documentary requirements, to wit:

1. Provisional Authority issued by the LTFRB to Five Star Bus Company, Inc. to operate for a period of six (6) months after having substantially complied with the requirements in accordance with Department Order No. 2017-011, otherwise known as the Omnibus Franchising Guidelines, in relation to Memorandum Circular No. 2017-030 and Memorandum Circular 2022-051, pending approval of their application for Certificate of Accreditation.
2. Business Permit (Balzain Diversion Road Terminal)
3. Photos of the new terminal with an area of more than 7,200 square meters, its amenities, topographic plan and security plan.

Ms. Imelda Balubal, BPLO Representative, informed the members that one of the requirements of business permit is a Board Resolution for said transfer of location.

Mr. Mendoza informed the members that their new terminal should first be operational as one of the requirements for the issuance of LTFRB Certificate of Accreditation.


FINDINGS and RECOMMENDATION:

After a thorough evaluation, the Committee of the Whole finds the request of Five Star Bus Company to transfer its terminal from Balzain Diversion Road to Zone 6, Pengue-Ruyu, Tuguegarao City to be meritorious and advantageous not only to the passengers but also for the benefit of the general public.


The Committee of the Whole recommends the passage of a Resolution granting the request of Pangasinan Five Star Bus Company, Inc. to transfer its terminal from Balzain Diversion Road to Pengue-Ruyu, Diversion Road both in Tuguegarao City.

Provided further that the grant of authority is subject to the submission of LTFRB Certificate of Accreditation within six (6) months from approval of its request. Non-submission of required document shall cause the stoppage of the business operation of said bus company..

Respectfully submitted:



HON. BIENVENIDO C. DE GUZMAN II
Chairman/Regular Presiding Officer


HON. MARK ANGELO B. DAYAG
Member



HON. RONALDO S. ORTIZ
Member

*Refused to sign (9/26/2024) to 9/27/2024
but didn't give comment during
Re appraisal -*
HON. IMOGEN CLAIRE M. CALLANGAN
Member



HON. JUDE T. BAYONA
Member


HON. KARINA S. GAUANI-VIERNES
Member


HON. GRACE B. ARAGO
Member


HON. TIRSO V. MANGADA
Member


HON. RESTITUTO C. RAMIREZ
Member


HON. CERENE PEARL T. QUILANG
Member

CITY RESOLUTION NO. Series of 2024

DRAFT RESOLUTION GRANTING THE REQUEST OF PANGASINAN FIVE STAR BUS CO. INC. TO TRANSFER ITS TERMINAL FROM BALZAIN WEST (CENTRO 12) DIVERSION ROAD TO ZONE 6, PENGUE-RUYU DIVERSION ROAD, TUGUEGARAO CITY, CAGAYAN, SUBJECT TO THE SUBMISSION OF DOCUMENTARY REQUIREMENTS

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that “Every Local Government Unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate or incidental for its efficient governance, and those which are essential to the promotion of the general welfare”;

WHEREAS, Section 458 of the Local Government Code of the Philippines provides that the Sangguniang Panlungsod as the legislative body of the city shall enact ordinances and approve resolutions for the general welfare of the city and its inhabitants pursuant to Section 16 of RA 7160;

WHEREAS, in aid of legislation, the Ninth City Council through the Committee of the Whole convened and discussed the request of Pangasinan Five Star Bus Company, Inc. with Provisional Authority issued by the LTFRB, to transfer its terminal from Balzain West (Centro 12) Diversion Road to Zone 6, Pengue-Ruyu, Tuguegarao City;

WHEREAS, during the meetings and deliberations of the Committee of the Whole finds the request Pangasinan Five Star Bus Co., Inc. beneficial to the riding public and promotes public order and safety, hence the need for the passage of resolution;

WHEREAS, the non-submission of the LTFRB Certification of Accreditation within 6 months from approval of their request will cause stoppage of their operation.

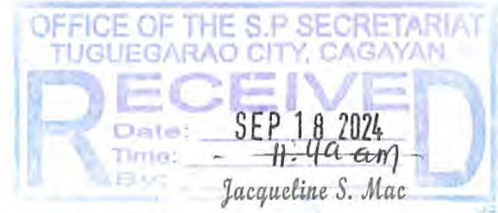
NOW, THEREFORE, RESOLVE, as it is hereby **RESOLVED**, to grant the request of the Pangasinan Five Star Bus Company to transfer its terminal from Balzain Diversion Road to Zone 6, Pengue-Ruyu, Tuguegarao City subject to the submission of a Certificate of Accreditation issued by the LTFRB and other documents as may be required by law or Local Ordinance;

RESOLVED FURTHER, that failure or non-submission by the bus company of the documentary and statutory requirements shall cause the suspension or stoppage of its operation;

RESOLVED FINALLY, to furnish copies of this resolution to all the concerned parties for their information and strict compliance.



Republic of the Philippines
 Department of Transportation
LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD
 Regional Office No. 2, Regional Government Center
 Carig Sur, Tuguegarao City, Cagayan



PROVISIONAL AUTHORITY

Before this Regional Office is the Applicant's prayer for Provisional Authority to operate TERMINAL located at Zone 6 Pengue Ruyu, Diversion Road, Tuguegarao City, Cagayan, pending approval of the Application for **Certificate of Accreditation** in accordance with the guidelines for Off-Street Terminal Operations under Department Order No. 2017-011, otherwise known as the Omnibus Franchising Guidelines, in relation to Memorandum Circular 2017-030 and Memorandum Circular 2022-051.

IN VIEW THEREOF, finding that terminal of **PANGASINAN FIVE STAR BUS CO., INC.** is substantially compliant, this **PROVISIONAL AUTHORITY** for a period of **SIX (6) months** is hereby **GIVEN** for the purpose of securing Mayor's Permit and without prejudice to the final disposition of the Main Application.,

SO ORDERED.

Tuguegarao City, Cagayan 18 SEP 2024.


ATTY. RICHARD G. DAYAG
 Regional Director

Copy furnished:

Applicant: Pangasinan Five Star Co., Inc.
 Zone 6 Pengue Ruyu, Diversion Road, Tuguegarao City, Cagayan

09 55 252 @ 1-70



Republic of the Philippines
 Province of Cagayan
TUGUEGARAO CITY

BUS PLATE NO: **20716**

BPLO NO:

GOVERNMENT
 EFFICIENCY AND
 MOST BUSINESS
 FRIENDLY LGU

MAYOR'S PERMIT

**2024
 RENEWAL**

Is hereby granted to

PANGASINAN FIVE STAR BUS CO., INC.

CESAR T. HERNANDEZ <i>Owner/Sole/Corporate President/Treasurer/Manager/Office in-Charge</i>	Diversion Rd. Centro 12 <i>Business Address</i>
Corporation <i>Form of Organization</i>	Single Level <i>Level of Operation</i>
Contractor <i>Line of Business</i>	Not Applicable <i>Spouse (If Sole Proprietorship Only)</i>
60 Bonifacio St. Ayala Height Quezon City Manila <i>Residence/Home/Office Address</i>	Married / Filipino <i>Civil Status/Citizenship</i>
BUS TERMINAL <i>Description of Goods/Services</i>	Whole Year <i>Mode of Payment</i>

Subject to submission of post requirements within 45 days from issuance hereof (except SSS Clearance which must be submitted within 30 days). Non compliance herewith / violation of existing laws and ordinances will result to **AUTOMATIC REVOCATION** of this permit.

Issued this 30th day of January, 2024, in Tuguegarao City.
 Valid until December 31, 2024.


HON. MAILA ROSARIO S. TING-QUE
CITY MAYOR

Serbisyong Nakikita, Nadarama at Maaasahan

IMPORTANT!!!
 THIS MUST BE POSTED ON CONSPICUOUS PLACE
 AND BE PRESENTED UPON DEMAND BY PROPER AUTHORITIES.



OR No. 338194
 Date 1/29/2024

TUGUEGARAO TERMINAL



TUGUEGARAO TERMINAL



TUGUEGARAO TERMINAL



TUGUEGARAO TERMINAL



TUGUEGARAO TERMINAL



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TUGUEGARAO TERMINAL



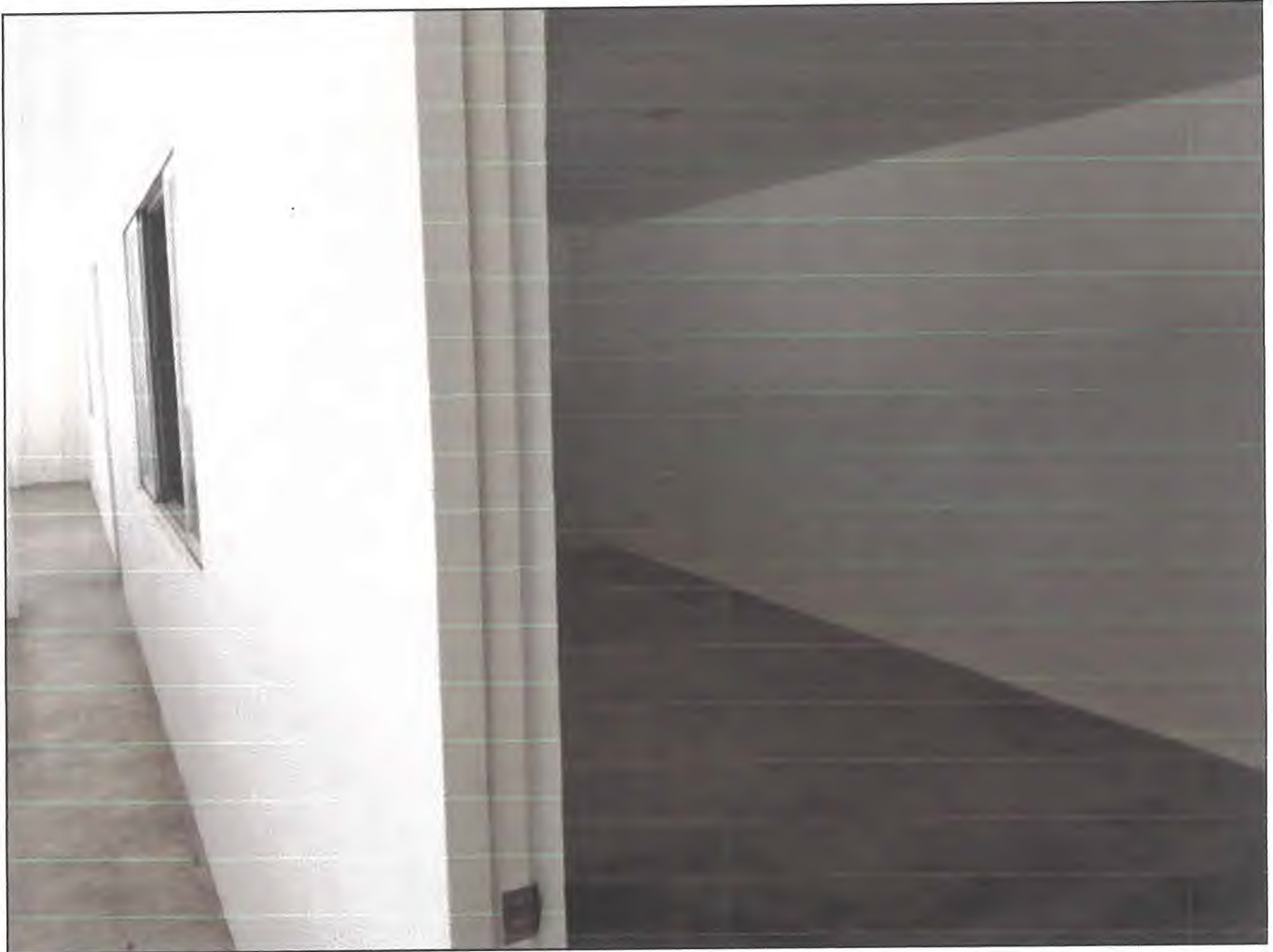
TUGUEGARAO TERMINAL



TUGUEGARAO TERMINAL



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TUGUEGARAO TERMINAL



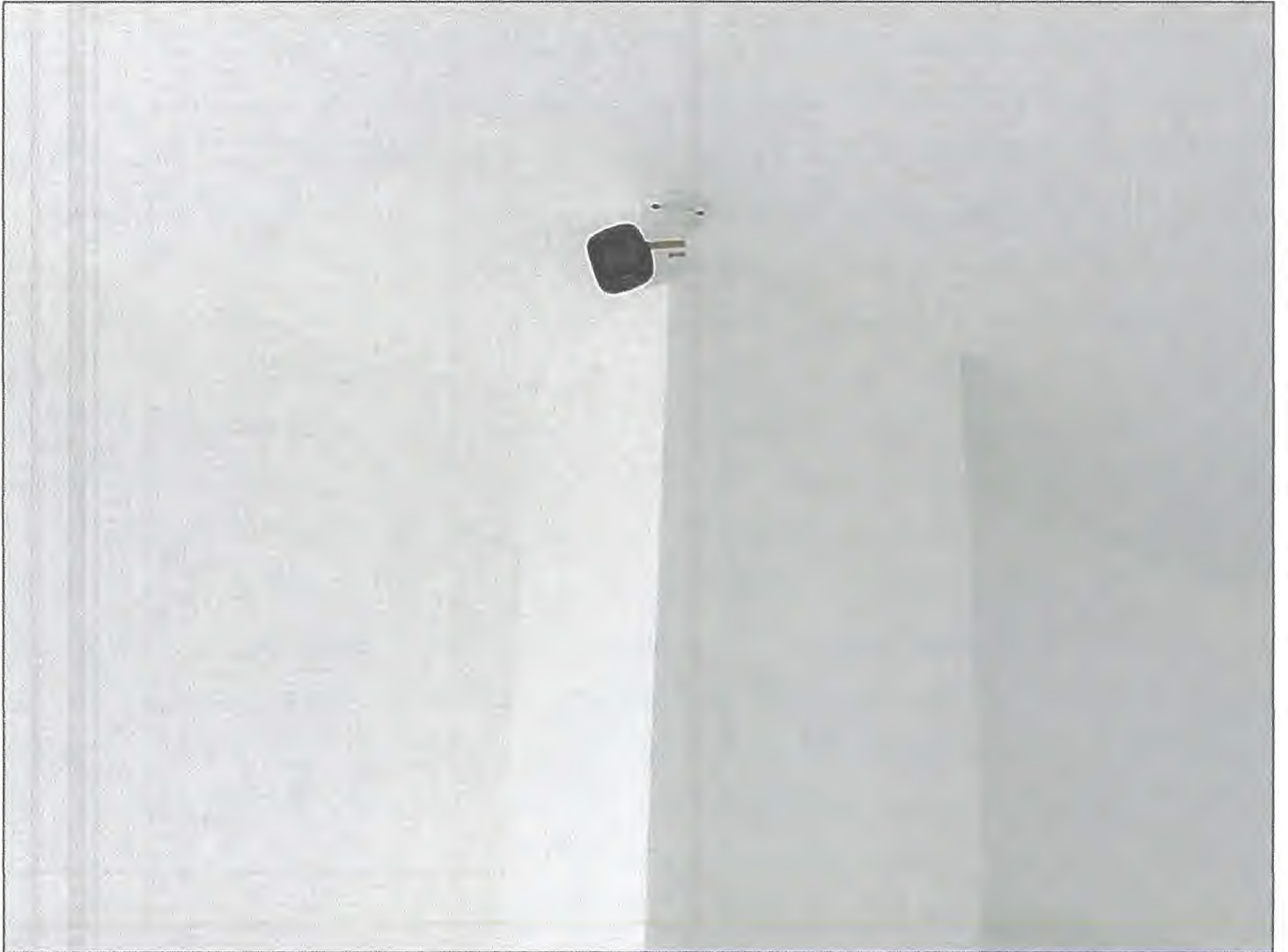


Tuguegarao Terminal
Concrete flooring of the entire terminal





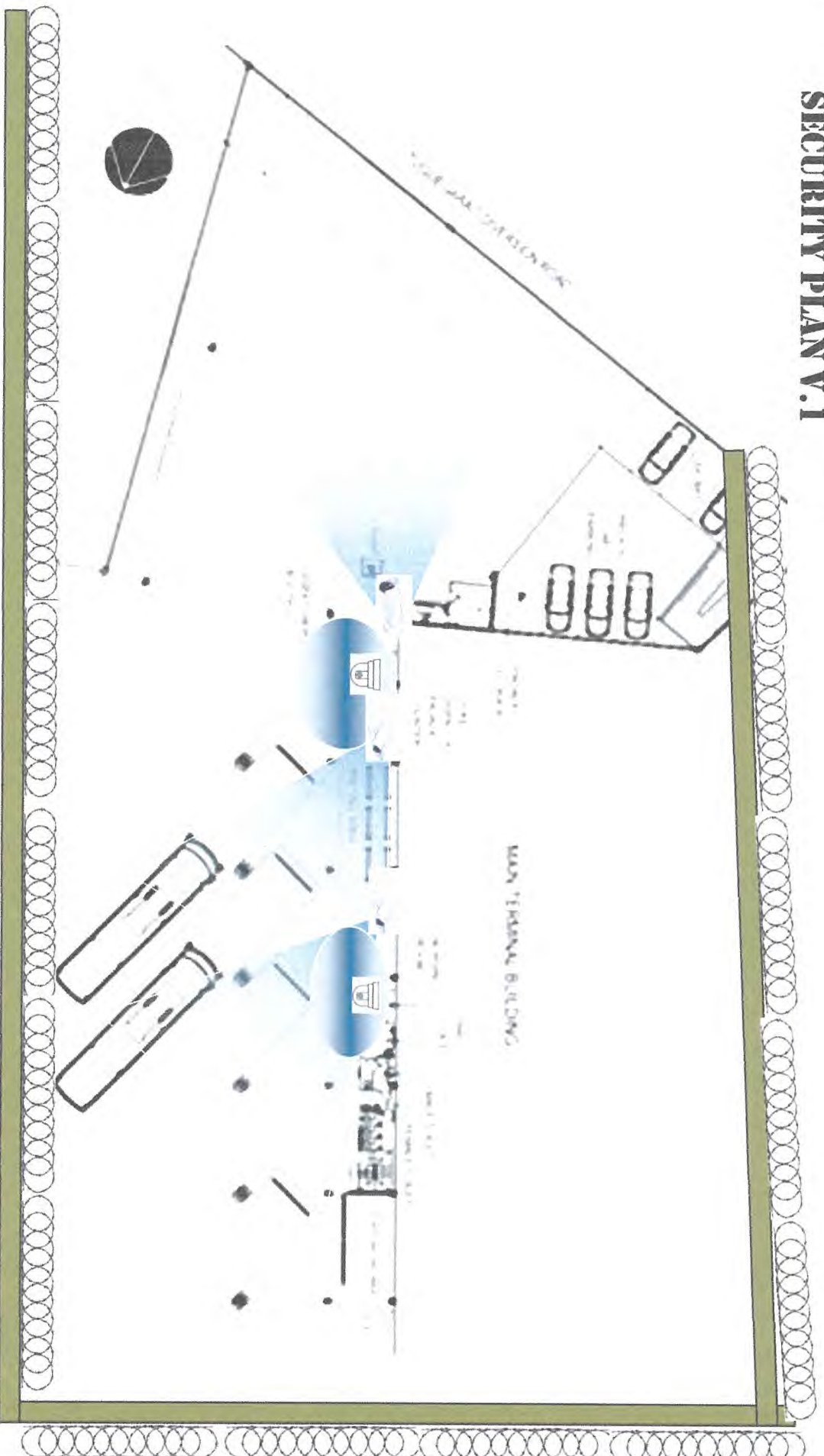






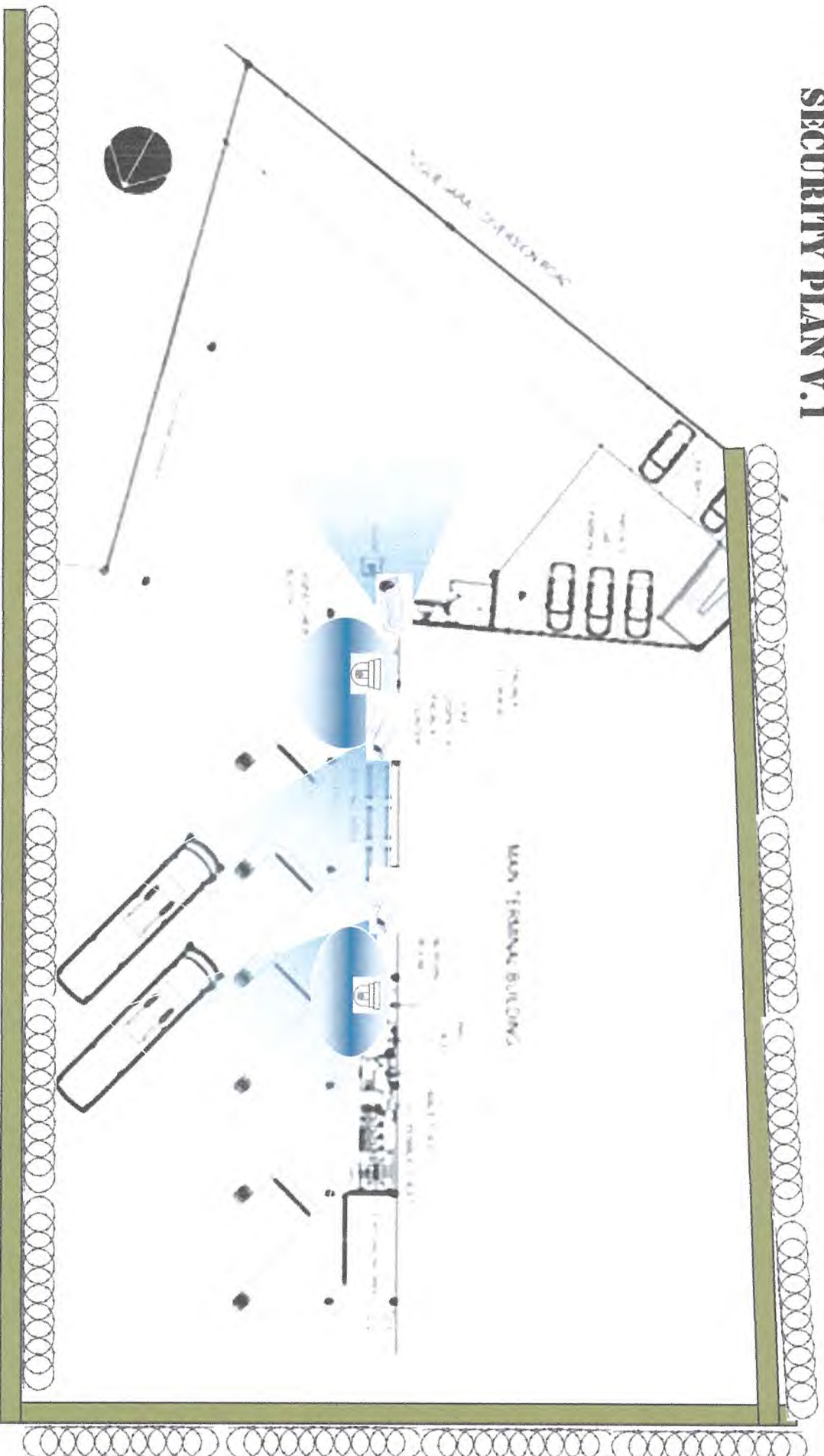


TUGUEGARAO TERMINAL SECURITY PLAN V.1



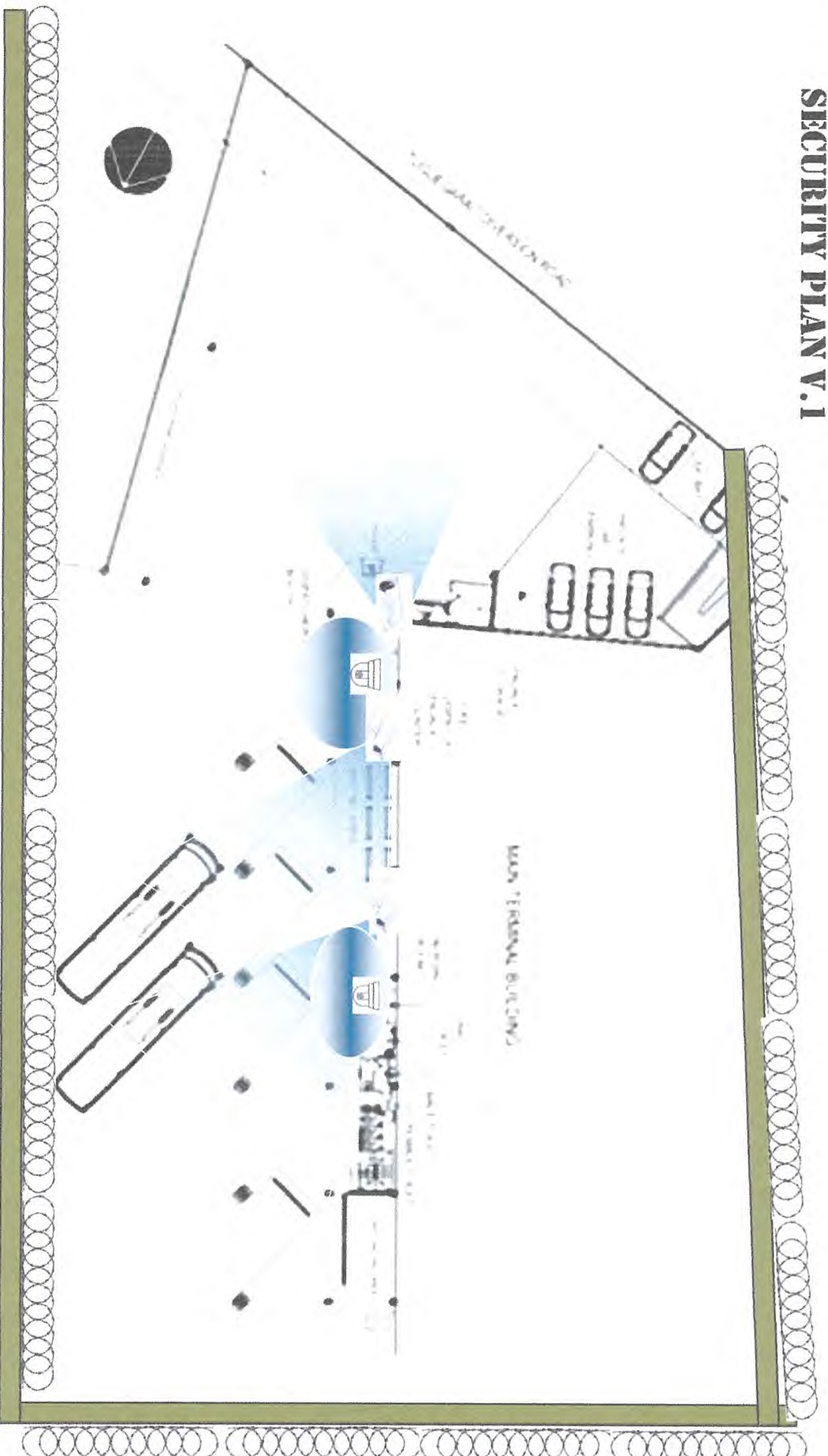
CCTV	Fences	Lighting	Security
<ul style="list-style-type: none"> 1 CCTV Dispatcher 2 CCTV Waiting Area 1 CCTV Booking Area 1 CCTV Gate 	<ul style="list-style-type: none"> 6 Feet concrete fences with 3 Feet barwire top guard 	<ul style="list-style-type: none"> To Be determined 	<ul style="list-style-type: none"> Post for Cashier and Office 2 Shift (Day and Night Shift) Post for Perimeter Security 2 Shift (Day and Night Shift) Total of 4 Security Guard

TUGUEGARAO TERMINAL SECURITY PLAN V.1



CCTV	Fences	Lighting	Security
1 CCTV Dispatcher 2 CCTV Waiting Area 1 CCTV Booking Area 1 CCTV Gate	6 Feet concrete fences with 3 Feet barbwire top guard	To Be determined	Post for Cashier and Office 2 Shift (Day and Night Shift) Post for Perimeter Security 2 Shift (Day and Night Shift) Total of 4 Security Guard

TUGUEGARAO TERMINAL SECURITY PLAN V.1



CCTV	Fences	Lighting	Security
1 CCTV Dispatcher 2 CCTV Waiting Area 1 CCTV Booking Area 1 CCTV Gate	6 Feet concrete fences with 3 Feet barbwire top guard	To Be determined	Post for Cashier and Office 2 Shift (Day and Night Shift) Post for Perimeter Security 2 Shift (Day and Night Shift) Total of 4 Security Guard

TOPOGRAPHIC PLAN

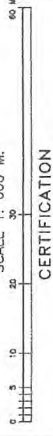
LOT 3827-D-2, PSD-2-01-030290, LOTS 3829-E, 3829-G,
(LRC) PSD-347280, LOT 3826-D-3-A, PSD-2-01-039100
AND LOT 3828, TUGUEGARAO CADASTRE
AS PREPARED FOR

**ANNA KATRINA H. CAUTON,
MARIE CAMILLE E. HERNANDEZ &
MIGUEL RAYMUNDO E. HERNANDEZ**

SITUATED IN THE

RURBAN CODE :
BARRIO OF : RUYU/ CARITAN CENTRO
MUN./CITY OF : TUGUEGARAO
PROVINCE OF : CAGAYAN
ISLAND OF : LUZON
CONTAINING AN AREA OF **7,983** SQ.M.

ZONE NO.:
PPCS-PTM/PRS 92:
BEARING: TRUE
SCALE 1: 600 M.



CERTIFICATION

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT
PLOTTING OF LOT 3827-D-2, PSD-2-01-030290, LOTS
3829-E, 3829-G, (LRC) PSD-347280, LOT 3826-D-3-A,
PSD-2-01-039100 AND LOT 3828, TUGUEGARAO CAD.
BASED FROM THE TECHNICAL DESCRIPTIONS APPEARING ON LOT
NOS. 032-2019004701, 032-2019004702, 032-2019004703,
032-2019004704 & 032-2019004705 AS PRESENTED.

Date prepared : october 2, 2021
ARMANDO A. MAMUYAC
GEODETTIC ENGINEER
Reg.Cert. no.: 4979 Date: 2-19-97
License no.: 2453282 Date: 1-22-21

Republic of the Philippines
Department of Environment and Natural Resources

VERIFICATION
I certify that this survey plan is verified and found to
conform with survey data / records on file in this office.
**THIS PLAN SHALL NOT BE USED FOR LAND
REGISTRATION.**

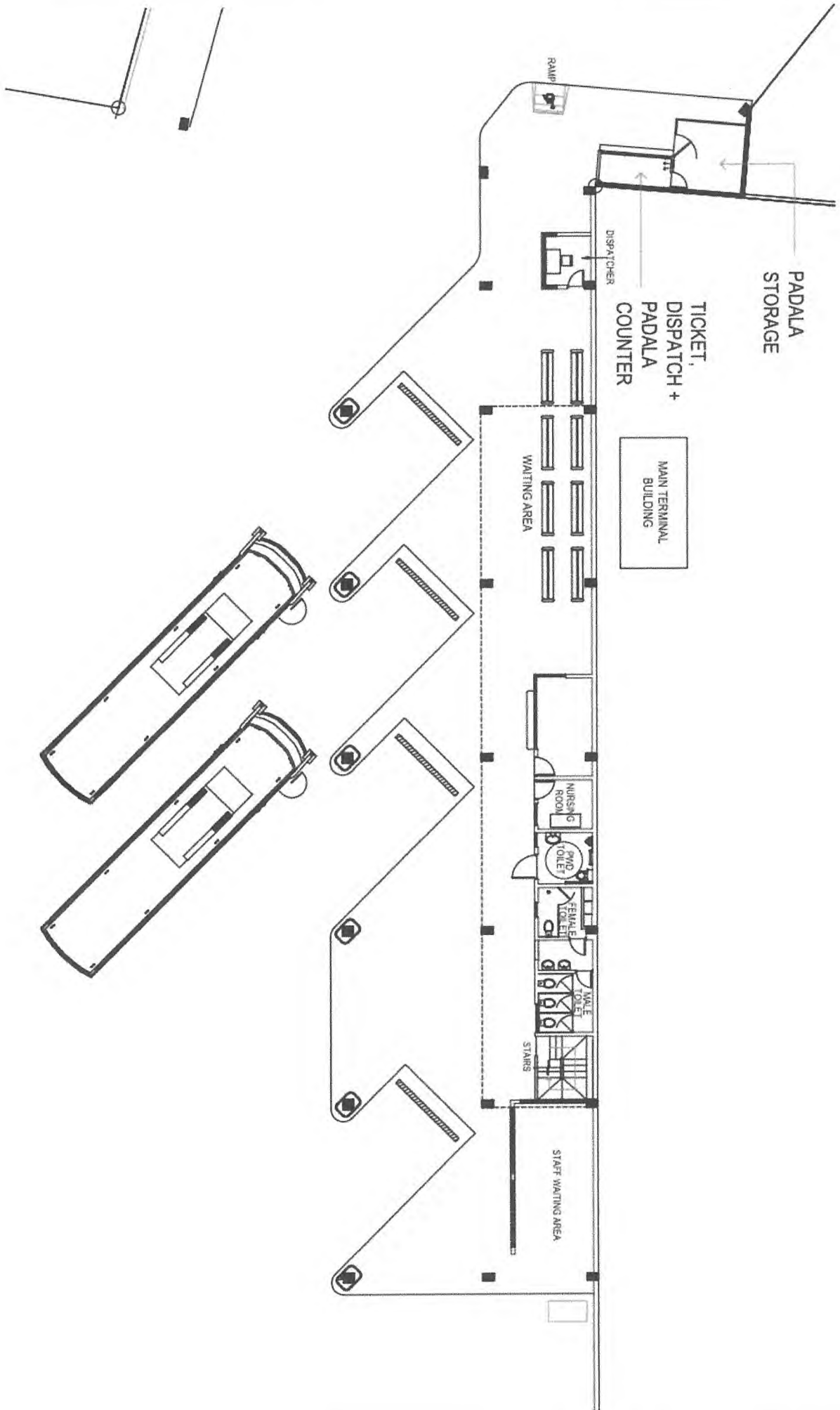
DATE _____ 20____
PURPOSE _____

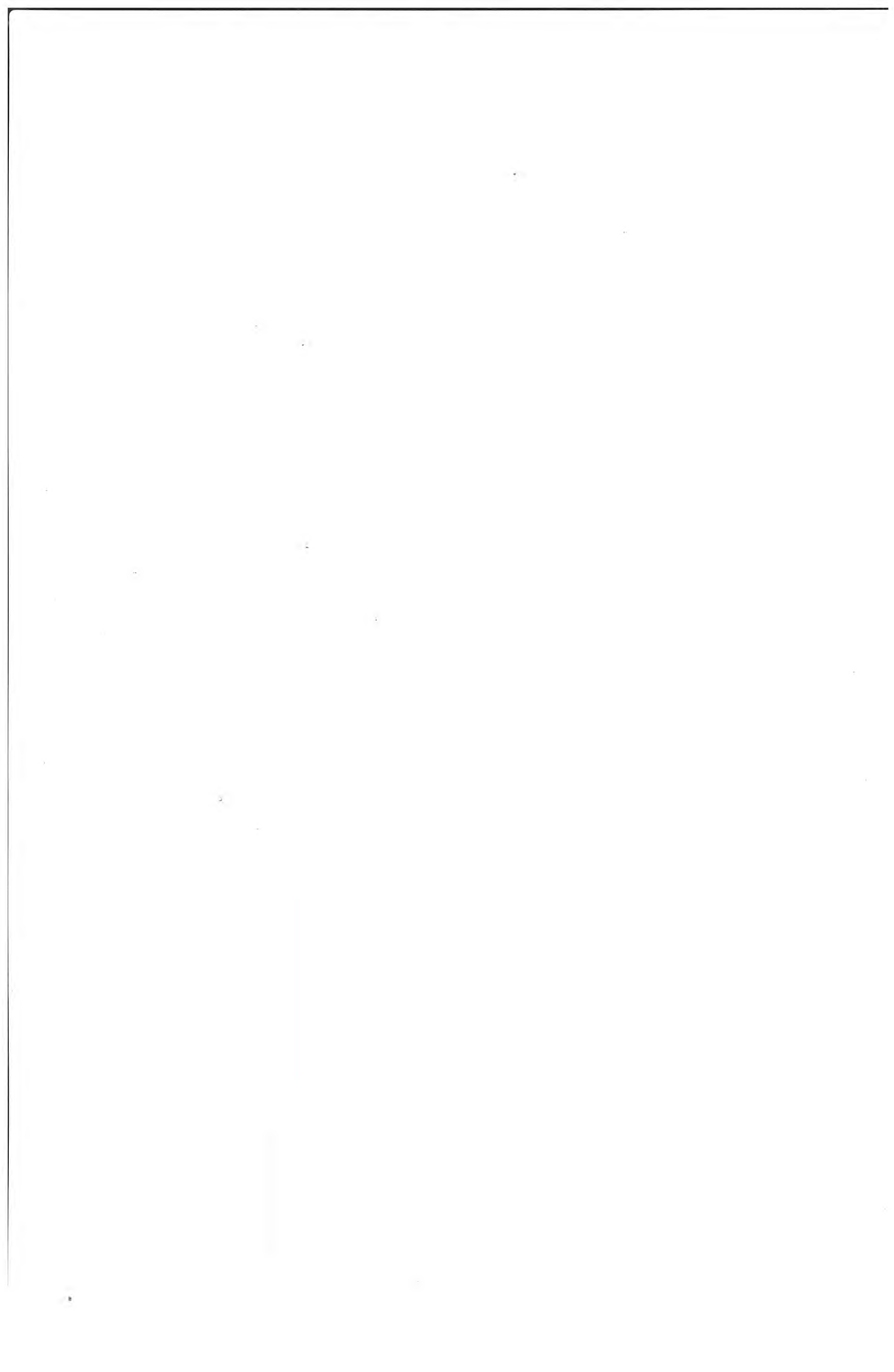
CHIEF, REGIONAL SURVEYS DIVISION

Date Submitted _____
ADDITIONAL INFORMATION AFTER DATE OF VERIFICATION _____

LOT 3826-D-2		LOT 3829-E	
LINE	BEARING	DISTANCE	
1	N 01°08' W	27.35M	13.41M
2	N 70°59' E	10.00M	14.52M
3	S 13°13' E	34.47M	23.98M
4	N 79°57' W	17.05M	13.84M
			32.04M
			6.77M
TIE LINE : All from BLM No. 7, Tuguegarao Cadastre			
LOT	BEARING	DISTANCE	
3829-G	S 29°03' E	593.92M	
D-3-A	S 29°03' E	502.97M	
3828	S 32°02' E	593.92M	
3829-E	S 34°32' E	478.56M	
LOT 3828			
1	S 70°59' W	26.98M	
2	N 28°45' W	52.42M	
3	N 27°47' W	50.23M	
4	N 58°25' E	10.33M	
5	N 83°51' E	23.98M	
6	S 40°58' E	31.96M	
7	N 76°09' E	24.06M	
8	N 77°50' E	14.84M	
9	S 18°56' E	67.15M	
10	S 74°31' W	40.58M	









Republic of the Philippines
Department of Transportation
LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD
East Avenue, Quezon City

MEMORANDUM CIRCULAR
NUMBER 2022-051

**SUBJECT : SUPPLEMENT TO MEMORANDUM CIRCULAR NO. 2017-030,
RE: GUIDELINES FOR OFF-STREET TERMINAL
OPERATIONS UNDER DEPARTMENT ORDER NO. 2017-011,
OTHERWISE KNOWN AS THE OMNIBUS FRANCHISING
GUIDELINES**

WHEREAS, to implement the principles and policies of Department Order No. 2017-011, otherwise known as the Omnibus Franchising Guidelines (OFG), the Land Transportation Franchising and Regulatory Board (the Board) issued the necessary implementing guidelines of said Department Order;

WHEREAS, one of the policies or principles of the OFG is to provide public transportation which are accessible to all passengers from different sectors of society, including senior citizens and persons with disabilities (PWD), and to make public transportation available in every community. Designated location of stops, pick-up and drop-off points with adequate facilities shall also be provided to facilitate convenient boarding and alighting of passengers;

WHEREAS, on December 01, 2017, the Board issued Memorandum Circular No. 2017-030 or Guidelines for Off-Street Terminal Operations x·x x, which provides for the standard requirements for the operation of off-street terminal and bus terminal facilities;

WHEREAS, in order to address the perceived and/or imminent threat against security, congruent with the mission and vision to ensure commuters and the public in general with safe and convenient public transportation, the Board finds the necessity to tighten existing policies on terminal facilities, and to ensure safety of passengers while the bus unit is in transit;

NOW THEREFORE, the Board **RESOLVES** as it hereby **RESOLVED** to impose **ADDITIONAL REQUIREMENTS** to those initially provided under Memorandum Circular No. 2017-030, such as the following, to wit:

1. LGU Business Permit to operate as public transport terminal;
2. Security Plan duly approved by the Office of Transport Security, to include:
 - a. Security personnel properly trained;
 - b. Extensive screening of passengers and cargoes; and
 - c. Proof of security awareness training for drivers and conductors;
3. Separate or enclosed passenger waiting area from the bus bay;
4. Compliance to existing health protocols implemented on COVID-19 readiness.

Should any untoward incident happen thereby endangering the life and security of the riding public, the transport/terminal operator is prima facie presumed to have violated the requirements imposed under this MC and shall cause the Board to SUSPEND or CANCEL all Certificates of Public Convenience under the name of the violator, as may be determined by the Board.

All other issuances inconsistent herewith are deemed modified or superseded accordingly.

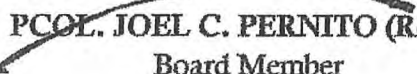
This Memorandum Circular shall take effect immediately following its publication in at least one (1) newspaper of general circulation. Let three (3) copies hereof be filed with the UP Law Center pursuant to Presidential Memorandum Circular No. 11, dated 09 October 1992.

SO ORDERED.

Quezon City, Philippines, 06 MAY 2022



ATTY. MARTIN B. DELGRA III, REB REA EnP
Chairman




PCOL. JOEL C. PERNITO (Ret.)
Board Member


ENGR. SHERWIN L. S. BEGYAN
Board Member

Attested by:


MARIA KRISTINA E. CASSION
Executive Director





Republic of the Philippines
Department of Transportation
LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD
East Avenue, Diliman, Quezon City

MEMORANDUM CIRCULAR
NUMBER 2017-030

Subject: GUIDELINES FOR OFF-STREET TERMINAL OPERATIONS UNDER DEPARTMENT ORDER NO. 2017-011, OTHERWISE KNOWN AS THE OMNIBUS FRANCHISING GUIDELINES

WHEREAS, the Department of Transportation ("DOTr") issued Department Order No. 011, series of 2017, otherwise known as the Omnibus Guidelines on the Planning and Identification of Public Road Transportation Services and Franchise Issuance or Omnibus Franchising Guidelines ("OFG"), which aims to provide a reliable, safe, adequate, accessible, environment-friendly, dependable, efficient, and comfortable public road transportation throughout the country;

WHEREAS, the Land Transportation Franchising and Regulatory Board ("LTFRB" and/or "Board"), a sectoral agency of the DOTr, is tasked to implement the OFG;

WHEREAS, under Section 16 of Commonwealth Act No. 146 or The Public Service Law, any public service may be compelled "to furnish safe, adequate, and proper service as regards the manner of furnishing the same as well as the maintenance of the necessary material and equipment" and required "to establish, construct, maintain, and operate any reasonable extension of its existing facilities";

WHEREAS, Section 5 of Executive Order No. 202 mandates the LTFRB "to prescribe and regulate routes of service, economically viable capacities and zones or areas of operation of public land transportation services provided by motorized vehicles in accordance with the public land transportation development plans and programs approved by the Department of Transportation and Communications", "to formulate, promulgate, administer, implement and enforce rules and regulations on land transportation public utilities, standards of measurements and/or design, and rules and regulations requiring operators of any public land transportation service to equip, install and provide in their utilities and in their stations such devices, equipment facilities and operating procedures and techniques as may promote safety, protection, comfort and convenience to persons and property in their charges as well as the safety of persons and property within their areas of operations", and "to perform such other functions and duties as may be provided by law, or as may be necessary, or proper or incidental to the purposes and objectives of this Executive Order";

WHEREAS, the following Guidelines for Off-Street Terminal Operations are hereby promulgated:

A "terminal", as defined in the OFG, refers to an "off-street area where passengers board and alight, usually located at the start and at the end of a route";

I. PRINCIPLES

1. Off-Street terminals shall be located at both ends of the route being proposed in the Local Public Transport Route Plan of the respective Local Government Units ("LGUs"), and shall be provided with loading/unloading bays and vehicle layover areas;

2. Private sector participation in the development of terminals shall be encouraged;
3. Any off-street terminals allowing illegally-operated Public Utility Vehicles ("PUVs") shall be subject to fines and penalties herein stated;
4. All routes classified as provincial operation with routes ending at highly urbanized city or metropolitan area shall be up to the Integrated Terminal Exchange only, if available;
5. No transport terminal for provincial routes shall be located along the main trunk line inside city centers or metropolitan areas;
6. The DOTr, in coordination with the LTFRB, shall accredit operations of major integrated terminals while accreditation of other terminals shall belong to the LTFRB taking into consideration the minimum standards set in this M.C. and other standards previously set by the DOTr; and
7. The LTFRB shall be responsible in the inspection and supervision of terminal operators' compliance with the minimum standards.

II. COVERAGE

This Memorandum Circular shall cover all land transportation terminals classified as follows:

1. Terminals owned and operated by LGUs;
2. Terminals owned and operated by a legitimate PUV operator for exclusive use of its PUVs;
3. Terminals owned and operated by a legitimate PUV operator for its use and use by other legitimate operators;
4. Terminals owned and operated by a private entity for the use of public land transport;
5. Terminals owned and operated in partnership between a government entity and a private entity; and
6. All other similar terminals (e.g., at airports and seaports).

III. STANDARD REQUIREMENTS

The following shall be the minimum requirements in the operation of off-street terminals:

- A. Integrated Terminal Exchange** – an inter-modal transport terminal which can simultaneously accommodate at least four (4) modes of transportation such as Public Utility Buses ("PUBs"), Mini Buses, Public Utility Jeepneys ("PUJs"), UV Express Services, and Taxis.
1. The terminal area requirement shall be based on the feasibility study as approved by the DOTr;
 2. Separate and sufficient parking slots for each mode of transportation;
 3. Separate departure and arrival bays for each mode of transportation;
 4. Wide entrances and exits to ensure easy mobility to and from the terminal;

5. Drop-off and pick-up areas for private vehicles;
6. Concrete flooring of the entire terminal, not only of the loading and unloading area;
7. Roofing that would provide sufficient protection from the heat of the sun and rain;
8. Installed communication facilities such as telephones, fax machines, and internet, among others;
9. Adequate CCTV cameras and/or monitors which must be: a) continuously recording the last seventy-two (72) hours of operation; and b) positioned to capture video of (1) all entry and exit points and (2) loading and unloading areas;
10. Availability of Information and Passenger Assistance Counters and Personnel;
11. Online ticketing and dispatching;
12. Detailed schedule of regular trips for each mode of transportation;
13. Appropriate and adequate signages;
14. Sufficient number of security personnel for bag inspection and manning of the entire terminal, particularly the entry and exit points;
15. Walk-through metal detectors installed in all entry points;
16. Adequate and comfortable benches and/or seats with backrests for waiting passengers;
17. Separate rest rooms for Persons with Disabilities ("PWDs") and male and female passengers which must, at all times, be: a) clean; b) sufficiently lighted; c) ventilated; d) provided with clean water, flush system, toilet seat with cover, lavatory, waste bin, toilet paper, mirror, soap, hand drier, and functional door lock; e) exclusive space for diaper-changing tables; and f) regularly maintained by janitorial personnel;
18. Priority lane for Senior Citizens, PWDs, and pregnant women;
19. Elevators and/or escalators to facilitate easy access for Senior Citizens, PWDs, pregnant women, and passengers travelling with luggage, infants, or small children;
20. Availability of ramps for PWDs; and
21. Other facilities such as drivers' retiring rooms, canteen, and administrative office.

B. Bus Terminal or Terminal which caters to less than four (4) modes of transportation, one of which must be PUBs

1. The minimum terminal size must be at least 130% of the total space requirement of 50% of the franchised units that will use the terminal;
2. Separate departure and arrival bays for each mode of transportation;
3. Wide entrances and exits to ensure easy mobility to and from the terminal;
4. Concrete flooring of the entire terminal, not only of the loading and unloading area;
5. Roofing that would provide sufficient protection from the heat of the sun and rain;

6. Installed communication facilities such as telephones, fax machines, and internet, among others;
7. Adequate CCTV cameras and/or monitors which must be: a) continuously recording the last seventy-two (72) hours of operation; and b) positioned to capture video of (1) all entry and exit points and (2) loading and unloading areas;
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10. Detailed schedule of regular trips for each mode of transportation;
11. Appropriate and adequate signages;
12. Sufficient number of security personnel (with hand-held metal detector at entry points) for bag inspection and manning of the entire terminal, particularly the entry and exit points;
13. Adequate and comfortable benches and/or seats with backrests for waiting passengers;
14. Separate rest rooms for PWDs and male and female passengers which must, at all times, be: a) clean; b) sufficiently lighted; c) ventilated; d) provided with clean water, flush system, toilet seat with cover, lavatory, waste bin, toilet paper, mirror, soap, hand drier, and functional door lock; e) exclusive space for diaper-changing tables; and f) regularly maintained by janitorial personnel;
15. Priority lane for PWDs and pregnant women; and
16. Availability of ramps for PWDs.

C. Jeepney and UV Express Service Terminals or other kinds of PUV Terminals not falling under the first two (2) classifications

1. The minimum terminal size must be at least 130% of the total space requirement of 50% of the franchised units that will use the terminal;
2. Separate entrance and exit to ensure easy mobility;
3. Concrete flooring of the entire terminal, not only of the loading and unloading area;
4. Roofing that would provide sufficient protection from the heat of the sun and rain;
5. Adequate CCTV cameras and/or monitors which must be: a) continuously recording the last seventy-two (72) hours of operation; and b) positioned to capture video of (1) all entry and exit points and (2) loading and unloading areas;
6. Availability of Information and Passenger Assistance Counters and Personnel;
7. Detailed schedule of regular trips;
8. Appropriate and adequate signages;
9. Sufficient number of security personnel (with hand-held metal detector at entry points) for bag inspection and manning of the entire terminal, particularly the entry and exit points;

10. Adequate and comfortable benches and/or seats with backrests for waiting passengers;
11. Separate rest rooms for PWDs and male and female passengers which must, at all times, be: a) clean; b) sufficiently lighted; c) ventilated; d) provided with clean water, flush system, toilet seat with cover, lavatory, waste bin, toilet paper, mirror, soap, hand dyer, and functional door lock; e) exclusive space for diaper-changing tables; and f) regularly maintained by janitorial personnel;
12. Priority lane for Senior Citizens, PWDs, and pregnant women; and
13. Availability of ramps for PWDs.

IV. LOCATION

The minimum locational standards, as provided in the Housing and Land Use Regulatory Board's (HLURB) Locational Guidelines and Standards for Land Transportation Terminals and Garages pursuant to Board Resolution No. R-408, series of 1988 and Memorandum Circular No. 12, series of 1988, must be complied with, *to wit*:

1. If the municipality has an approved zoning ordinance, the location of bus stations/terminals, freight/truck terminals should be at the periphery of a Commercial Zone;

Jeepney/UV Express Terminal – may be located within the commercial zone provided that it should not be near major intersection, where traffic congestion occurs;

2. If the municipality has no approved zoning ordinance, the location of bus stations/terminals, freight/truck terminals should be outside the center of commercial activities to minimize street congestion;

Jeepney/UV Express Terminal – may be located within the Central Business District/Commercial Area provided that it should not be near major road intersection, where traffic congestion occurs;

3. Terminals should be more than 100 meters away from institutional establishment particularly schools and hospitals as a safeguard against noise and air pollution; and
4. Terminals must be accessible to commuters, i.e., transfer routes are available or within its service radius. However, direct access to major thoroughfares especially high speed highway and expressways should be discouraged for the safety and smooth traffic flow purposes.

V. HEALTH STANDARDS

The off-street terminals shall comply with the following standards pursuant to Section 54, Chapter IX (Rest Areas, Bus Terminals, Bus Stops, and Service Stations) of Presidential Decree No. 856, otherwise known as the Code on Sanitation of the Philippines, or any subsequent amendments thereto:

1. Rest areas, bus terminals, bus stops and service stations shall be established with ample area to prevent overcrowding of motor vehicles and travellers;
2. They shall be provided with adequate ventilation and lighting and away from sources of nuisance;

3. Safe and adequate water supply shall be provided in accordance with the provisions of Chapter II of this Code;
4. Excreta and sewage collection and disposal shall be provided in accordance with the provisions of Chapter XVII of this Code;
5. Refuse collection and disposal shall be in accordance with the provisions of Chapter XVIII of this Code;
6. Adequate number of comfort rooms shall be provided as well as auxiliary facilities therein in accordance with the provisions on Chapter XVII of this Code;
7. Sale of foodstuffs in those establishments shall be done in conformity with the provisions of Chapter III of this Code.

VI. INSPECTION

The Board or its Regional Directors concerned or authorized personnel shall conduct mandatory inspections of all terminals at least twice a year or as it deems necessary.

VII. OPERATIONS REPORT

Administrators and/or operators of terminals shall make quarterly reports of its operation to the Regional Office concerned. In turn, all Regional Offices shall submit consolidated reports to the Board at least twice a year.

VIII. PENALTY FOR VIOLATION

All operators/administrators/owners of PUV terminals who fail to abide by the standards shall be subjected to the following:

Reprimand with Notice to Comply within sixty (60) days from receipt

Fine of Five Thousand Pesos (Php 5,000.00) per violation per day from the date of non-compliance

Further, terminal operators allowing colorum vehicles to use their facilities shall be subjected to the following, after due notice and hearing:

- a. PUJ/Filcab – Fifty Thousand Pesos (Php 50,000.00) per unit;
- b. Taxis – One Hundred Twenty Thousand Pesos (Php 120,000.00) per unit;
- c. UV Express/Vans – Two Hundred Thousand Pesos (Php 200,000.00) per unit; and
- d. PUBs – One Million Pesos (Php 1,000,000.00) per unit.

IX. REPEALING CLAUSE

All other issuances inconsistent herewith are deemed modified or superseded accordingly.

V. EFFECTIVITY

This Memorandum Circular shall take effect immediately following its publication in at least one (1) newspaper of general circulation. Let three (3) copies hereof be filed with the UP Law Center pursuant to Presidential Memorandum Circular No. 11, dated 09 October 1992.

SO ORDERED.

Quezon City, Philippines, 01 DEC 2017.



Martin B. Delera III
ATTY. MARTIN B. DELERA III
Chairman



Ronald E. Corpus
ENGR. RONALDO E. CORPUS
Board Member

Aileen Lourdes A. Lizada
ATTY. AILEEN LOURDES A. LIZADA
Board Member

Attested by:

Carl Sha Jemimah F. Marbella
ATTY. CARL SHA JEMIMAH F. MARBELLA
O/C, Executive Director