Republic of the Philippines
Province of Cagayan
**TUGUEGARAO CITY**

**TENTH CITY COUNCIL**

**COMMITTEE REPORT NO. 30-10-2026**
January 20, 2026

**Submitted by:**

**COMMITTEE ON EDUCATION**

**PRESENT: January 19, 2026**

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| **HON. JUDE T. BAYONA** | - | Chairman |
| **HON. ANTHONY C. TUDDAO** | - | Member |

**RESOURCE PERSONS:**

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|---|---|---|
| **MS. GAYPELIN CASIN** | - | Dean, College of Crim. Justice Educ. (CJE), Univ. of Cag. Valley |
| **MR. RUFINO JUNE CULANGAN** | - | Instructor, CJE |
| **MR. DOMINIQUE B. BAGGAYAN** | - | Head, LYDO |
| **MR. ARTHUR T. BLAQUERA** | - | Head, PSSO |
| **MR. MARLON MARUZZO** | - | PSSO |

**PRESENT: January 20, 2026**

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| **HON. JUDE T. BAYONA** | - | Chairman |
| **HON. CERENE PEARL T. QUILANG** | - | Vice Chairman |
| **HON. MARIA ROSARIO B. SORIANO** | - | Member |
| **HON. KARINA G. VIERNES** | - | Member |
| **HON. ANTHONY C. TUDDAO** | - | Member |

**FOR THE PRESIDING OFFICER:**

The committee met and deliberated on the referral:

**ACTION TAKEN:**

The committee held its initial meeting on January 19, 2026, however, due to the lack of a quorum, no official actions were taken. Since the resource persons were present, the joint committees proceeded with a discussion of the matter. A subsequent meeting was convened on January 20, 2026 to formally finalize and deliberate on the subject.

**SUBJECT:**

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement between the Tuguegarao City Government and the University of Cagayan Valley relative to the On-the-Job Training (OJT) of its Criminology students.

**FINDINGS:**

1. Hon. Maila Rosario S. Ting-Que indorsed to the Tenth City Council the draft Memorandum of Agreement between the Tuguegarao City Government and the University of Cagayan Valley relative to the On-the-Job Training (OJT) of its Criminology students.

2. University of Cagayan Valley is committed to provide On the Job Training program to its Criminology students to bridge the gap of their classroom theory and real- work environment of law enforcement practices.

3. Attached is the list of twenty-seven (27) Criminology students who will be assigned at Public Safety and Security Office (PSSO) and will undergo five hundred forty (540) hours of On-the-Job Training.

4. The On-the-Job Training will start upon the approval of the Memorandum of Agreement.

**RECOMMENDATION**:

Finding the terms and conditions of the Memorandum of Agreement to be in order and beneficial to the students concerned, the committee recommends the approval of Memorandum of Agreement between the Tuguegarao City Government and University of Cagayan Valley relative to the On-the-Job Training of its Criminology students and authorize the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said Memorandum of Agreement.

**Respectfully submitted:**

**HON. JUDE T. BAYONA**
Chairman, Committee on Education

**HON. CERENE PEARL T. QUILANG**
Vice Chairman, Committee on Education

**HON. MARIA ROSARIO B. SORIANO**
Member, Committee on Education

**HON. KARINA S. GAUANI-VIERNES**
Member, Committee on Education

**HON. ANTHONY C. TUDDAO**
Member, Committee on Education

LIST OF CRIMINOLOGY STUDENTS

1. Khurt Pudoc
2. Jaymar A. Baccay
3. JP U. Pacion
4. Joefrey B. Sian
5. Aaron Justine A. Manzano
6. Robin S. Catolos
7. Josefina R. Gayagoy
8. Alyssa Issy Santos
9. Nicole Sophia Ang Carag
10. MC Aison A.Soller
11. Mark Angelo Garalde Atianzar
12. Bonifacio B. Coballes III
13. Nicky Mark Baligod
14. Christian C. Tangonan
15. Fredie A. Corpuz
16. Yajz Matammu
17. Lorenzo Umbay Mangao Jr.
18. Ace S. Daguidi
19. Justine Mar D. Gampong
20. John Michael Tayop
21. Walter Pio B. Boday
22. Jake Julius A. Marcos
23. Glenard M. Adriano
24. Jeffson A. Lagare
25. Jerinie P. Regalado
26. Joshua T. Apostol
27. John Gabriel B. Vasquez

**A RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE TUGUEGARAO CITY GOVERNMENT AND UNIVERSITY OF CAGAYAN VALLEY RELATIVE TO THE ON-THE-JOB TRAINING OF ITS CRIMINOLOGY STUDENTS AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN THE SAID MEMORANDUM OF AGREEMENT FOR AND ON BEHALF OF THE TUGUEGARAO CITY GOVERNMENT**

**WHEREAS,** Section 455(b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandates that the Local Chief Executive shall represent the municipality in all its business transactions and sign on its behalf all bonds, contracts, and obligations, and such other instruments upon authority of the Sangguniang Panlungsod;

**WHEREAS,** the Tuguegarao City Government remains committed to supporting the academic and professional development of students within the city by providing opportunities for actual office experience and practical application of classroom theories;

**WHEREAS,** University of Cagayan Valley has formally requested the Tuguegarao City Government to accommodate its Criminology students for their mandatory On-the-Job Training (OJT) as a prerequisite for graduation;

**WHEREAS,** the internship program involves twenty-seven (27) students who are required to complete five hundred forty (540) hours of training, specifically to be deployed at the Public Order and Security Office (POSO);

**WHEREAS,** the City Mayor, Hon. Maila Rosario S. Ting-Que, has endorsed the proposed Memorandum of Agreement (MOA) to the Sangguniang Panlungsod, seeking the necessary authorization to formalize the partnership;

**WHEREAS,** the Committee on Education, after a thorough review and deliberation, found the terms of the MOA to be in order, beneficial to the students, and compliant with existing city policies;

**WHEREAS,** during the 29th Regular Session held on January 27, 2026, the Tenth City Council deemed it necessary to approve this resolution to facilitate the skills enhancement and civic involvement of the city's youth;

**NOW, THEREFORE, BE IT RESOLVED,** as it is hereby **RESOLVED** by the Sangguniang Panlungsod in session assembled, to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and University of Cagayan Valley regarding the On-the-Job Training of its Criminology students;

**RESOLVED FURTHER,** to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign the said Memorandum of Agreement for and on behalf of the Tuguegarao City Government;

**RESOLVED FINALLY,** that copies of this Resolution be furnished to University of Cagayan Valley and other concerned offices for their information and guidance.

**MEMORANDUM OF AGREEMENT**
**(MOA)**

**KNOWN ALL MEN BY THESE PRESENTS:**

This **Memorandum of Agreement** made and executed by and between:

**UNIVERSITY OF CAGAYAN VALLEY,** an institution of learning duly organized and existing under and by virtue of the Philippines laws with office address at Balzain New Site Campus, Tuguegarao City represented by its **PRESIDENT**, **DR. ESTHER SUSAN N. PEREZ-MARI,** hereinafter referred to as the **FIRST PARTY**;

and

**LOCAL GOVERNMENT UNIT OF TUGUEGARAO CITY,** a government agency existing under the Philippine laws with office address at Tuguegarao City, Cagayan, represented herein by its **CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE,** hereinafter referred to as the **SECOND PARTY**;

**WITNESSETH THAT:**

**WHEREAS,** the **FIRST PARTY**, under its duly recognized programs by the Commission on Higher Education, have graduating students of **BS Criminology** where On-the-Job-Training is part of its curriculum'.

**WWHEREAS,** the **SECOND PARTY**, whose primary functions include, among others, disaster preparedness and response, traffic management and enforcement, and public safety operations, welcomes the immersion of the On-the-Job Trainees from the **FIRST PARTY**, who are potential future law enforcers;

**WHEREFORE,** premises considered, the parties mutually agree to the following:

- **DUTIES AND RESPONSIBILITIES OF THE FIRST PARTY**

1. Designate a supervisor to regularly monitor the student's performance. However, the First Party shall NOT be liable for acts done by the OJT students beyond that which is assigned to them and that which are not related to their on-the-job training experience;

2. Provide an OJT Instructor/Coordinator and submit an official letter of request to the SECOND PARTY for the purpose of affiliation/practicum. The request shall include the following:

    - Nature of the On-The-Job training (OJT) experience requested for the student/s.
    - Number of OJT Students.
    - The duration of the training.
    - Total number of hours the OJT student is expected to complete
    - Other matters relative to the training.

3. Meet with the OJT students and Bureau/Office designated representative to discuss and finalize practicum requirements.

4. Identify and select qualified students to undergo on-the-job training experience.

5. Orient the OJT students prior to deployment and to accompany them for proper turn-over to the SECOND PARTY during the endorsement.

6. Monitor regularly the OJT students in their workplace and require weekly reports from them.

7. Monitor the safety of student-trainees regarding the conduct of OJT activities based on IATF guidelines and protocols particularly on Minimum Public Health Standard (MPHS)

8. Meet the OJT students every end of the week or as scheduled for feed backing.

## OBLIGATIONS OF THE SECOND PARTY

The SECOND PARTY shall designate representative who will be responsible for the following.

1. Orient the students/trainees on the programs and services of the institution policies and procedures and other related matters concerning the institution's operation and placement.

2. Guide the student trainees on matters related to office work in preparation for their professional life.

3. Provide technical, administrative and supportive supervision to the student.

4. Make available their facilities to OJT students for hands-on training.

5. Assess the student's performance periodically; inform the school coordinator as to his/her observations and recommend necessary measures to enhance his/her knowledge, skills and attitudes.

6. It may submit reports to the **FIRST PARTY** regarding the behavior of the students or problems encountered during the duration of the On-the-Job training.

7. If necessary, provide seminar/training relative to the purpose of On-The-Job training where student- trainees may enhance their skills/knowledge.

8. It shall NOT allow the OJT students to engage in the actual operations of their office where student's life is at risk such as raid, buy-bust operation and execution of search warrant and warrant of arrest.

9. The student-trainees are required to be in the workplace from **Monday-Friday** only at **8:00 am-12:00 pm and 1:00-5:00 in the afternoon**. Duties to be rendered during Saturdays and Sundays shall not be counted unless proper coordination to the First Party was made.

10. Monitor the safety of student-trainees regarding the conduct of OJT activities based on IATF guidelines and protocols particularly on Minimum Public Health Standard (MPHS)

11. Provide Certificate of Completion to student-trainees who successfully completed the required number of hours as stipulated in the student's manual; and

12. Recommend to the First Party student-trainee with exemplary performance to be awarded as "OUTSTANDING OJT OF THE YEAR" and be given during the Commencement Exercises.

**LIABILITY AND NON-LIABILITY CLAUSE**

Damage to any property of the Second Party in relation to any activity/ies, official or unofficial, not mandatory supervised by the Second Party shall be borne by the First Party; and

The Second Party shall not be liable for any accident, injury, illness or death caused to the students-trainees during On-the-Job training when such accident, injury, illness or death is due to force manure or circumstances beyond the control of the Second Party without fault or negligence on the part of the Second Party and Personnel, or when such injury, illness or death is caused by the negligence of the student-trainees or their willful violation of the rules and regulations in the workplace or their non-observance of IATF guidelines and minimum public health standards".

The Second Party shall exercise the diligence of a good father of a family in the supervision of the OJT's while under its care and tutelage. The degree of diligence require by law shall be exercised by both parties.

**NON-DISCLOSURE CLAUSE:**

It is expressly understood by the Parties and the students that all confidential information acquired by the student-trainees during the course of the training are classified as confidential in nature and disclosure of such information to any other person is prohibited. Otherwise, the second party may take any legal action as appropriate.

**EFFECTIVITY AND TERMINATION:**

This memorandum of agreement (MOA) shall remain in full force and effect for a period of Three (3) years to commence on **February 1, 2026** and to end on **December 31, 2029,** subject to change upon mutual agreement.

A party herein may cancel or terminate this Agreement before the expiration of its term without the need of judicial action should there be any violation of the terms and conditions herein contained by submitting a written notice of the said violation and termination of the Agreement to the offending party.

This agreement embodies the entire agreement between the parties and any agreement or amendments hereafter made shall be ineffective unless made in writing and signed by both parties hereto.

IN WITNESS WHEREOF, the parties have hereunto affixed their signature on the ____th day of _____, 2025.

For the **FIRST PARTY:**

**DR. ESTHER SUSAN N. PEREZ-MARI**
University President

For the **SECOND PARTY:**

**HON. MAILA ROSARIO S. TING QUE**
City Mayor

Signed in the Presence of:

_____ _____

## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
TUGUEGARAO CITY, CAGAYAN S.S

Before me personally appeared the above-mentioned parties with their corresponding any valid Government ID:

| Name | ID No. | Date of Issue |
|---|---|---|
| **HON. MAILA ROSARIO S. TING QUE** | | |
| **DR. ESTHER SUSAN N PEREZ-MARI** | | |

Known to me to be the same persons who executed the foregoing MEMORANDUM OF AGREEMENT, and they acknowledged to me the same their free act and deed.

This instrument, consisting of five (5) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page thereof by the above-mentioned parties and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2026 at Tuguegarao City, Cagayan, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2026.