Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

TENTH CITY COUNCIL

COMMITTEE REPORT NO. 34-10-2026
January 22, 2026

Submitted by:

COMMITTEE ON EDUCATION

PRESENT:

HON. JUDE T. BAYONA	-	Chairman
HON. CERENE PEARL T. QUILANG	-	Vice Chairman
HON. MARIA ROSARIO B. SORIANO	-	Member
HON. KARINA G. VIERNES	-	Member

RESOURCE PERSON:

MR. REYNOLD B. PATTAUI	-	Chairman, BS Criminology Prog. CSU– Carig Campus
MR. MARLON B. MARUZZO	-	Representative, PSSO

FOR THE PRESIDING OFFICER:

The committee met and deliberated on the referral:

SUBJECT:

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, regarding the draft Memorandum of Agreement between the Tuguegarao City Government and the Cagayan State University (CSU) – Carig Campus relative to the On-the-Job Training (OJT) of its Bachelor of Science in Criminology students.

FINDINGS:

1. Hon. Maila Rosario S. Ting-Que indorsed to the Tenth City Council the draft Memorandum of Agreement between the Tuguegarao City Government and the Cagayan State University (CSU) – Carig Campus relative to the On-the-Job Training (OJT) of its Bachelor of Science in Criminology students.

2. Cagayan State University – Carig Campus is committed to provide its students On the Job Training program for them to acquire an invaluable practical training designed to develop the skills and competencies of aspiring future criminologists and future law enforcers.

3. Attached is the list of thirty-one (31) Criminology students who will undergo two hundred seventy (270) hours On-the-Job Training at the Public Safety and Security Office that will commence on February 2, 2025.

4. The student-trainees are divided into two batches. Both batches follow a standard schedule of 8:00 a.m. to 5:00 p.m. (with a one-hour lunch break) from Monday through Thursday, and 8:00 a.m. to 12:00 noon on Fridays.

RECOMMENDATION:

Finding the terms and conditions of the Memorandum of Agreement to be in order and beneficial to the constituents of Tuguegarao City particularly the students concerned, the committee recommends the approval of Memorandum of Agreement between the Tuguegarao City Government and Cagayan State University (CSU) – Carig Campus relative to the On-the-Job Training of its thirty one (31) Bachelor of Science in Criminology students and authorize the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said Memorandum of Agreement.

Respectfully submitted:

HON. JUDE T. BAYONA
Chairman, Committee on Education

HON. CERENE PEARL T. QUILANG
Vice Chairman, Committee on Education

HON. MARIA ROSARIO B. SORIANO
Member, Committee on Education

HON. KARINA S. GAUANI-VIERNES
Member, Committee on Education

Republic of the Philippines
CAGAYAN STATE UNIVERSITY
CARIG CAMPUS
Palm St., CSU Carig Compound, Carig Sur
Tuguegarao City, Cagayan 3500

COLLEGE OF PUBLIC ADMINISTRATION

VISION
CSU is a University with global stature in the arts, culture, agriculture and fisheries, the sciences as well as technological and professional fields.

MISSION
Cagayan State University shall produce globally competent graduates through excellent instruction, innovative and creative research, responsive public service and productive industry and community engagement.

CORE VALUES
Competence
- *Critical Thinker*
- *Creative Problem - Solver*
- *Competitive Performer: Nationally, Regionally and Globally.*

Social Responsibility
- *Sensitive to Ethical Demands*
- *Steward of the Environment for Future Generations*
- *Social Justice and Economic Equity Advocate.*

Unifying Presence
- *Uniting Theory and Practice*
- *Uniting Strata of Society*
- *Unifying the Nation, the ASEAN Region and the world*
- *Uniting the University and the community.*

LIST OF STUDENT-INTERNS

MONDAY, WEDNESDAY, FRIDAY

1. BALAO-AS, FREDERICK JR. B
2. VARILA, JOHN MHILLO C
3. PAMITTAN, ESTELLA FLORENCE C
4. PATTUGALAN, ANNE RIO H
5. PIÑON, ANGEL C
6. RESPICIO, YANAH KHEA A
7. SABALO, LORAINE G
8. TIMOTEO, BEA PATRICIA Q
9. TOLENTINO, HEARTH A.
10. TULIAO, JUSTINE

TUESDAY, THURSDAY, FRIDAY

1. PASTOR JOHN ADRIAN A
2. PAZZIUAGAN, RENZO M.
3. BAYLON CEELENE
4. LUMIWAN EDISON
5. LOPEZ, CATHERINE
6. MACAPULAY, SHIELA VIA
7. MACASIRAY, GLYNDON
8. RAFAL, MICAELA
9. REGALA, THERENCE
10. SIBAYAN, CLYVE
11. SOLIVA, DINDO
12. SORIANO, CHRISTIAN
13. TABALAN, JELOFREY
14. TAGUBA, VLADIMHIR
15. TAGUIBAO, STEVEN
16. TUMALIUAN, AARON
17. ZINAMPAN, JOEL C
18. ANGCO SHANLY T.
19. CABALZA GIO BYRON T.
20. CALDERON JEFFERSON L.
21. FERRER ALGER C.

A RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE TUGUEGARAO CITY GOVERNMENT AND CAGAYAN STATE UNIVERSITY-CARIG CAMPUS RELATIVE TO THE ON-THE-JOB TRAINING OF ITS BACHELOR OF SCIENCE IN CRIMINOLOGY STUDENTS AND GRANTING AUTHORITY TO THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN THE SAID MEMORANDUM OF AGREEMENT FOR AND ON BEHALF OF THE TUGUEGARAO CITY GOVERNMENT

WHEREAS, Section 455(b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandates that the Local Chief Executive shall represent the municipality in all its business transactions and sign on its behalf all bonds, contracts, and obligations, and such other instruments upon authority of the Sangguniang Panlungsod;

WHEREAS, the Tuguegarao City Government remains committed to supporting the academic and professional development of students within the city by providing opportunities for actual office experience and practical application of classroom theories;

WHEREAS, Cagayan State University-Carig Campus has formally requested the Tuguegarao City Government to accommodate its Bachelor of Science in Criminology students for their mandatory On-the-Job Training (OJT) as a prerequisite for graduation;

WHEREAS, the internship program involves thirty-one (31) students who are required to complete two hundred seventy (270) hours of training, specifically to be deployed at the Public Order and Security Office (POSO);

WHEREAS, the City Mayor, Hon. Maila Rosario S. Ting-Que, has endorsed the proposed Memorandum of Agreement (MOA) to the Sangguniang Panlungsod, seeking the necessary authorization to formalize the partnership;

WHEREAS, the Committee on Education, after a thorough review and deliberation, found the terms of the MOA to be in order, beneficial to the students, and compliant with existing city policies;

WHEREAS, during the 29th Regular Session held on January 27, 2026, the Tenth City Council deemed it necessary to approve this resolution to facilitate the skills enhancement and civic involvement of the city's youth;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby **RESOLVED** by the Sangguniang Panlungsod in session assembled, to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and F.L. Vargas College, Inc. regarding the On-the-Job Training of its Criminology students;

RESOLVED FURTHER, to grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign the said Memorandum of Agreement for and on behalf of the Tuguegarao City Government;

RESOLVED FINALLY, that copies of this Resolution be furnished to Cagayan State University-Carig Campus and other concerned offices for their information and guidance.

MEMORANDUM OF AGREEMENT
(MOA)

KNOWN ALL MEN BY THESE PRESENTS:

This **Memorandum of Agreement** made and executed by and between:

CAGAYAN STATE UNIVERSITY CARIG CAMPUS, an institution of learning duly organized and existing under and by virtue of the Philippines laws with office address at Carig Sur, Tuguegarao City Cagayan represented by its **CAMPUS EXECUTIVE OFFICER**, **ENGR. ROGER P. RUMPON ,** hereinafter referred to as the **FIRST PARTY**;

and

LOCAL GOVERNMENT UNIT OF TUGUEGARAO CITY, a government agency existing under the Philippine laws with office address at Tuguegarao, Cagayan represented herein by its, **CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE,** hereinafter referred to as the **SECOND PARTY**;

WITNESSETH THAT:

WHEREAS, the FIRST PARTY intends to affiliate with an institution where the student-trainees can learn and be exposed to the rudiments of On-The-Job Training (OJT) and have a concrete experience of the duties and responsibilities of a Public safety and security officer.

WHEREAS, the SECOND PARTY is willing to offer the FIRST PARTY the facilities and resources for training the student-trainees.

WHEREFORE, premises considered, the parties mutually agree to the following:

DUTIES AND RESPONSIBILITIES OF THE FIRST PARTY

1. Designate a supervisor to regularly monitor the student's performance. However, the First Party shall NOT be liable for acts done by the OJT students beyond that which is assigned to them and that which are not related to their on-the-job training experience;

2. Provide an OJT Instructor/Coordinator and submit an official letter of request to the SECOND PARTY for the purpose of affiliation/practicum. The request shall include the following:

    - Nature of the On-The-Job training (OJT) experience requested for the student/s.
    - Number of OJT Students.
    - The duration of the training.
    - Total number of hours the OJT student is expected to complete
    - Other matters relative to the training.

3. Meet with the OJT students and Bureau/Office designated representative to discuss and finalize practicum requirements.

4. Identify and select qualified students to undergo on-the-job training experience.

5. Orient the OJT students prior to deployment and to accompany them for proper turn-over to the SECOND PARTY during the endorsement.

6. Monitor regularly the OJT students in their workplace and require weekly reports from them.

7. Monitor the safety of student-trainees regarding the conduct of OJT activities based on IATF guidelines and protocols particularly on Minimum Public Health Standard (MPHS)

8. Meet the OJT students every end of the week or as scheduled for feed backing.

DUTIES AND RESPONSIBILITIES OF THE SECOND PARTY

The SECOND PARTY shall designate representative who will be responsible for the following.

1. Orient the students/trainees on the programs and services of the institution policies and procedures and other related matters concerning the institution's operation and placement.

2. Guide the student trainees on matters related to office work in preparation for their professional life.

3. Provide technical, administrative and supportive supervision to the student.

4. Make available their facilities to OJT students for hands-on training.

5. Assess the student's performance periodically; inform the school coordinator as to his/her observations and recommend necessary measures to enhance his/her knowledge, skills and attitudes.

6. If necessary, provide seminar/training relative to the purpose of On-The-Job training where student- trainees may enhance their skills/knowledge.

7. The Second Party shall NOT allow the OJT students to engage in the actual operations of their office where student's life is at risk such as raid, buy-bust operation and execution of search warrant and warrant of arrest.

8. The student-trainees are required to report to the workplace every Tuesday and Thursday from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m., and every Friday from 8:00 a.m. to 12:00 noon only. Duties to be rendered during Saturdays and Sundays shall not be counted unless proper coordination to the First Party was made.

9. Monitor the safety of student-trainees regarding the conduct of OJT activities based on IATF guidelines and protocols particularly on Minimum Public Health Standard (MPHS)

10. Provide Certificate of Completion to student-trainees who successfully completed the required number of hours as stipulated in the student's manual; and

11. Recommend to the First Party student-trainee with exemplary performance to be awarded as "OUTSTANDING OJT OF THE YEAR" and be given during the Commencement Exercises.

LIABILITY AND NON-LIABILITY CLAUSE

Damage to any property of the Second Party in relation to any activity/ies, official or unofficial, not mandatorily supervised by the Second Party shall be borne by the First Party; and

The Second Party shall not be liable for any accident, injury, illness or death caused to the students-trainees during On-the-Job training when such accident, injury, illness or death is due to force majeure or circumstances beyond the control of the Second Party without fault or negligence on the part of the Second Party and Personnel, or when such injury, illness or death is caused by the negligence of the student-trainees or their willful violation of the rules and regulations in the workplace or their non-observance of IATF guidelines and minimum public health standards".

The Second Party shall exercise the diligence of a good father of a family in the supervision of the OJT's while under its care and tutelage. The degree of diligence require by law shall be exercised by both parties.

NON-DISCLOSURE CLAUSE:

It is expressly understood by the Parties and the students that all confidential information acquired by the student-trainees during the course of the training are classified as confidential in nature and disclosure of such information to any other person is prohibited. Otherwise, the second party may take any legal action as appropriate.

EFFECTIVITY AND TERMINATION:

This memorandum of agreement (MOA) shall remain in full force and effect for a period of Six (6) months to commence on February 01, 2026 and to end on July 30, 2026, subject to change upon mutual agreement.

A party herein may cancel or terminate this Agreement before the expiration of its term without the need of judicial action should there be any violation of the terms and conditions herein contained by submitting a written notice of the said violation and termination of the Agreement to the offending party.

This agreement embodies the entire agreement between the parties and any agreement or amendments hereafter made shall be ineffective unless made in writing and signed by both parties hereto.

IN WITNESS WHEREOF, the parties have hereunto affixed their signature on the ____ day of _____, 2026.

For the **FIRST PARTY:**

ENGR. ROGER P. RUMPON
Campus Executive Officer

For the **SECOND PARTY:**

HON. MAILA ROSARIO S. TING-QUE
City Mayor

Signed in the Presence of:

DR. DENNIS M. BACUYAG
College Dean

JAYMIE C. TUMALIUAN MSCRIM.
OJT Coordinator

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF CAGAYAN)
CITY OF TUGUEGARAO) S.S

Before me personally appeared the above-mentioned parties with their corresponding any valid Government ID:

Name	ID No.	Date of Issue
HON. MAILA ROSARIO S. TING-QUE		
ENGR. ROGER P RUMPON		

Known to me to be the same persons who executed the foregoing MEMORANDUM OF AGREEMENT, and they acknowledged to me the same their free act and deed.

This instrument, consisting of four (4) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page thereof by the above-mentioned parties and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2026 at Tuguegarao City, Cagayan, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2026.