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Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY

TENTH CITY COUNCIL

COMMITTEE REPORT

September 30, 2025

Submitted by:

**COMMITTEE ON HEALTH AND SANITATION AND  
COMMITTEE ON RULES LAWS AND ETHICS**

**PRESENT:**

HON. DENNIS RYAN G. AVILA	- Chairperson (Health and Sanitation)
HON. TIRSO V. MANGADA	- Vice Chairperson (Health and Sanitation) and Member (Rules, Laws, and Ethics)
HON. MARIA ROSARIO B. SORIANO	- Member (Health and Sanitation) and Member (Rules, Laws, and Ethics)
HON. KARINA S. GAUANI-VIERNES	- Member (Health and Sanitation)
HON. MARC ALDOUS C. BACCAY	- Chairperson (Rules, Laws, and Ethics)
HON. RONALD S. ORTIZ	- Member (Rules, Laws, and Ethics)

**ABSENT:**

HON. JUDE T. BAYONA	- Vice Chairperson (Rules, Laws, and Ethics)
HON. CERENE PEARL T. QUILANG	- Member (Health and Sanitation)

**RESOURCE PERSONS:**

DR. MARCOS M. MALLILLIN	- TCPGH Chief Hospital
ATTY. LEAH VARGAS	- City Legal Office/Representative
ATTY. MONIQUE DE LEON	- City Legal Office/Representative
DR. METCHIE A. BITUN	- Visiting Consultant

**FOR THE PRESIDING OFFICER:**

The joint committees met and deliberated on the referral:

COMMITTEE REPORT NO. 46-10-2025

**SUBJECT:**

INDORSEMENT OF THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE,  
ON THE RENEWAL OF THE MEMORANDUM OF AGREEMENT BETWEEN THE  
TUGUEGARAO CITY GOVERNMENT AND DR. METCHIE A. BITUN, OBSTETRICS  
AND GYNECOLOGY, VISITING CONSULTANT/SPECIALIST AT THE TUGUEGARAO  
CITY PEOPLE'S GENERAL HOSPITAL.

## **FINDINGS:**

1. Hon. Maila Rosario S. Ting-Que indorsed to the Tenth City Council the Renewal of the Memorandum of Agreement between the Tuguegarao City Government and Dr. Metchie A. Bitun, Obstetrics and Gynecology, Visiting Consultant/Specialist at the Tuguegarao City People's General Hospital.
2. The Tenth City Council approved last November 22, 2022 City Ordinance No. 61-2022 titled "An Ordinance granting continuing authority to the City Mayor for and on behalf of the Tuguegarao City Government with Visiting Consultants/Specialists of Tuguegarao City People's General Hospital"
3. All patients have the basic right to universal healthcare. The Tuguegarao City People's General Hospital (TCPGH) is responsible for providing equitable, affordable, safe, and accessible services, especially for the poorest of the poor. Patients in the service wards are cared for by medical officers under the direct supervision of the Chief of Hospital.
4. TCGPH recognizes the right of any patient confined in the pay/private ward to avail of personal services and enter into a contract with any hospital accredited medical specialist of their choice.
5. After thorough discussion, and pursuant to City Ordinance No. 61-2022, the joint Committees approved the Memorandum of Agreement with Dr. Metchie A. Bitun, Obstetrics and Gynecology, Visiting Consultant/Specialist of the Tuguegarao City People's General Hospital, during its committee meeting.

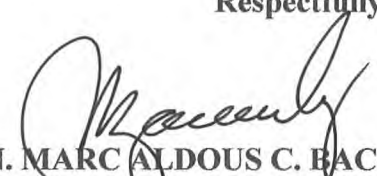
## **RECOMMENDATION:**

Finding the terms and conditions of the Memorandum of Agreement (MOA) to be in order and beneficial to the constituents of Tuguegarao City, the joint committees recommend the approval of the renewal of the Memorandum of Agreement between the Tuguegarao City Government and Dr. Metchie A. Bitun, Obstetrician and Visiting Consultant/Specialist of the Tuguegarao City People's General Hospital (TCPGH).

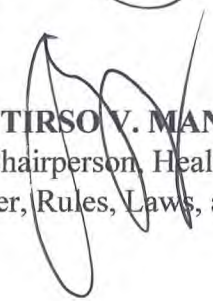
**Respectfully Submitted:**



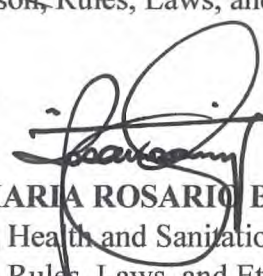
**HON. DENNIS RYAN G. AVILA**  
Chairperson, Health and Sanitation



**HON. MARC ALDOUS C. BACCAY**  
Chairperson, Rules, Laws, and Ethics

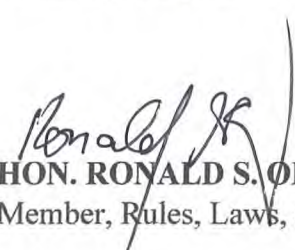


**HON. TIRSO V. MANGADA**  
Vice Chairperson, Health and Sanitation  
Member, Rules, Laws, and Ethics



**HON. MARIA ROSARIO B. SORIANO**  
Member, Health and Sanitation and  
Member, Rules, Laws, and Ethics

**HON. KARINA S. GAUANI-VIERNES**  
Member, Health and Sanitation



**HON. RONALD S. ORTIZ**  
Member, Rules, Laws, and Ethics



**DRAFT RESOLUTION APPROVING THE RENEWAL OF THE MEMORANDUM OF AGREEMENT BETWEEN THE TUGUEGARAO CITY GOVERNMENT AND DR. METCHIE A. BITUN, OBSTETRICS AND GYNECOLOGY, VISITING CONSULTANT/SPECIALIST AT THE TUGUEGARAO CITY PEOPLE'S GENERAL HOSPITAL.**

**WHEREAS**, Section 22 (c) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the Sangguniang concerned;

**WHEREAS**, the referral "Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the Renewal of the Memorandum of Agreement Between the Tuguegarao City Government and Dr. Metchie A. Bitun, Obstetrics and Gynecology, Visiting Consultant/Specialist at the Tuguegarao City People's General Hospital" was endorsed to the Tenth City Council;

**WHEREAS**, the Ninth City Council in its 19<sup>th</sup> Regular Session held on November 22, 2022 approved City Ordinance No. 61-19-2022 titled "An Ordinance Granting Continuing Authority to the City Mayor for and on Behalf of the Tuguegarao City Government to Enter into a Memorandum of Agreement with Visiting Consultant/Specialists of Tuguegarao City People's General Hospital;

**WHEREAS**, the services of Dr. Metchie A. Bitun, Obstetrics and Gynecology, as Visiting Consultant/Specialist, would significantly assist in the delivery of basic healthcare services to the patients in the hospital and would also mean additional income for the Tuguegarao City People's General Hospital;



**WHEREAS**, in order to make the contract legally binding, it is necessary to approve the Memorandum of Agreement between the Tuguegarao City Government and Dr. Metchie A. Bitun, Obstetrics and Gynecology, Visiting Consultant/Specialist at the Tuguegarao City People's General Hospital

**WHEREAS**, upon review of the subject referral and finding the same to be in order and beneficial for Tuguegarao City, the joint Committee on Health and Sanitation and Committee on Rules, Laws and Ethics recommended for the approval of the said Memoranda of Agreement;

**NOW, THEREFORE, RESOLVE**, as it is hereby **RESOLVED**, to approve the Renewal of the Memorandum of Agreement between the Tuguegarao City Government and Dr. Metchie A. Bitun, Obstetrics and Gynecology, Visiting Consultant/Specialist at the Tuguegarao City People's General Hospital.

**RESOLVED FURTHER**, to furnish a copy of this resolution to the Tuguegarao City People's General Hospital and the concerned Visiting Consultants/Specialists for information and proper action



	<p style="text-align: center;"><b>Republic of the Philippines</b>  <b>Province of Cagayan</b>  <b>TUGUEGARAO CITY PEOPLE'S GENERAL HOSPITAL</b>  <b>MEMORANDUM OF AGREEMENT</b></p>	
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This Memorandum of Agreement (MOA) is made and executed this \_\_\_\_ day of \_\_\_\_\_ by and between:

**TUGUEGARAO CITY GOVERNMENT** for the **PEOPLE'S GENERAL HOSPITAL** as represented by its Local Chief Executive, **Honorable Mayor Maila Rosario S. Ting-Que** pursuant to law, hereto referred as the **FIRST PARTY** with address at the Tuguegarao City Hall, Tuguegarao City, Cagayan

AND

**VISITING CONSULTANT/SPECIALIST DR. METCHIE GAY A. BITUN** with specialty in **Obstetrics and Gynecology** hereto referred as the **SECOND PARTY** with address at Tuguegarao City, Cagayan.

#### WITNESSETH:

**WHEREAS**, it is the basic right of all patients to receive universal healthcare and the primary responsibility of the Tuguegarao City People's General Hospital to render quality primary hospital services that is equitable, affordable, safe and accessible to all, particularly the poorest of the poor in our society;

**WHEREAS**, all admitted patients in the service wards of the hospital are under the care of medical officers who are under the direct supervision of the Chief of Hospital;



**WHEREAS**, management recognizes the inviolable recourse of any patient seeking confinement in the pay/private ward to seek the personal services of, and enter into personal contract with any hospital-accredited medical specialist of their choice,

**WHEREAS**, equally recognized is the First and Second Parties' moral, ethical and legal responsibility to zealously safeguard this "Personal Contract" against any and all excuses and abuses detrimental to the patient, the hospital and the staff;

Comes now this Memorandum of Agreement between the FIRST PARTY and SECOND PARTY binding themselves morally, ethically and legally to the terms and conditions stipulated below:

1. Only hospital accredited Visiting Consultant practicing their specific specialties having duly passed their credentialing and privileging requirements of the hospital shall be allowed to enter into a contract for professional services with patients seeking confinement to pay ward provided rooms are available.
2. In addition, hospital accredited visiting consultants and dentists must prescribe in generics drugs and medicines that are available in the hospital Pharmacy, in strict compliance with Republic Act No.6675 or the Generics Act Law.





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week for a total of 40 (4) working hours/week, exclusive of the time for lunch and required by the Civil Service Law.

4. Visiting Consultants/Specialists designated as Unit Heads must render weekly consultation services in their designated offices. Visiting Consultants/specialists must answer referrals from service wards.
5. If a patient has no personal physician of choice and has been admitted in private room or pay ward, they will be referred to Resident on Duty or Visiting Consultant/Specialist on deck.
6. Deposit/Down Payment for professional services is strictly prohibited.
7. Professional Fee shall be collected by the hospital Cashier and shall be acknowledged with the issuance of an Official Receipt. Payment of hospital bill takes precedence over professional fee.
8. Visiting Consultants/Specialists shall not charge professional fee over and above what is provided by PhilHealth for referrals and services for patients in service ward.
9. Private patients shall be admitted in private/semi-private rooms only.
10. The Professional Fee should take into consideration the paying capacity of the patient, the prevailing rate in the area, and the outcome of the treatment.
11. Two percent (2%) shall be deducted from the Professional Fee of Visiting Consultant/Specialist to defray hospital administrative cost.
12. A patient who signifies his intention to transfer from Payward/Private Room to the Service Ward shall be allowed to do so, provided:
  - 12.1 It is not on the day of discharge.
  - 12.2 He/She settles his/her bill upon transfer.
  - 12.3 He/She undergoes proper patient re-classification following Administrative Order No. 51-AS2001.
13. A patient who signifies his intention to be transferred from the Service Ward to the Pay Ward/Private room may be allowed to do so, provided:
  - 13.1 Her/she agrees to be billed as a private patient reckoned on the day of admission not on transfer.
  - 13.2 He agrees to be under the care of the same Medical Specialist/Specialist of Choice.

Any transfer of patient as stated in nos. 8 and 9 shall be duly approved by the Chief of Hospital or his duly appointed representative.

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	<b>MEMORANDUM OF AGREEMENT</b>	

15. The visiting Consultant/Specialist shall participate in the departmental and hospital activities (meetings, Medical missions, etc.)

16. In the patient chart, the Visiting Consultant/Specialist should:

- 16.1 Check of completeness of admitting history and PE upon referral.
- 16.2 Complete Narrative summary and final Diagnosis within 24 hours upon discharge.
- 16.3 Write progress Notes regularly in the course of medical management.
- 16.4 The visiting Consultant/Specialist shall inform patient and relatives about one's fees and hospital policies.

17. This MOA is valid for one (1) year from effectivity but may be terminated by either party anytime upon furnishing the other party a Notice of Termination.

This Memorandum of Agreement shall take effect on \_\_\_\_\_ until \_\_\_\_\_, in Tuguegarao City, Cagayan, Philippines.

**FIRST PARTY:**

**HON. MAILA ROSARIO S. TING-QUE**  
City Mayor

**SECOND PARTY:**

**DR. METCHIE GAY A. BITUN**  
Visiting Consultant

Signed in the presence of:

**MARCOS M. MALILLIN, MD, MPH**  
**CHIEF OF HOSPITAL**  
PRC License No. 0074239

### ACKNOWLEDGEMENT

Republic of the Philippines )  
Province of Cagayan ) S.S.  
Tuguegarao City )

BEFORE ME , a Notary Public, for and in the above jurisdiction, on this \_\_\_\_ day of \_\_\_\_\_ personally appeared both parties and their instrumental witnesses, known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledge to me that the same is their free and voluntary act and deed.

This Agreement consists of three (3) pages including the page whereon this acknowledgment is written, signed by the parties and their instrumental witnesses.

IN WITNESS WHEREOF, I have hereunto signed and affixed my notarial seal on the date and the place first above written.