

Republic of the Philippines  
Province of Cagayan  
**TUGUEGARAO CITY**

**NINTH CITY COUNCIL**

**COMMITTEE REPORT**

January 31, 2024

**Submitted by:**

**COMMITTEE ON EDUCATION**

**PRESENT:**

<b>HON. ARNEL T. ARUGAY</b>	- Chairman
<b>HON. IMOGEN CLAIRE M. CALLANGAN</b>	- Member (via zoom)
<b>HON. GRACE B. ARAGO</b>	- Member (via zoom)
<b>HON. CERENE PEARL T. QUILANG</b>	- Member (via zoom)

**GUEST:**

<b>HON. TIRSO V. MANGADA</b>	- City Councilor
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**RESOURCE PERSONS:**

<b>MR. DOMINIC B. BAGGAYAN</b>	- LYDO Head (via zoom)
<b>MS. FELISA B. DELA CRUZ</b>	- MCNP Representative

**FOR THE PRESIDING OFFICER:**

The committee met and deliberated on the referral:

**COMMITTEE REPORT NO. 46-2024**

**SUBJECT:**

Indorsement of the City Mayor, Hon. Maila Rosario S. Ting-Que, on the draft Memorandum of Agreement (MOA) between the Tuguegarao City Government and Medical Colleges of Northern Philippines regarding Practicum Program of identified students, for information and appropriate action, certified urgent.

**FINDINGS:**

1. Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council on the draft Memorandum of Agreement (MOA) between the Tuguegarao City Government and

Medical Colleges of Northern Philippines regarding Practicum Program of identified students.

2. The partnership between the Tuguegarao City Government and Medical Colleges of Northern Philippines is guided by the Policies, Procedures and Guidelines of the Department of Health governing affiliation and training of students in Hospitals/Rural Health Units and other health agencies by the provisions of DOH-CHED Joint AO No. 2013-0034 titled "*Policies and Guidelines on the Affiliation of Higher Education Institutions (HEIs) with Hospitals and other Health Facilities for the Training of students in Health Professional/Education.*"
3. The curricular offering of MCNP-College of Midwifery is greatly beneficial to the people as it has made accessible such course to students who wish to enroll therein, thus sparing them of the inconvenience and additional expenses of taking this course outside Tuguegarao City.
4. There will be 58 students that will be deployed at the City Health Office (CHO).
5. The copy of the appointment of the MCNP Coordinator and the matrix list of students who will undergo Practicum Program with their respective assignments and hours to be rendered were furnished to the committee which were attached herewith.
6. The on-site internship course will start after the approval of the said Memorandum of Agreement (MOA) by the Ninth City Council.

#### **RECOMMENDATION:**

Finding the terms and conditions of the Memorandum of Agreement (MOA) to be in order and beneficial to the constituents of Tuguegarao City particularly to the students concerned, the committee recommends the approval of the Memorandum of Agreement between the Tuguegarao City Government and Medical Colleges of Northern Philippines regarding Practicum Program of identified students and authorizing the City Mayor, Hon. Maila Rosario S. Ting-Que to sign for and on behalf of the Tuguegarao City Government the said MOA.

Respectfully submitted:



**HON. ARNEL T. ARUGAY**  
Chairman



**HON. IMOGEN CLAIRE M. CALLANGAN**  
Member



**HON. GRACE B. ARAGO**  
Member



**HON. CERENE PEARL T. QUILANG**  
Member

**DRAFT RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA)  
BETWEEN THE TUGUEGARAO CITY GOVERNMENT AND THE MEDICAL  
COLLEGES OF NORTHERN PHILIPPINES (MCNP) ON THE CLINICAL  
PRACTICUM OF ITS MIDWIFERY STUDENTS AND GRANTING AUTHORITY TO  
THE CITY MAYOR, HON. MAILA ROSARIO S. TING-QUE, TO SIGN FOR AND ON  
BEHALF OF THE TUGUEGARAO CITY GOVERNMENT THE SAID MOA**

**WHEREAS**, Section 22 (c) of Republic Act No. 7160, otherwise known as the Local Government Code, grants the power to the Local Chief Executive to enter into contracts on behalf of the local government unit with prior authorization by the sangguniang panlungsod;

**WHEREAS**, in support to the endeavors of students studying Allied Health Courses in any school or university in Tuguegarao City, the Tuguegarao City Government allows students to undergo actual clinical experience at City Health Office, thereby helping them put to practice their learnings in school;

**WHEREAS**, the Medical Colleges of Northern Philippines (MCNP) has requested the Tuguegarao City Government on the clinical practicum of its midwifery students as part of their curriculum;

**WHEREAS**, it is necessary for MCNP to enter into a Memorandum of Agreement (MOA) with the Tuguegarao City Government to make the MOA legally binding;

**WHEREAS**, the City Mayor, Hon. Maila Rosario S. Ting-Que indorsed to the Ninth City Council the above-stated MOA and requested for an authority to sign for and on behalf of the Tuguegarao City Government the said MOA;

**WHEREAS**, after a deliberation in a committee meeting held for the said purpose, the Committee on Education found the request to be in order and beneficial to the concerned students;

**WHEREAS**, after the approval of the concomitant committee report, the Ninth City Council during their 77<sup>th</sup> Regular Session held on February 5, 2024 deemed it proper and necessary to approve the herein resolution.

**NOW, THEREFORE, RESOLVE** as it is hereby **RESOLVED** to approve the Memorandum of Agreement (MOA) between the Tuguegarao City Government and the Medical Coleeges of Northern Philippines (MCNP) on the Clinical Practicum of its Midwifery Students and grant authority to the City Mayor, Hon. Maila Rosario S. Ting-Que, to sign for and on behalf of the Tuguegarao City Government the said MOA.

**RESOLVED FURTHER**, to furnish a copy of this Resolution to the Medical Colleges of Northern Philippines (MCNP) for information and proper action.

## **MEMORANDUM OF AGREEMENT**

### **KNOW ALL MEN BY THESE PRESENTS:**

This **AGREEMENT** made and entered into by and between:

The **CITY GOVERNMENT OF TUGUEGARAO**, an institution created and existing by the virtue of the Philippine Laws with principal office address at **TUGUEGARAO CITY, CAGAYAN** represented by **HON. MAILA ROSARIO S. TING-QUE** herein referred to as the "**CHO-Tuguegarao**" as the **First Party**.

- and -

The **MEDICAL COLLEGES OF NORTHERN PHILIPPINES**, a private educational institution duly registered and existing under the laws of the Philippines, with campus and principal address at **Alimannao Hills, Peñablanca, Cagayan** represented by its President, **CHRISTIAN R. GUZMAN, MBA** and herein referred to as "**MCNP**" as the **Second Party**.

### **WITNESSETH**

**WHEREAS**, the **PARTNERSHIP** is guided by the Policies, Procedures and Guidelines of the Department of Health governing affiliation and training of students in Hospitals/Rural Health Units and other health agencies and that **CITY GOVERNMENT OF Tuguegarao** shall be responsible and liable to the fullest extent for any violation of the provisions of the **DOH-CHED Joint AO No. 2013-0034 entitled "Policies and Guidelines on the Affiliation of Higher Education Institutions (HEIs) with Hospitals and other Health Facilities for the Training of students in Health Professional Education.** Likewise, **MCNP** shall strictly comply with the provisions for above Administrative Order and any violation thereof shall be legitimate ground for cancellation of this **MEMORANDUM OF AGREEMENT**.

**WHEREAS**, the curricular offering of **MCNP-COLLEGE OF MIDWIFERY** is greatly beneficial to the people as it has made accessible such course to students who wish to enroll therein, thus sparing them of the inconvenience and additional expenses of taking this course outside Tuguegarao City.

**WHEREAS**, quality education and health services are the primary concerns of government thus any undertaking calculated to enhance the promotion thereof in consortium with the private entity should be encouraged and supported.

**NOW THEREFORE, it is hereby agreed that:**

**CHO- TUGUEGARAO** shall be responsible on the following:

1. Allow MCNP Midwifery affiliates undergoing **Clinical Practicum**, to have free use of the facilities, equipment, apparatuses and other paraphernalia of the **CHO-Tuguegarao**, provided that their use shall be properly authorized and supervised by the staff of the **CHO-Tuguegarao**;
2. Provide a conference area as a venue for all pre and post-conferences during the duration of the community exposure;
3. Encourage its heads, staff members and personnel deployed at **CHO-Tuguegarao** to lend their assistance to the **MCNP** student- affiliates;
4. Shall only allow student affiliates to rotate in the Non-Covid Areas;

**MCNP-College of Midwifery** shall be responsible on the following:

1. **MCNP** shall submit official list of Community Affiliation matrix of schedule with list of students and Registered Midwives preceptors;
2. **MCNP** shall be directly and primarily responsible for the education, training and safety and take full responsibility of its own students taking their community exposure in **CHO-Tuguegarao**;
3. **MCNP** shall comply with all the laws, rules and regulations, issuances, and policies governing such Related Learning Experience as may be prescribed and required by the **COMMISSION ON HIGHER EDUCATION** and other concerned government agencies. It shall be bound to observe and abide by the rules, policies & procedures of **CHO-Tuguegarao**;
4. The **MCNP** student affiliates shall observe decorum in **CHO- Tuguegarao**; and shall obey and follow all instructions of **CHO-Tuguegarao** in so far as those instructions that relate to **MCNP** students and their community health practice therein;
5. The clinical exposure or training of **MCNP** students-affiliates at **CHO-Tuguegarao** shall be for the duration they are required to do so based on the approved Clinical Practicum program for the current school year;
6. **MCNP** shall be liable for damages incurred due to losses or breakage of equipment or machine as a result of the deliberate act or negligence of the student intern;
7. That the SECOND PARTY shall pay the following fees:

Affiliation Fee	:	₱20.00/8 hours/student
User's Fee	:	₱100.00/semester/student

This AGREEMENT may be terminated anytime by both parties. In no case, however, that this AGREEMENT may be terminated by **CHO-Tuguegarao** alone.

This Agreement shall be for the period of February 12, **2024 to February 12, 2026** only.

**IN WITNESS WHEREOF**, the parties hereby set their hands this \_\_\_\_ day of \_\_\_\_\_, 2024 at Tuguegarao City.

**TUGUEGARAO CITY HEALTH OFFICE  
(CHO-Tuguegarao)**

**MEDICAL COLLEGES OF  
NORTHERN PHILIPPINES  
(MCNP)**

**HON. MAILA ROSARIO S. TING-QUE**  
Mayor

**CHRISTIAN R. GUZMAN, MBA**  
President

Witnesses:

**DR. JOSEFINA C. CHUA, MPH**  
OIC, City Health Officer

**ELENAROSE P. TAPPA, RM, BSM**  
Dean, College of Midwifery  
Lic. No.0165403



**MEDICAL COLLEGES OF NORTHERN PHILIPPINES**  
**ALIMANNAO HILLS PEÑABLANCA CAGAYAN**  
**COLLEGE OF MIDWIFERY**  
**CLINICAL PRACTICUM ROTATION PLAN**  
**Fiscal Year 2023-2024, Second SEMESTER**  
**BS MIDWIFERY GROUPINGS**  
**CLINICAL PRACTICUM IN FOUNDATION OF MIDWIFERY ( 204 HOURS)**  
**MONDAY - TUESDAY**  
**CITY HEALTH OFFICE TUGUEGARAO**



<p><b>DATE:</b> MARCH 11, 12,18, 19, 25, 26  MAY 6, 7, 13, 14, 20, 21 June 3,4,  <b>Clinical Instructor:</b> <b>ASHLEY ANNE I. CURIOSO</b>  <b>TIME :</b> 7:00AM TO 3:00 PM( 8 HOURS)</p>	<p><b>DATE:</b> APRIL 1, 2, 8,15,16,22,23,29,30  MAY 27, 28, June 10, 11  <b>Clinical Instructor:</b> <b>FELISA B. DELA CRUZ,RM, LPT</b>  <b>TIME :</b> 7:00AM TO 3:00 PM</p>
<p><b>GROUP 1</b>  1.CHRISTINE B. ADRIANO  2.ZYREEL M. ALARCIO  3.ZENY P. BALAO  4.MIRIAM P. BARIOS  5. TRISHA MAE B. CAYACAP  6.MARIA RAISSA C. CORPUZ  7.FE VALERIE DAMAGON  8.MAE CRYSTALLA A. DANGA  9.SHARA JANE R. TARAMPI</p>	<p><b>GROUP 2</b>  1.KARLA CRYSTELLE DELOS SANTOS  2. TRISHA HEART M. DUCUSIN  3.RAIZA MAE M. ERECE  4.CHISTINE M. FERNANDO  5.LEISHA A. GUANG  6.CHRISTELYN R. PASCUA  7.GLAIZA MORINE V. PARDIAN  8.FREMIELYN T. SIBBALUCA  9.KATHLEEN MAE M. VALDERAMA</p>

Prepared by:  
**FELISA B. DELA CRUZ, RM, LPT**  
Clinical Coordinator

Reviewed By  
**ELENAROSE P. TAPPA, RM, BSM**  
Dean, College of Midwifery

Recommending Approval:  
**NESSIE M. JERUSALEM, MAEd.**  
Registrar

Approved by:  
**WINNIE T. CANCEJO, RRT,LPT, MPH, Ph.D**  
OIC Vice President for Academic Affairs



**MEDICAL COLLEGES OF NORTHERN PHILIPPINES**  
**ALIMANNAO HILLS PEÑABLANCA CAGAYAN**  
**COLLEGE OF MIDWIFERY**  
**CLINICAL PRACTICUM ROTATION PLAN**  
**Fiscal Year 2023-2024, Second SEMESTER**  
**BS MIDWIFERY GROUPINGS**  
**CLINICAL PRACTICUM IN FOUNDATION OF MIDWIFERY ( 384 HOURS)**  
**WEDNESDAY-FRIDAY**



<b>DATES</b>	<b>Area: OUT PATIENT DEPARTMENT/ BIRTHING CLINIC CLINICAL INSTRUCTOR: Trisha D. Erro TIME: 7:00AM TO 3:00PM</b>	<b>AREA: BIRTHING CENTER Clinical Instructor: Felisa B. Dela Cruz TIME: 3:00PM- 11:00PM</b>
February 14, 15, 16	GROUP 1	GROUP 8
February 21, 22, 23	GROUP 2	GROUP 7
March 6, 13, 14, 15	GROUP 3	GROUP 6
March 20, 21, 22 27	GROUP 4	GROUP 2
April 3, 4, 5	GROUP 5	GROUP 1
April 17, 18, 19	GROUP 6	GROUP 3
April 24,25,26	GROUP 7	GROUP 4
May 2, 3	GROUP 8	GROUP 5
May 8, 9, 10,15	GROUP 2	GROUP 3
May 22, 23, 24	GROUP 3	GROUP 4
May 29, 30, 31	GROUP 4	GROUP 8
June 5, 6, 7	GROUP 6	GROUP 7
June 13, 14	GROUP 1	GROUP 2

Prepared by:

**FELISA B. DELA CRUZ, RM, LPT**  
Clinical Coordinator

Recommending Approval:

**NESSIE M. JERUSALEM, MAEd.**  
Registrar

Reviewed By

**ELENAROSE P. TAPPA, RM, BSM**  
Dean, College of Midwifery

Approved by:

**WINNIE T. CANCEJO, RRT, LPT, MPH, Ph.D**  
OIC Vice President for Academic Affairs



**SCHOOL OF MIDWIFERY  
CLINICAL PRACTICUM ROTATION PLAN  
Fiscal Year 2023-2024, Second SEMESTER  
Level II Midwifery Groupings**

G1	G2	G 3	G4
1.Marjorie Vertudes	1.Vina Grace Pagaliluan	1.Angeline Sambo	1. Cecille Cabulagan
2 .Zhaira Joy Mamauag	2.Rachel Ann Mabag	2.Charlotte Matias	2. Nicelie Geronimo
3.Shieka Lavarias	3.Irish Joy Valdez	3. Ceicel Bitamog	3. Joyce Anthonette Salapunen
4.Richelle Bandulin	4. Ma. Althea Agustin	4.Crisjane Abanilla	4. April Aquias
5.Kristy Ballad	5. Leah Blanca Mariano	5.Ange Faithl Licayo	5. Reyna Ancheta
G5	G6	G7	G8
1. Diana Rose Basabica	1. Kricelle Agatep	1. Jeremy Daracan	1.Nikka Rances
2. Marivic Agron	2. Maybell Ambalan	2. Irish Catubag	2. Grace Fuggan
3.Zyra Soriano	3. Judy Ann Sabado	3. Juaquin Roxan	3. Kyla Mae Manahan
4..Rogie Yakapin	4. Reynalyn Brinias	4. Jane Alejandro	4. Mary Jane Aglaua
5.Maribel Lungan	5. Lea Sharine Baylon	5. Gannaban Nicole	5. Lizelle Acosta



## APPOINTMENT PAPER

**FELISA B. DELA CRUZ, RM, BSPH, LPT**  
Enrile, Cagayan

Dear **Ms. Dela Cruz**:

By virtue, and the authority of the Board of Trustees of the **Medical Colleges of Northern Philippines**, you are hereby appointed as **Clinical Coordinator** of the **School of Midwifery** for one-year effective **September 1, 2023** and ending **July 31, 2024**.

This appointment shall be subjected to all existing rules and regulations of Medical Colleges of Northern Philippines for members of the administration and such others as may be promulgated from time to time. Likewise, it shall be deemed in full force and shall be subsisting until expiration thereof or unless otherwise expressly terminated for cause and after due process.

You bind yourself to abide by the following terms and conditions:

1. You will meet the deadline set for the submission of reports and other documents as required.
2. You will attend all faculty meetings, academic convocations and such other official school activities at which your attendance will be requested by the President or his duly constituted representative.
3. It is understood that you cannot withdraw your last pay at the end of the school year unless prior clearance have been obtained from department head concerned.
4. You will serve the entire duration of this contract. However, if you decide to discontinue your services in the school, you must submit a written notice at least 30 days before actually leaving the school until provision shall make you liable for damages for breach of contract and will be sufficient ground for forfeiture of any claim and benefit that may be accruing from the school.
5. You abide faithfully with the regulations and By-Laws of the school and conduct yourself with the highest degree of professionalism worthy of a leader.
6. Perform other duties and responsibilities as mandated by the school President or his duly constituted representative.

The renewal of your appointment will depend on the evaluation of your performance during the term you serve the school.

*Congratulations!!!*

**CHRISTIAN R. GUZMAN, MBA**  
OIC President

**Conforme:**

*Felisa B. Dela Cruz*  
**FELISA B. DELA CRUZ**

Signature over Printed Name

Date signed: Sept. 20, 2023

REPUBLIC OF THE PHILIPPINES)  
CITY OF TUGUEGARAO )SS.


### ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of Tuguegarao, personally appeared the following with their pertinent identification details:  
both known to me and to me known to be the same persons who executed the foregoing instrument which they acknowledged to me to be their free and voluntary act and deed, consisting of only 2 pages, including this Acknowledgement is written, duly signed by them and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL this 07 NOV 2023 at  
~~EMERSON BUDEN BELENU~~ Philippines.

#### NOTARY PUBLIC

Doc. No. 388 ;  
Page No. 79 ;  
Book No. 24 ;  
Series of 2023 ;

  
ATTY. EMERSON BUDEN BELENU  
Cagayan Notary Public until 12-31-2024  
Commission No. DTC-TUG-2023-33  
Roll of Attorneys No.: 83528  
IBP O.R. No.: 260114 / 1-03-2023  
PTR No.: UGYN 12860904 / 1-06-2023  
MCLE Compliance (Admitted June 2022)