



BAGONG PILIPINAS

Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

Phone number: 0953-588-3721 | email address: cmotuguegaracity@gmail.com

AUG 18 2025
1:28 pm
[Signature]

OFFICE OF THE CITY MAYOR

18 August 2025

THE HONORABLE MEMBERS

Sangguniang Panlungsod
This City

Thru: HON. ROSAURO RODRIGO G. RESUELLO
Vice Mayor and Presiding Officer

Dear *Honorable Members of the Sanggunian*:

Herewith is the Memorandum of Agreement between the Tuguegarao City Government and International School of Asia and the Pacific relative to the On-the-Job Training of the latter's Criminology students, for your information and appropriate action.

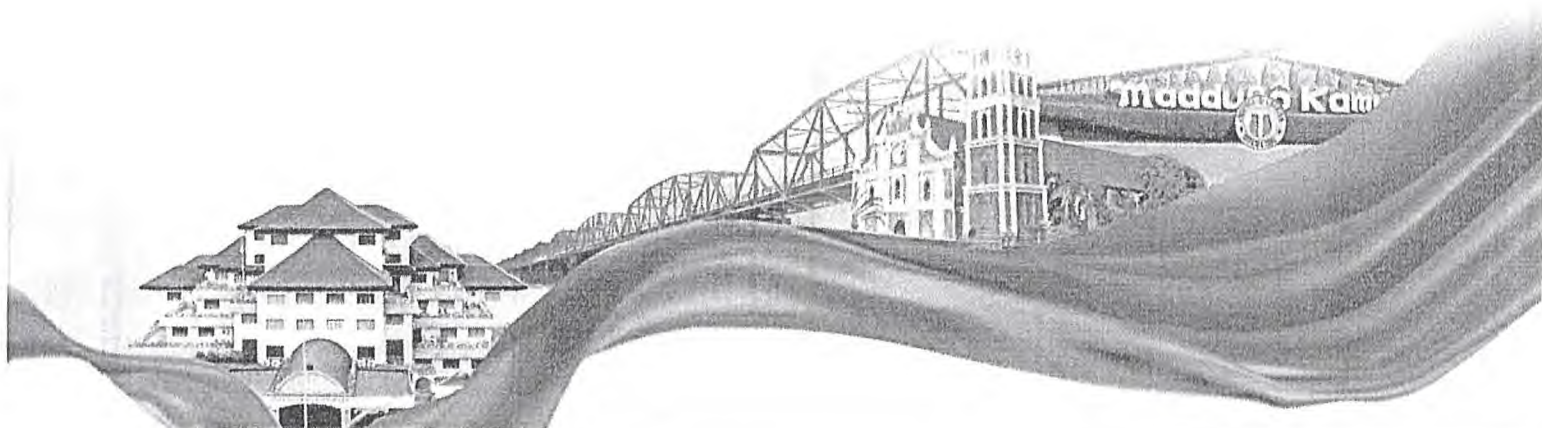
Thank you!

In the name of public service,


MAILA ROSARIO S. TING-QUE
City Mayor 

Copy furnished:

- ISAP





COLLEGE OF CRIMINAL JUSTICE EDUCATION

August 4, 2025

HON. MAILA ROSARIO TING-QUE

City Mayor
Tuguegarao City, Cagayan

THRU: ARTHUR T. BLAQUERA

Public Safety and Security Office
Tuguegarao City, Cagayan

Madam/Sir:

ISAPIan Greetings!

In our continuous pursuit of providing quality and meaningful learning experiences to our students, particularly in the field of Criminology, we wish to express our intent to have a partnership with your esteemed agency/institution for the On-the-Job Training (OJT) program for the School Year 2025-2026.

Through this collaboration, we aim to enhance the development of essential skills, knowledge, and professional values among our student-trainees by immersing them in actual fieldwork and practical training under your guidance.

In view of this, we would like to initiate coordination regarding the facilitation and signing of our Memorandum of Agreement (MOA) to formalize this partnership. We are prepared to comply with any procedural or documentary requirements necessary on your end to ensure a smooth and timely process.

Furthermore, we take this opportunity to express our heartfelt gratitude for your continued support and valuable contributions to the success of our academic and training programs over the years. Your commitment to student development has been instrumental in helping us achieve our educational objectives.

We look forward to your favorable response and continued collaboration.

Thank you very much.

Respectfully yours,

DIANA ROSE T. CAJILAN, RCM, CCS
Practicum Coordinator/Academic Coordinator

Endorsed by

RIZZA C. MONCHA, Ph.D., Crim
Dean

Approved by:

WINNIE T. CANCERO, Ph.D.
Vice President for Academic Affairs

CHRISTIAN R. GUZMAN, Ph.D.
President

09676976753



INTERNATIONAL SCHOOL OF ASIA AND THE PACIFIC

Alimannao Hills, Peñablanca, Cagayan 3502 Philippines

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Website: www.isap.edu.ph

E-Mail Address: isapoffice@isap.edu.ph



COLLEGE OF CRIMINAL JUSTICE EDUCATION

CRIMINOLOGY DEPARTMENT

MEMORANDUM OF AGREEMENT

ON-THE-JOB TRAINING/ COMMUNITY IMMERSION PROGRAM

This Memorandum of Agreement (hereinafter referred to as the "Agreement") is made and entered into by and between:

INTERNATIONAL SCHOOL OF ASIA AND THE PACIFIC, a private entity duly organized and existing under and by virtue of the laws of the Republic of the Philippines, and a duly recognized institution by the Commission on Higher Education (CHED) with principal office address at Alimannao Hills, Peñablanca, Cagayan, herein represented by **MR. CHRISTIAN R. GUZMAN**, the school **President** hereinafter referred to as the **FIRST PARTY**

-and-

The **LOCAL GOVERNMENT UNIT OF TUGUEGARAO CITY, CAGAYAN**, a recognized government agency, created under the laws of the Philippines, with principal office at Tuguegarao City, Cagayan, represented herein by **HON. MAILA ROSARIO TING-QUE** referred to as the **SECOND PARTY**;

WITNESSETH-

WHEREAS, the **FIRST PARTY** is a higher educational institution who accepts enrollees under the BS Criminology Course where On-The-Job and other programs are offered as part of the curriculum;

WHEREAS, the parties wish to formalize their partnership of providing quality On-The-Job Training to the enrollees of the **FIRST PARTY**.

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties hereby agree as follows:

OBLIGATIONS OF THE FIRST PARTY:

1. The **FIRST PARTY** shall provide the **SECOND PARTY** with the copy of the current guidelines on the practicum training;
2. The **FIRST PARTY** shall provide the **SECOND PARTY** with the list of the names of the participating students, the nature of the educational assignments of each student, the dates when the students are to report for their assigned tasks and the number of training hours required under the program;
3. The **FIRST PARTY** undertakes to inform the participating students that the prescribed uniform of the students and school identification cards shall be worn during training hours.



INTERNATIONAL SCHOOL OF ASIA AND THE PACIFIC
Alimannao Hills, Penablanca, Cagayan 3502 Philippines

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COLLEGE OF CRIMINAL JUSTICE EDUCATION

OBLIGATIONS OF THE SECOND PARTY:

1. The **SECOND PARTY** shall accommodate the students enrolled under the said program of the **FIRST PARTY** for technical assistance, and therefore agrees and allows:

- 1.1. The duly enrolled students to be assisted by the **SECOND PARTY** subject to policies, procedures and guidelines for evaluation of the **SECOND PARTY**;

- 1.2. The **SECOND PARTY** shall not be responsible for any injuries that may be sustained by the students during the course of their training, or acts of negligence of the students, or for acts beyond the control of the **SECOND PARTY**.

WITNESSED further that the PARTIES shall comply with the provisions of the above stated conditions and any violations thereof shall be a legitimate ground for cancellation of this agreement.

The term of this memorandum of agreement is from October 2025 to May 2026 upon completion of five hundred forty (540) hours.

IN WITNESS WHEREOF, the parties have caused their respective Representatives to execute this Agreement this _____ day of _____ 2025 at _____, Cagayan.

FIRST PARTY **SECOND PARTY**

CHRISTIAN R. GUZMAN, PH.D.
President

HON. MALIA ROSARIO TING-QUE
City Mayor

WITNESSES:

RIZZA C. CONCHA, Ph.D., Crim

Dean