



Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY

**OFFICE OF THE VICE MAYOR**



May 28, 2024

**ENGR. LITO PASCUAL**

President

Square Meter Trading Construction Corporation

**Sir:**

We appreciate you sending a representative to the May 28, 2024, 93<sup>rd</sup> Regular Session of the Ninth City Council. However, a manifestation made by Hon. Mary Marjorie P. Martin-Chan says that whoever represents you, a Special Power of Attorney (SPA) from the board or a Secretary's Certificate (SC) should be provided prior to their appearance in the City Council.

It is for this matter that we invite you again or that of your representative with the said Special Power of Attorney or Secretary's Certificate to give an update on the status of the ongoing construction of the Tuguegarao City Public Market (Don Domingo) and to clarify the statement of City Engineer, Engr. Emilio L. Matanguihan, Jr., said, *"The main structure, which is now 99% complete, can only be used upon completion of the entire project and upon acceptance by the city government."*

This shall be on the 94<sup>th</sup> Regular Session of the Ninth City Council on June 3, 2024, at 9:00 a.m. in the SP Session Hall, 3/F City Hall Complex in Tuguegarao City, Cagayan.

Thank you.

**Yours truly,**

**BIENVENIDO C. DE GUZMAN II** ✦  
*City Vice Mayor*

*VC/Gu, Raul 05/29/24*



3rd Flr., City Hall Complex,  
Enrile Blvd., Regional Gov't. Center,  
Carig Sur, Tuguegarao City, Cagayan

[vmbentuguegarao@gmail.com](mailto:vmbentuguegarao@gmail.com)



Republic of the Philippines)  
MARIKINA CITY ) S.S

**SECRETARY'S CERTIFICATE**

I, **MARY GRACE Z. BALUBAL**, of legal age, Filipino, and with office address at 353 JP. Rizal St. Cor. Diamond St., Sto. Niño, Marikina City, after being duly sworn in accordance with the law, hereby depose and state:

1. I am the duly appointed Corporate Secretary of **SQUARE METER TRADING AND CONSTRUCTION CORP. DOING BUSINESS UNDER THE NAME AND STYLE OF SMTCC** (the "corporation"), a domestic corporation duly organized and existing under the law of the Republic of the Philippines with principal office at No. 146 Ipil St., Marikina Heights, Marikina City.

2. As Corporate Secretary, I hereby certify that in the meeting of the Board of Directors of the Corporation held on 30 May 2024 at the said principal office, during which a quorum was present, the following Resolution was passed and adopted, to wit:

**"RESOLVED**, as it is hereby RESOLVED, that **MADELYN C. COLETRABA**, be authorized to attend the 94<sup>th</sup> Regular Session of the Ninth City Council of Tuguegarao City to give a status update on the ongoing construction of the **Tuguegarao City Public Market (Don Domingo)** on 3 June 2024, including the signing, receiving, and submission of all documents related to the same."

3. I hereby certify that the above resolution is still valid, effective and subsisting.

**IN WITNESS HEREOF**, I have hereunto set my hands this **JUN 03 2024** at Marikina City.

*Mary Grace Z. Balubal*  
**MARY GRACE Z. BALUBAL**  
Corporate Secretary

**SUBSCRIBED AND SWORN** to before me this **JUN 03 2024** affiant exhibited to me her TIN 469-368-305 who has signed the foregoing document in my presence, and who has sworn that she understood the contents of the document and that the same is her voluntary act and that of the corporation she represents.

*Kristel Jane P. Eugenio*  
**KRISTEL JANE P. EUGENIO**  
Notary Public  
IBP No. 402562 / 1-04-2024 / Quezon City  
PTR No. 9763311 / 1-04-2024 / Marikina City  
MCLB Comp.: Admitted to the Bar 22 Dec. 2023  
Roll No. 88974

Doc. No.: 124;  
Page No.: 25;  
Book No.: 1;  
Series of 2024.



BAGONG PILIPINAS

Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY

OFFICE OF THE CITY MAYOR

AUTHORITY TO TRAVEL  
Reference No. FTA-24-2024

22 May 2024

**ATTY. MARY MARJORIE MARTIN-CHAN**  
City Councilor  
Sangguniang Panlungsod  
Tuguegarao City Government

Dear *Councilor Martin-Chan*:

Greetings!



Please be informed that your request for authority to travel to the **Republic of South Korea** on **May 31, 2024 to June 3, 2024** for personal purposes is hereby **APPROVED**, subject to existing civil service rules and regulations.

It is understood that no public funds shall be used for the aforementioned travel, and that public service will not be prejudiced by the same. The provisions of DILG Memorandum Circular No. 2022-147 and DILG Advisory dated June 6, 2023 shall be strictly observed.

Moreover, this Office reserves the prerogative to rescind this authority in the event of an emergency situation that requires your personal attendance and service. Lastly, your foreign travel should not be used to abscond any liability that you have incurred here in the Philippines.

Thank you!

In the name of public service,

  
**MAILA ROSARIO S. TING-QUE**  
City Mayor 

*Copy furnished:*

- *City Vice Mayor's Office*
- *City HRMO*
- *DILG Tuguegarao City*

## CONTRACT

THIS AGREEMENT made this <sup>NOV 25 2019</sup> \_\_\_\_\_ day of November 2019 between the *City Government of Tuguegarao* (hereinafter called "the Entity") of the one part; and *Square Meter Trading and Construction Corp.* (hereinafter called "the Contractor") of the other part:

**WHEREAS**, the Entity is desirous that the Contractor execute the *Upgrading/Demolition/Reconstruction of Tuguegarao City Public Market (Don Domingo)-Balzain East, Tuguegarao City* in *PB-INF-2019-057* (hereinafter called "the Works") and the Entity has accepted the Bid of *Four Hundred Five Million Two Hundred Fifty One Thousand Nine Hundred Thirty Nine Pesos and Five Centavos (Php405,251,939.05)* (hereinafter called "the Contract Price") by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, to wit:


- A. General and Special Conditions of Contract;
- B. Drawings/Plans;
- C. Specifications;
- D. Invitation to Apply for Eligibility and to Bid;
- E. Instruction to Bidders;
- F. Bid Data Sheet;
- G. Addenda and/or Supplemental/Bid Bulletin, if any;
- H. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes;
- I. Eligibility requirements, documents and/or statements;
- J. Performance Security and Contractor's All Risk Insurance (CARI);
- K. Credit line issued by a licensed bank, if any;
- L. Notice of Award of Contract and the Bidder's conforme thereto; and
- M. Other contract documents that may be required by existing laws and/or the Entity, such as:
  - 1) Construction Schedule and S-curve.
  - 2) Manpower Schedule.
  - 3) Construction Methods.
  - 4) Equipment Utilization Schedule.
  - 5) Construction Safety and Health Program Approved by the Department of Labor and Employment.
  - 6) PERT/CPM for Infrastructure Projects.

3. In consideration of the payments to be made by the **Entity** to the **Contractor** as hereinafter mentioned, the **Contractor hereby covenants with the Entity** to execute and complete the Works and to remedy defects therein in conformity and in all respects with the provisions of the Contract

4. The **Entity** hereby covenants to pay the **Contractor** in consideration of the execution and completion of the Works and the remedying of defects therein, the **Contract Price** or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by the Contract.

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by **ATTY. JEFFERSON P. SORIANO**, the City Mayor of Tuguegarao, for the **Entity**.

  
\_\_\_\_\_  
Signature

2032787  
\_\_\_\_\_  
Valid ID

Signed, sealed, delivered by LITO C. PASCUAL, the **REPRESENTATIVE**, for the **Contractor**.


  
\_\_\_\_\_  
Signature

TIN # 109-821-392-000  
\_\_\_\_\_  
Valid ID

**ACKNOWLEDGEMENT**

**SUBSCRIBED AND SWORN TO** before me, a notary public for and in the City of Tuguegarao, Province of Cagayan this NOV 25 day of \_\_\_\_\_ 2019. The affiants, whom I identified through the above-indicated competent evidence of identity, personally signed the foregoing instrument before me and avowed under penalty of law to the whole truth of the contents of said instrument.

Doc. No. 299  
Page No. 51;  
Book No. XVII  
Series of 2019.

  
**ATTY. ROGELIO J. BOLIVAR**  
NOTARY PUBLIC IN QUEZON CITY  
NOTARY PUBLIC  
AM Adm. Not. Com. No. 142-176-1-17-19 until 12-31-2020  
IBP O.R. No. 058278 Jan. 2019 & 058256 Jan. 2020  
PTR O.R. No. 7175150 C-17-18 / Not. No. 33032 / TIN# 129-871-009  
MCLE VI IBP DATED 8-10 TO 31 / 19 valid Until 8-31/22 Quezon City  
Address: 31-F Harvard St. Cubao, Q.C.