

CITY ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE INSTITUTIONALIZING LIVELIHOOD ASSISTANCE PROGRAM  
TO REGISTERED SECTORAL MICRO COOPERATIVES IN TUGUEGARAO CITY**

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**WHEREAS**, Section 9, Article II of the 1987 Constitution provides that, "The State shall promote a just and dynamic social order that will ensure the prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a rising standard of living, and an improved quality of life for all";

**WHEREAS**, Section 16 of Republic Act No. 7160 or the Local Government Code provides in part that "Every local government unit shall exercise the powers expressly granted, those necessarily implied there from, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare";

**WHEREAS**, Section 34 of the Local Government Code of 1991 (Book 1, Chapter 4) states that local government units shall promote the establishment and operation of people's and nongovernmental organizations to become active partners in the pursuit of local autonomy;

**WHEREAS**, sectoral micro cooperatives in Tuguegarao City contribute significantly to the socio-economic development of the community by empowering various sectors, promoting cooperative values, and fostering self-reliance among members;

**WHEREAS**, the City recognizes the importance of supporting local sectoral micro cooperatives to enhance economic growth and alleviate poverty, hence the need to provide livelihood assistance to registered sectoral micro cooperatives in Tuguegarao City;

**NOW, THEREFORE**, be it **ORDAINED** by the Ninth City Council of Tuguegarao in session assembled, to enact:

**SECTION 1. TITLE.** This ordinance shall be known as the "Ordinance Institutionalizing Livelihood Assistance to Registered Sectoral Micro Cooperatives in Tuguegarao City."

**SECTION 2. PURPOSE.** This Ordinance aims to achieve the following:

a) To strengthen the capacity and sustainability of registered sectoral micro cooperatives in Tuguegarao City.

- b) To promote inclusive economic growth by supporting livelihood initiatives within sectoral micro cooperatives.
- c) To enhance the overall socioeconomic well-being of micro cooperative members and their communities.

**SECTION 3. SCOPE AND COVERAGE.** This Ordinance shall cover Sectoral Micro Cooperatives that are duly registered with the Cooperative Development Authority (CDA) and have been operating within Tuguegarao City for at least one (1) year.

**SECTION 4. DEFINITION OF TERMS.** When used under this Ordinance, the following terms and phrases shall mean as follows:

- a) **Livelihood Assistance** – refers to financial support provided to registered sectoral micro cooperatives to enhance their productivity and sustainability.
- b) **Sectoral micro cooperatives** - refers to cooperatives whose capital or assets are worth Three Million Pesos (P3,000,000.00) or less, and specifically formed to serve the interests and needs of a particular sector such as agriculture, fisheries, transportation, and other industries, operating within Tuguegarao City.
- c) **Registered Sectoral Micro Cooperatives** – refers to sectoral micro cooperatives duly registered with the Cooperative Development Authority (CDA) and operating within Tuguegarao City.
- d) **Cooperative Development Authority** – refers to the government agency attached to the Department of Trade and Industry tasked to promote the viability and growth of cooperatives as instruments of equity, social justice and economic development.
- e) **Productivity** – refers to the efficiency and effectiveness with which resources are utilized by sectoral micro cooperatives to produce goods or services.
- f) **Sustainability** – refers to the capacity of sectoral micro cooperatives to maintain or enhance their economic activities while preserving their natural environment, productivity, and social well-being of present and future members.
- g) **Well-being** - refers to the overall quality of life and welfare status of members of sectoral micro cooperatives.
- h) **Marketing** – refers to the process of planning and execution of activities for the promotion of products for sale for public awareness, aimed to satisfy the needs of customers and drive sales.

**SECTION 5. LIVELIHOOD ASSISTANCE.** The City Government of Tuguegarao shall grant financial assistance to eligible Registered Sectoral Micro Cooperatives for the implementation of their respective livelihood projects, in the amount ranging from P5,000 to P150,000, depending on the scale and viability of their proposed livelihood project.

**SECTION 6. QUALIFICATIONS.** To qualify for livelihood assistance under this Ordinance, registered sectoral micro cooperatives must meet the following criteria:

- a) Must show a Certificate of Registration with the Cooperative Development Authority (CDA).
- b) Must have been organized and in existence for at least one year in Tuguegarao City.
- c) Must have a demonstrated need for assistance to improve productivity, sustainability, or expand operations.
- d) Must submit a written proposal outlining the intended use of the assistance including its objectives, target beneficiaries, implementation plan, budget breakdown, and its expected impact on the cooperative's sector and its members.
- e) In case of seeking new funding, the cooperative must submit a detailed report on the implementation, liquidation, and sustainability of their existing respective livelihood projects funded through this Program.

**SECTION 7. APPLICATION PROCESS.** Registered sectoral micro cooperatives seeking livelihood assistance shall submit their applications to the City Mayor's Office. Applications must include the following:

- a) Completed application form prepared by the City Mayor's Office through the Cooperative and Livelihood and Development Office (CLDO).
- b) Written proposal detailing the intended use of the assistance as specified under the preceding section.
- c) Financial Statement of the applicant registered sectoral micro cooperative.
- c) Supporting documents or information necessary for evaluation purposes.

**SECTION 8. EVALUATION AND APPROVAL.** The City Mayor's Office through the CLDO shall review all applications for livelihood assistance based on the eligibility criteria outlined in Section 5 hereof within 15 days from receipt of the application.

Upon evaluation, the CLDO shall recommend to the City Mayor for approval the applications which shall be awarded according to the available budget and the proposed activities' merit.

**SECTION 9. DISBURSEMENT OF ASSISTANCE.** Livelihood assistance shall be disbursed in the form of checks or cash to qualified sectoral micro cooperatives in accordance with the approved proposal and any conditions set forth by the City Mayor.

**SECTION 10. MICRO COOPERATIVE MANAGEMENT TRAINING.** The CLDO may facilitate capacity-building programs, consultancy services, and training and development seminars on business management, sustainability, marketing, and other relevant topics to assist beneficiaries. Sectoral micro cooperatives that are not yet eligible to receive livelihood assistance due to not meeting the one-year existence requirement may apply to the CLDO for such programs, in order to support and prepare them for future eligibility.

**SECTION 11. MONITORING AND EVALUATION.** The City Mayor's Office through the CLDO shall conduct regular monitoring and evaluation of the funded livelihood projects to ensure compliance with the proposed objectives, utilization of funds, and achievement of targets. The City Mayor's Office shall evaluate its impact on the project's productivity, sustainability, and members' socioeconomic well-being.

Periodic reports may be required by the City Mayor's Office from the qualified sectoral micro cooperatives to ensure transparency and accountability in the utilization of allocated funds. The CLDO monitoring team shall also report their findings to the City Mayor.

**SECTION 12. IMPLEMENTING RULES.** The Office of the City Mayor shall formulate the necessary guidelines and administrative procedures for the effective implementation of the Ordinance.

**SECTION 13. APPROPRIATIONS.** To carry out the provisions of this Ordinance, funds shall be appropriated for the initial implementation and any additional amount necessary for the sustainable implementation of this Ordinance in the Annual Budget of Tuguegarao City.

**SECTION 14. SEPARABILITY CLAUSE.** The provisions of this Ordinance are hereby declared to be separable and in the event that one or more of the other provisions are held illegal or unconstitutional, the validity of the other provisions shall not be affected.

**SECTION 15. REPEALING CLAUSE.** Ordinances, executive orders and other local legislations inconsistent with this Ordinance are hereby modified or repealed accordingly.

**SECTION 16. EFFECTIVITY.** This Ordinance shall take effect upon its approval subject to the availability of funds and after its publication in a newspaper of general circulation.

**ON MOTION OF \_\_\_\_\_, City Ordinance No. \_\_\_\_\_ was APPROVED.**