

Republic of the Philippines  
Province of Cagayan  
Tuguegarao City

**OFFICE OF THE CITY MAYOR**

23 January 2024

**THE PRESIDING OFFICER AND MEMBERS**

Sangguniang Panlungsod  
This City


Dear **Presiding Officer and Members of the Sanggunian:**

We would like to request for a resolution authorizing the undersigned to represent, enter and sign on behalf of City Local Government Unit-Tuguegarao in the attached draft Memorandum of Agreement with Medical Colleges of Northern Philippines *re.* Practicum Program of identified students.

This matter is certified as **URGENT** pursuant to Article 107 of the Implementing Rules and Regulations of the Republic Act No. 7160 or the Local Government Code of 1991.

For your information and appropriate action. Thank you and best regards.

In the name of public service,

  
**MAILA ROSARIO S. TING-QUE**  
City Mayor



**MEDICAL COLLEGES OF NORTHERN PHILIPPINES**

Alimannao Hills, Peñablanca, Cagayan

Telefax No.: (078) 304-1010/846-7539

E-Mail Address: [adminoffice@mcnp.edu.ph](mailto:adminoffice@mcnp.edu.ph)/ [adminoffice@isap.edu.ph](mailto:adminoffice@isap.edu.ph)



**School of Midwifery**

January 11, 2024

**HON. MAILA ROSARIO TING QUE**

City Mayor  
Tuguegarao City, Cagayan

OFFICE OF THE CITY MAYOR

RECEIVED  
JAN 23 2024

Date: JAN 23 2024  
By: [Signature]

Thru: **JOSEPHINA C. CHUA, MD, MPH**  
OIC- City Health Officer

Madam:

Warm Greetings from the School of Midwifery!

Quality Clinical Practicum Experience for Midwifery Students is required for the development of competencies with the end in view of producing globally competitive Health Care Providers.

The collaboration of Medical Colleges of Northern Philippines and Tuguegarao City Health Office for delivering high quality maternity care aligns seamlessly with our educational objectives. We believe in your esteemed institution will offer our students invaluable hands-on experience, exposure to diverse clinical scenarios, and the opportunity to learn from a skilled healthcare provider team.

Anent this, we would like to signify our intent to deploy our Midwifery students for their Clinical Practicum in your clinical area to ensure the development of competent and compassionate future midwives. We hope this affiliation will foster a collaborative relationship between our school and the City Health Office.

You may respond to this letter through [nursing@mcnp.edu.ph](mailto:nursing@mcnp.edu.ph) or you may call and send a message to Ms. Felisa B. Dela Cruz, the Principal, School of Midwifery at 0916498861459.

Thank you and more power!

Sincerely,

*[Signature]*  
**FELISA B. DELA CRUZ, RM, LPT**  
Principal, School of Midwifery

*[Signature]*  
**LOUISE V. CABLING, RN, MAN, LPT**  
Dean, College of Nursing and School of Midwifery

Noted by:

*[Signature]*  
**WINNIE T. CANEJO, RRT, MPH**  
OIC - Vice President for Academic and Affairs

*[Signature]*  
**CHRISTIAN R. GUZMAN, MBA**  
OIC-President

# MEMORANDUM OF AGREEMENT

## KNOW ALL MEN BY THESE PRESENTS:

This **AGREEMENT** made and entered into by and between:

The TUGUEGARAO CITY HEALTH OFFICE, an institution created and existing by the virtue of the Philippine Laws with principal office address at TUGUEGARAO CITY, CAGAYAN represented by HON. MAILA ROSARIO S. TING-QUE herein referred to as the "CHO-Tuguegarao" as the **First Party**.

- and -

The MEDICAL COLLEGES OF NORTHERN PHILIPPINES, a private educational institution duly registered and existing under the laws of the Philippines, with campus and principal address at Alimannao Hills, Peñablanca, Cagayan represented by its President, CHRISTIAN R. GUZMAN, MBA and herein referred to as "MCNP" as the **Second Party**.

## WITNESSETH

**WHEREAS**, the **PARTNERSHIP** is guided by the Policies, Procedures and Guidelines of the Department of Health governing affiliation and training of students in Hospitals/Rural Health Units and other health agencies and that CHO- Tuguegarao shall be responsible and liable to the fullest extent for any violation of the provisions of the DOH-CHED Joint AO No. 2013-0034 entitled "Policies and Guidelines on the Affiliation of Higher Education Institutions (HEIs) with Hospitals and other Health Facilities for the Training of students in Health Professional Education. Likewise, MCNP shall strictly comply with the provisions for above Administrative Order and any violation thereof shall be legitimate ground for cancellation of this **MEMORANDUM OF AGREEMENT**.

**WHEREAS**, the curricular offering of MCNP-COLLEGE OF MIDWIFERY is greatly beneficial to the people as it has made accessible such course to students who wish to enroll therein, thus sparing them of the inconvenience and additional expenses of taking this course outside Tuguegarao City.

**WHEREAS**, quality education and health services are the primary concerns of government thus any undertaking calculated to enhance the promotion thereof in consortium with the private entity should be encouraged and supported.

**NOW THEREFORE, it is hereby agreed that:**

CHO- TUGUEGARAO shall be responsible on the following:

1. Allow MCNP Midwifery affiliates undergoing **Clinical Practicum**, to have free use of the facilities, equipment, apparatuses and other paraphernalia of the CHO-Tuguegarao, provided that their use shall be properly authorized and supervised by the staff of the CHO-Tuguegarao;
2. Provide a conference area as a venue for all pre and post-conferences during the duration of the community exposure;
3. Encourage its heads, staff members and personnel deployed at CHO-Tuguegarao to lend their assistance to the **MCNP** student- affiliates;
4. Shall only allow student affiliates to rotate in the Non-Covid Areas;

LOUISE V. CABLING, RN, MAI  
Dean, College of Nursing & School of M

DR. CHRISTIAN R. GUZMAN, MBA  
OIC, President

DR. JOSEFINA C. CHU  
OIC, City Health Officer

DR. MARCOS M. MALLILIN  
Chief of Hospital

HON. MAILA ROSARIO S. TING-QUE  
Mayor

**MCNP-College of Midwifery** shall be responsible on the following:

1. **MCNP** shall submit official list of Community Affiliation matrix of schedule with list of students and Community Health Nurse preceptors;
2. **MCNP** shall be directly and primarily responsible for the education, training and safety and take full responsibility of its own students taking their community exposure in **CHO-Tuguegarao**;
3. **MCNP** shall comply with all the laws, rules and regulations, issuances, and policies governing such Related Learning Experience as may be prescribed and required by the **COMMISSION ON HIGHER EDUCATION** and other concerned government agencies. It shall be bound to observe and abide by the rules, policies & procedures of **CHO-Tuguegarao**;
4. The **MCNP** student affiliates shall observe decorum in **CHO- Tuguegarao**; and shall obey and follow all instructions of **CHO-Tuguegarao** in so far as those instructions that relate to **MCNP** students and their community health nursing practice therein;
5. The clinical exposure or training of **MCNP** students-affiliates at **CHO-Tuguegarao** shall be for the duration they are required to do so based on the approved Community Health Nursing Affiliation Program for the current school year;
6. **MCNP** shall be liable for damages incurred due to losses or breakage of equipment or machine as a result of the deliberate act or negligence of the student intern;
7. That the SECOND PARTY shall pay the following fees:

Affiliation Fee	:	₱20.00/8 hours/student
User's Fee	:	₱100.00/semester/student

This AGREEMENT may be terminated anytime by both parties. In no case, however, that this AGREEMENT may be terminated by **CHO-Tuguegarao** alone.

This Agreement shall be for the period of **January 1, 2024 to December 31, 2025** only.

**IN WITNESS WHEREOF**, the parties hereby set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at Tuguegarao City.

**TUGUEGARAO CITY HEALTH OFFICE  
(CHO-Tuguegarao)**

**MEDICAL COLLEGES OF  
NORTHERN PHILIPPINES  
(MCNP)**

**HON. MAILA ROSARIO S. TING-QUE**  
Mayor

**CHRISTIAN R. GUZMAN, MBA**  
President

Witnesses:

**DR. JOSEFINA C. CHUA, MPH**  
OIC, City Health Officer

**LOUISE V. CABLING, RN, MAN, MST**  
Dean, College of Nursing & School of Midwifery