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Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY

OFFICE OF THE CITY MAYOR

29 FEB 2024  
S. U. A. Pro  
*[Signature]*

28 February 2024

**THE PRESIDING OFFICER AND MEMBERS**

Sangguniang Panlungsod  
This City

Dear *Presiding Officer and Members of the Sanggunian*:

Herewith is the Memorandum of Agreement between the Tuguegarao City Government and the Cagayan State University relative to the practicum and extension program for the latter's Bachelor of Science in Exercise and Sports Sciences students.

This matter is certified as **URGENT** pursuant to Article 107 of the Implementing Rules and Regulations of the Republic Act No. 7160 or the Local Government Code of 1991.

For your information and appropriate action.

Thank you!

In the name of public service,

**MAILA ROSARIO S. TING-QUE**  
City Mayor

*Copy furnished:*

- *Cagayan State University*
- *LYDO*
- *City Sports Unit*



**COLLEGE of HUMAN KINETICS**

**CHK-25789-IC-2024-039**

February 19, 2024

**HON. CITY MAYOR MAILA ROSARIO S. TING-QUE**  
 Tuguegarao City Mayor  
 Tuguegarao City

**OFFICE OF THE CITY MAYOR**  
**RECEIVED**  
 Date: FEB 27 2024  
 Time: 2:40 p.m.  
 By: [Signature]

Thru: **MR. ROBERT FUGABAN**  
 City Sports Coordinator  
 Tuguegarao City Sports Development Office  
 Tuguegarao, City, Cagayan

Hon City Mayor:

One of the programs running in the system of Cagayan State University's College of Human Kinetics at Carig Campus is the **BACHELOR OF SCIENCE IN EXERCISE AND SPORTS SCIENCES Majors in Fitness and Sports Management (BSESS- FSM) and Fitness and Sports Coaching (BSESS- FSC)**

Under such program, its graduates-to-be are expected to undergo **PRACTICUM** in which they are deployed in different agencies to where they can put to practice all theories and concepts they have learned specifically on sports, exercises, management and coaching along the three year and a half process. Particularly, this second semester of School Year 2023-2024, our **BSESS- FSM and FSC** students are to be sent out for their **practicum and community extension**. The student- trainees are expected to participate and assist in the different activities that relate to assessment of learning and preparation of exercise, training plans and routines in the workplace.

Hence, the above-mentioned college is delightfully hoping to work with you, your staff and clientele as your good office may permit.

The following are the students assigned under your care and guidance.

- |                                       |  |
|---------------------------------------|--|
| 1. <b>Tabao, Jeimard- Team Leader</b> | 8. <b>Torres Jr. Christopher G.- Team Leader</b> |
| 2. Asuncion, Christian Dave           | 8. Tagala, Queenie Hannah B.                     |
| 3. Domingo, Denmark                   |  |
| 4. Pagulayan, Kym Leslie              |  |
| 5. Tumanguil, Mark Angelo             |  |
| 6. Mora, Servando                     |  |

Attached is the Memorandum of Agreement for your perusal and approval. Once approved, the undersigned will facilitate the signing of the MOA so that the practicum- students may start immediately.

Thank you and more power to you.

Respectfully yours,

  
**GIOVANNI C. MORALES**  
 Industry Immersion Adviser

Noted by:

  
**PROF. DANIEL T. CASAUAY**  
 BSESS Program Coordinator

  
**CHITA C. RAMOS, Ph. D**  
 Dean, College of Human Kinetics

**CSU Vision**

*CSU is a University with global stature in the arts, culture, agriculture and fisheries, the sciences as well as technological and professional fields.*

**CSU Mission**

*Cagayan State University shall produce globally competent graduates through excellent instruction, innovative and creative research, responsive public service and productive industry and community engagement.*



## MEMORANDUM OF AGREEMENT

The "**CAGAYAN STATE UNIVERSITY**", created by virtue of Presidential Decree 1436, later amended by Republic Act 8292 by the integration of all publicly supported higher education institutions in the province of Cagayan, through its main campus at Andrews Campus, with official address at Caritan Sur, Tuguegarao City, 3500, Philippines, represented herein by its Campus Executive Officer, **ENGR. ROGER P. RUMPON.**, herein after referred to as "**FIRST PARTY**"

-and-

The "**TUGUEGARAO CITY HALL**", with office address at Carig Sur, Antonio street, Tuguegarao City, 3500, Philippines, represented herein by its City Mayor, **HON. MAILA ROSARIO S. TING-QUE** herein after referred as "**SECOND PARTY**".

WHEREAS, **FIRST PARTY**, recognizes COLLEGE OF HUMAN KINETICS (CHK) as the lead college of the University that provides programs, seminars, symposia and workshops on sports coaching and officiating and accreditation of coaches and technical officials in relevance to the realization of its flagship program which is Strengthening Sports Clinic;

WHEREAS, **SECOND PARTY**, acknowledges the need of a meaningful partnership with higher education institutions to enhance competency of BSESS program as stewards of fitness and sports in the community and effectively deliver to the different clientele.

WHEREAS, **FIRST PARTY** and **SECOND PARTY** are willing to have their respective faculty/On-the-job trainees/employees to directly undertake a community work/extension program, and to provide each other with access to propriety teaching/on-the-job training/program materials;

WHEREAS, **FIRST PARTY** and **SECOND PARTY** will regularly share information about the On-the-job training's successes and barriers to success with the intent to improve programs and ensure the completion of the OJT.

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained. **FIRST PARTY** and **SECOND PARTY** agree as follows:

### Section 1. **PRACTICUM/ THE EXTENSION/FIELD VISIT/COMMUNITY WORK**

Name of the Program: **INDUSTRY IMMERSION/ PRACTICUM**

Program Objectives:

- Provide opportunity to develop skills in coaching to highest possible level; and
- Update the coaches and trainers through scientific approach of designing training program suited for their athletes.

Reporting. The parties will generally keep one another informed of any status of the work(s), through the respective Program Coordinators.

Project Coordinators. The conduct of activities under this Agreement shall be under the direction of:

**FIRST PARTY:** Name: **GIOVANNI C. MORALES**  
Designation: BSESS OJT Adviser

**SECOND PARTY:** Name: **HON. CITY MAYOR MAILA ROSARIO S. TING-QUE**  
Designation: TUGUEGARAO CITY MAYOR

### Section 2. **TERMS AND TERMINATION**

2.1 Term. This Agreement shall become binding upon execution by both parties. The term of this Agreement shall commence on \_\_\_\_\_, 20\_\_\_\_ and shall end on \_\_\_\_\_, 20\_\_\_\_, unless sooner terminated as permitted elsewhere herein.

2.2 Termination. Either party may terminate this Agreement sixty (60) days after written notice.

Section 3. **ROLES AND RESPONSIBILITIES**

**FIRST PARTY** will:

- collect necessary information from the employees of the **SECOND PARTY** as basis of the extension program and on-the-job training to be conducted;
- deploy faculty/students who will serve as the lecturer/s, on-the-job trainee/s and implementers of the on-the-job training ; and
- provide available sports equipment and facilities to facilitate the conduct of the activities of the **FIRST PARTY**.

**SECOND PARTY** will:

- provide necessary information for **FIRST PARTY** for the conduct of the program;
- ensure availability and active participation of staff/employees during set schedule of the program in order to maximize the assistance given by the implementers;
- ensure the availability of the sports equipment and facilities that shall be used in the different programs; and
- evaluate each program based on the criteria that will be given to the participants.

Section 4. **DISSEMINATION**

The **FIRST PARTY** has the right to publish and otherwise publicly disclose information derived from work conducted under this Agreement.

The **FIRST PARTY** and **SECOND PARTY** mutually agree to use the name of the other only in an accurate, factual, and descriptive manner, and only as they pertain to the terms of this MOA; and further agree not to use the name, logos, or trademarks of the other or the name of any staff member of either party in commercial or non-commercial advertising or promotion, or in any other manner, without the prior written permission of a duly authorized officer of the respective party and, in the case of a staff member, also the prior written permission of the staff member.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

PARTY OF THE FIRST PART:  
**FIRST PARTY**

PARTY OF THE SECOND PART:  
**SECOND PARTY**

**ENGR. ROGER P. RUMPON**  
Campus Executive Officer

**HON. MAYOR MAILA ROSARIO S. TING-QUE**  
TUGUEGARAO CITY MAYOR

Signed in the Presence of:

**CHITA C. RAMOS, Ph.D.**  
DEAN, College of Human Kinetics

\_\_\_\_\_

Witness:

**PROF. DANIEL T. CASAUAY**  
BSESS Program Coordinator

\_\_\_\_\_

**ACKNOWLEDGEMENT**

**REPUBLIC OF THE PHILIPPINES)**  
**Province of Cagayan ) s.s**

BEFORE ME, a notary Public for in the above jurisdiction personally appeared the following:

<u>Name</u>	<u>Com. Tax. Cert. No.</u>	<u>Date/Place</u>
<b>ENGR. ROGER P. RUMPON</b>	_____	_____
<b>HON. MAYOR MAILA ROSARIO S. TING-QUE</b>	_____	_____

known to me to be the same person who executed the foregoing statements and acknowledged to me that the same is their own free will and voluntary act and deed.

These statements consist of four (4) pages including this page wherein this acknowledgement is written and is signed by the parties and their instrumental witnesses on each page hereof.

WITNESS MY HAND AND SEAL, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
at Tuguegarao City, Philippines.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 20 \_\_\_\_\_