



SEP 04 2025  
9:16 am

Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY

Phone number: 0953-588-3721 | email address: [cmotuguegaraocity@gmail.com](mailto:cmotuguegaraocity@gmail.com)

OFFICE OF THE CITY MAYOR

04 September 2025

**THE HONORABLE MEMBERS**

Sangguniang Panlungsod  
This City

**Thru: HON. ROSAURO RODRIGO G. RESUELLO**  
Vice Mayor and Presiding Officer

Dear *Honorable Members of the Sanggunian*:

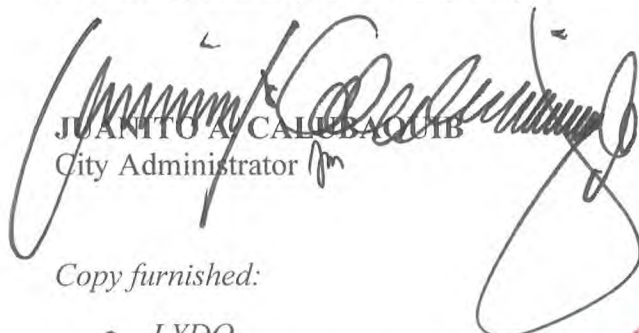
Herewith is the Memorandum of Agreement between the Tuguegarao City Government and Cagayan National High School- Senior High relative to the work immersion of the latter's Grade 12- Science, Technology, Engineering and Mathematics (STEM Strand) Senior High School students, for your information and appropriate action.

Thank you!

In the name of public service,

**MAILA ROSARIO S. TING-QUE**  
City Mayor

For and by authority of the City Mayor:

  
**JUANITO A. CALUBACUIB**  
City Administrator

Copy furnished:

- LYDO
- CNHS- Senior High School





Republic of the Philippines  
Department of Education  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF TUGUEGARAO CITY  
CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH SCHOOL

August 18, 2025

HON. MAILA ROSARIO TING-QUE  
CITY MAYOR  
TUGUEGARAO CITY

OFFICE OF THE CITY MAYOR

SEP 03 2025  
4:41 PM

Madam:

Greetings of Peace!

In compliance to DepEd Order No.30, s 2017 otherwise known as Guidelines for Work Immersion, the Cagayan National High School-Senior High will be deploying our Grade 12- Science, Technology, Engineering and Mathematics (STEM Strand) Senior High School students for their Work Immersion this SY 2025- 2026 as part of their curriculum requirement. Our expected date of deployment will be on December 2025 where the students are required to finish 80 hours.

Relative to this, we have identified your company to be one of our linkage partners. We are, therefore, very glad to know if you can accommodate us for this endeavor.

We are very optimistic that our student-trainees assigned to your office shall acquire the necessary competencies that would make them productive and efficient professionals in the future.

We hope to hear from you as soon as possible so that we can present this engagement to our administrators. Please contact us with this number 0917 737 4955 and or with this email [jovi.desemrada@deped.gov.ph](mailto:jovi.desemrada@deped.gov.ph)

Thank you very much, and we hope to have a good partnership with you.


Very truly yours,

  
JOVI S. DESEMRADA  
WORK IMMERSION COORDINATOR

Noted:

  
AILEEN C. IBANEZ  
Assistant Principal II

Approved:

  
GRACE T. MACABABBAD  
Secondary School Principal II

-----RETURN SLIP-----

- [ \_\_\_\_\_ ] Name of Agency/ Company  
[ ] The company needs \_\_\_\_\_ ( number of student-trainees )  
[ ] The Agency/ Company does not need any student-trainees in the meantime.

SIGNATURE OVER PRINTED NAME  
Contact Number /Company Tel. No.



Address: Bagay Road, San Gabriel, Tuguegarao City, 3500  
Telephone Nos.: (078) 844-1232; (078) 844-7768  
Email Address:



**Republic of the Philippines**  
**Department of Education**  
**REGION II – CAGAYAN VALLEY**  
**SCHOOLS DIVISION OF TUGUEGARAO CITY**  
**CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH**

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**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is entered into this \_\_\_\_ DAY of \_\_\_\_, 2025 in Tuguegarao City by and between:

The CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH (School Identification Number 305873), a public high school with principal address at Bagay Road, San Gabriel, Tuguegarao City, represented herein by its Secondary School Principal, GRACE T. MACABABBAD, Filipino, of legal age, hereinafter referred to as the “SCHOOL”;

-and-

The LOCAL GOVERNMENT UNIT, Republic of the Philippines, with principal address at CARIG, TUGUEGARAO CITY, represented herein by its CITY MAYOR, MAILA TING- QUE. Filipino, of legal age, hereinafter referred to as the “OFFICE”.

**WITNESSETH:**

**WHEREAS**, the Department of Education (DepEd) is the primary government agency responsible for formulating, implementing, and coordinating policies, plans, programs, and projects in formal and non-formal basic education, supervising elementary and secondary education institutions, and establishing a comprehensive system of basic education;

**WHEREAS**, DepEd has introduced the K to 12 Basic Education Reform Program, including Senior High School (SHS), aimed at equipping graduates with skills for employment, entrepreneurship, or higher learning;

**WHEREAS**, under DepEd Order No. 30, s. 2017, the K to 12 Program seeks to develop in learners the competencies, ethics, and values needed for further education or the workforce, with Work Immersion as a required component in the curriculum;

**WHEREAS**, the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH offers the SHS program to further DepEd’s educational objectives;

**WHEREAS**, the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH intends to establish a Work Immersion Partnership with the LOCAL GOVERNMENT UNIT, to fulfill these objectives and positively impact the community, especially the youth;

**WHEREAS**, the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH and the LOCAL GOVERNMENT UNIT, hereinafter collectively referred to as the “PARTIES,” agree to collaborate on the successful implementation of the Work Immersion Program, prioritizing the students' best interests;



**Address:** Regional Government Center, Carig Sur, Tuguegarao

**Telephone Nos.:** (078) 304-3855; (078) 396-9728

**Email Address:** [region2@deped.gov.ph](mailto:region2@deped.gov.ph)

**Website:** [www.deped.gov.ph](http://www.deped.gov.ph)

WHEREAS, the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH has requested for a work immersion training of (75) seventy five Grade 12 Science, Technology, Engineering and Mathematics students.

BATCH	DATE	PREFERRED COURSE	NAME	SECTION	ADVISER	
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY	TUMANGUIL, NICOLE, V.	AMBER	R. PUNZALAN	CHO
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY	BOCAR, MARIANE SHANET	AMBER	R. PUNZALAN	CHO
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY	DE OBIETA, IZHEN RIHANA B.	AMBER	R. PUNZALAN	CHO
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY	DECENA, JONALYN G.	AMBER	R. PUNZALAN	CHO
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY	AMAN, CEDRICK NATHAN A.	AMBER	R. PUNZALAN	CHO
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN GEODETIC ENGINEERING	EDA, YLEINN PEARL P.	AMBER	R. PUNZALAN	LGU
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN GEODETIC ENGINEERING	AQUINO, JAYNICK JR., T	GARNET	R. BACULI	LGU
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN GEODETIC ENGINEERING	CAULAN, PAUL RAFAEL CALIMAG	GARNET	R. BACULI	LGU
1	DECEMBER 1- 15, 2025	NUTRITION AND DIETETICS MAJOR IN DIETETICS	MIGUEL, JADE BENEDICT T.	AMBER	R. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR IN SCIENCE IN NURSING	ACHANZAR, MARINI JAN. BACSA	AMBER	R.C. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR IN SCIENCE IN NURSING	CALLANGAN, ANGEL ELISHA B.	AMBER	R.C. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR IN SCIENCE IN NURSING	ASIDO, MICHA ELLAH MAE M.	AMBER	R.C. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR IN SCIENCE IN NURSING	YASTO, KIMBERLY A.	AMBER	R.C. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR IN SCIENCE IN NURSING	MACARUBBO, MCFEBRAE ZEAN A	AMBER	R.C. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR IN SCIENCE IN NURSING	SIRIBAN, ARIAN FAYE D.	AMBER	R.C. PUNZALAN	PGH
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN	BAQUIRAN, ASHANTI LOVE H.	GARNET	R.BACULI	PGH

		RADIOLOGIC TECHNOLOG Y				
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	ABRIL, JESAMAE B.	TURQUIOSE	K.TAGUINOD	PGH
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DELACRUZ, JEFFERSON JR,A	TURQUIOSE	K.TAGUINOD	PGH
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	BANAC, LEXIA YVONNE F.	TURQUIOSE	K.TAGUINOD	PGH
1	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	ALVENDIA, KRISHA MAE D.	TURQUIOSE	K.TAGUINOD	PGH
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	ESPINOSA, JOSEPH LANCE P.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	SIMON, YRON KEN L.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	NAPILOT, RUSSEL JOHN C.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	ADDUN, MARCO ANTONIO A.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	ADDATU, BRIAN T.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	ADDATU, BRIAN T.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	GALLEMA, MERY FELISE, P.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	NARAG, ISHIE MAURICE B.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	TRUMATA, CLARISSE R.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR IN SCIENCE IN NURSING	TAGAYUNA, KIERRA G.	AMETHYST	M. D. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN RADIOLOGIC TECHNOLOG Y	SABADO, JANE MARIE CIELO M.	TOPAZ	R.TURINGAN	CHO
2	DECEMBER 1- 15, 2025	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	MACARANAS, CHRISTIAN JAY I	TOPAZ	R. TURINGAN	PGH
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DAQUIOAG, ELLEN ZAIRA A.	AMETHYST	M DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	HEBRADO, JEANELLE C.	AMETHYST	M DAQUIOAG	CHO

2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DARASIN. WILFRED EMMANUEL N.	AMETHYST	M DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	MANGLIGOT, MARIANNE ROSE M.	AMETHYST	M DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN RESPIRATOR Y THERAPIST	BACCAY. ADORACION T.	SAPPHIRE	P. DALIWAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN RESPIRATOR Y THERAPIST	DAYAG. PRINCESS LYKA P.	AMETHYST	M. DAQUIOAG	CHO
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN RADIOLOGIC TECHNOLOG Y	DOMINGO JOANA S.	TOPAZ	R.TURINGAN	PGH
2	JANUARY 5- 16, 2026	BACHELORE OF SCIENCE IN MEDICAL TECHNOLOG Y	RESURRECCION. GUILLIEN PRINCESS N.	SAPPHIRE	P. DALIWAG	PGH
2	JANUARY 5- 16, 2026	BACHELORE OF SCIENCE IN MEDICAL TECHNOLOG Y	TAGUBA. JERICK LUTHER BUNAGAN	SAPPHIRE	P. DALIWAG	PGH
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	PERUS. ANGELYN MALLILLIN	SAPPHIRE	P. DALIWAG	PGH
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DERIC. SHARMAINE JANE L.	TOPAZ	R. TURINGAN	PGH
2	JANUARY 5- 16, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	MARIÑAS. JOSAIAH JAMES M.	TOPAZ	R. TURINGAN	PGH
3	JANUARY 19-30, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	SUYU. NISHA LORREL T.	AQUAMARIN E	C. MALLILLIN	CHO
3	JANUARY 19-30, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	BOSI. HANNAH SHANE, C.	AQUAMARIN E	C. MALLILLIN	CHO
3	JANUARY 19-30, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	ALLAM. RHOMARICO LL BAYLON	AQUAMARIN E	C. MALLILLIN	CHO
3	JANUARY 19-30, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	TANGUILAN. TENZY EARL L.	AQUAMARIN E	C. MALLILLIN	CHO
3	JANUARY 19-30, 2026	BACHELOR OF SCIENCE IN MEDICAL	VILLAMIN, DANNAH, O.	AQUAMARIN E	C. MALLILLIN	CHO

		IN MEDICAL TECHNOLOG Y				
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	REYTA, EZEKIEL M.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	PINILI, LAWRENC E BRIGHAM S	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	VENTURA, JAMES. C.	JADE	A. ZIPAGAN	PGH
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	CAYABO, OLIVE GRACE B	JADE	A. ZIPAGAN	PGH
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	PAESTE, ELAINE JOY S.	JADE	A. ZIPAGAN	PGH
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DULIG, AMANDA JOZHMINE R.	JADE	A. ZIPAGAN	PGH
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN RESPIRATOR Y THERAPIST	GARCIA, KATRINE KEITH ALFEREZ	EMERALD	J. TAPIRU	PGH
4	FEBRUAR Y 2-13, 2026	BACHELOR OF SCIENCE IN RESPIRATOR Y THERAPIST	GACUSAN, PRINCESS ALELIE C.	TOPAZ	R. TURJANGAN	PGH
		TOTAL	75			

NOW, THEREFORE, for and in consideration of the foregoing premises, the PARTIES agree as follows:

DESCRIPTION OF THE WORK IMMERSION PROGRAM

With the passage of the Enhanced Basic Education Act of 2013 (RA 10533), DepEd was tasked to implement the K to 12 Program, which adds two years of specialization to the basic education curriculum. This partnership aims to provide SHS students with relevant learning experiences by immersing them in actual workplace settings related to their fields.

I. OBJECTIVES OF THE WORK IMMERSION PARTNERSHIP

The objectives of the Work Immersion Partnership are to:

1. Supplement the Work Immersion Program curriculum with insights from the LOCAL GOVERNMENT UNIT, experts to align it with industry standards.
2. Develop relevant skills and knowledge among students to meet local job market demands.
3. Provide SHS students with practical learning experiences in a real-world setting.
4. Facilitate access for CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH students, faculty, and staff to the LOCAL GOVERNMENT UNIT, workplace and equipment for their immersion activities.

II. RESPONSIBILITIES OF THE PARTIES

		TECHNOLOG Y				
3	JANUARY 19-30. 2026	BACHELOR OF SCIENCE IN RESPIRATOR Y THERAPIST	NARAG GAVINO LLL S.	VIRIDINE	J. LATTAO	PGH
3	JANUARY 19-30. 2026	BA MULTIMEDIA ARTS	BILGERA. DAENERYS ZHEI	AQUAMARIN E	C. MALLILLIN	LGU ASSESSORS
3	JANUARY 19-30. 2026	BS COMPUTER ENGINEERIN G	GABONA. GARVHIN A.	AQUAMARIN E	C. MALLILLIN	LGU ASSESSORS
3	JANUARY 19-30. 2026	BS COMPUTER ENGINEERIN G	BERBANO. FRANCHEZKA MAE	RUBY	J. DESEMRADA	LGU CITY ENGINEERIN G OFFICE
3	JANUARY 19-30. 2026	BS COMPUTER ENGINEERIN G	GONZALES. ROLAINE L.	RUBY	J.DESEMRAD A	LGU CITY ENGINEERIN G OFFICE
3	JANUARY 19-30. 2026	BS COMPUTER ENGINEERIN G	URATA. ALEXANDER JAMES. M.	RUBY	J.DESEMRAD A	LGU CITY ENGINEERIN G OFFICE
3	JANUARY 19-30. 2026	BACHELOR OF SCIENCE IN INFORMATIO N TECHNOLOG Y	PREZA, JOHN EZIECQUEL C.	RUBY	J.DESEMRAD A	LGU CITY ENGINEERIN G OFFICE
4	FEBRUAR Y 2-13. 2026	BACHELOR IN SCIENCE IN NURSING	ROSALES, MA. GICHELE JANE V.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR IN SCIENCE IN NURSING	AGAMATA. ASHLY M.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR IN SCIENCE IN NURSING	LLANTO. CZARICH JETAIME D.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR IN SCIENCE IN NURSING	QUINTOS, VICQ ANDREI	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR IN SCIENCE IN NURSING	ANGELITO, MICHANGEL BRENDTH A.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DIMAALIHAN, LEANNE M.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	PASCUAL, EARL ADRIAN ELLANA	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	ESTREBOR, HANS CHRISTIAN P.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	ABORAN, KYZEREIGN B.	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR OF SCIENCE IN MEDICAL TECHNOLOG Y	DOMINGO, ROVILYNE, RAMOS	EMERALD	J. TAPIRU	CHO
4	FEBRUAR Y 2-13. 2026	BACHELOR OF SCIENCE	SORIANO. PRINCES C.	EMERALD	J. TAPIRU	CHO

### **A. Joint Responsibilities**

The CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH and the LOCAL GOVERNMENT UNIT shall:

1. Establish a working group to prepare an action plan for the partnership.
2. Form a joint steering committee to monitor the partnership's progress.
3. Adhere to laws and guidelines on child protection as specified in the Work Immersion Guidelines.
4. Develop a detailed Work Immersion module and schedule for students.
5. Formulate policies and guidelines for selecting, placing, monitoring, and assessing students in the immersion program.

### **B. Responsibilities of the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH**

The CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH shall:

1. Identify the SHS tracks, strands, and specializations relevant to the partnership.
2. Adjust SHS subjects based on inputs from the LOCAL GOVERNMENT UNIT.
3. Assign a coordinator to liaise with the LOCAL GOVERNMENT UNIT and oversee student activities.
4. Provide insurance for students during the immersion program.
5. Maintain Special Parental Authority over students in the program.
6. Monitor students' progress and ensure meaningful learning experiences.
7. Provide LOCAL GOVERNMENT UNIT with an evaluation tool for student performance.
8. Issue final grades to students upon program completion.
9. Ensure students adhere to the LOCAL GOVERNMENT UNIT non-disclosure policies.
10. Secure signed consent forms from parents.
11. Provide the LOCAL GOVERNMENT UNIT with a Certificate of Participation upon program completion.

### **C. Responsibilities of the LOCAL GOVERNMENT UNIT:**

The LOCAL GOVERNMENT UNIT shall:

1. Assign an Immersion Coordinator to liaise with the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH and oversee students.
2. Contribute to the curriculum through workshops and discussions.
3. Provide training to students via resource persons.
4. Assign students to different sections within the LOCAL GOVERNMENT UNIT based on the immersion schedule.
5. Adhere to the required immersion hours set by DepEd's SHS curriculum.
6. Orient students on the LOCAL GOVERNMENT UNIT operations and provide a holistic understanding of its business.
7. Ensure students' safety and restrict exposure to hazardous materials.
8. Evaluate students using the CAGAYAN NATIONAL HIGH SCHOOL-SENIOR HIGH provided evaluation tool.
9. Issue Certificates of Completion to students meeting program requirements.

## **III. EFFECTIVITY**

This Agreement shall be effective for Academic Year 2025- 2026 and is renewable annually. Termination of participation requires formal written notice at least 30 days prior to the intended date, with deliverables turned over as agreed. Any material breach of the Work Immersion Guidelines or this Agreement may constitute grounds for termination.

## **IV. LIABILITY**

The school's administrators and teachers supervising students may be held accountable for students' acts during immersion. Each party is liable for losses and damages resulting from accidents or negligence attributable to them during the agreement's duration.

**V. NON-DISCLOSURE PROVISION**

All technical, operational, and financial information made available by the LOCAL GOVERNMENT UNIT is for training purposes only and classified as confidential. Students and DepEd agree to prevent disclosure of this information.

**VI. OTHER PROVISIONS**

It is understood that there is no employer-employee relationship between students and the LOCAL GOVERNMENT UNIT. However, the LOCAL GOVERNMENT UNIT may provide financial assistance (e.g., transportation, food) at its discretion.

**FOR THE CNHS-SH:**

**FOR THE LOCAL GOVERNMENT UNIT:**

**GRACE T. MACABABBAD**  
Secondary School Principal II

**HON. MAILA TING- QUE**  
City Mayor

**WITNESSED BY:**

**AILEEN C. IBÁÑEZ**  
Assistant Principal II

**EMMA L. BALLAD, Ph.D.**  
OIC, Finance and Administrative Section

**JOVI S. DESEMRADA**  
Work Immersion Coordinator

**APPROVED BY:**

**GILBERT N. TONG, Ph.D. CEO VI, CESO V**  
Schools Division Superintendent

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_, \_\_\_\_\_ AT TUGUEGARAO  
CITY, CAGAYAN, PHILIPPINES.

Doc. No: \_\_\_\_\_  
Page No: \_\_\_\_\_  
Book No: \_\_\_\_\_  
Series of 20 \_\_\_\_\_