



BAGONG PILIPINAS

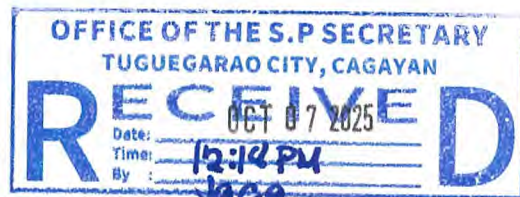
Republic of the Philippines  
Province of Cagayan  
TUGUEGARAO CITY

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OFFICE OF THE CITY MAYOR

07 October 2025

**THE HONORABLE MEMBERS**  
Sangguniang Panlungsod  
This City



**Thru: HON. ROSAURO RODRIGO G. RESUELLO**  
Vice Mayor and Presiding Officer

Dear *Honorable Members of the Sanggunian*:

Herewith is the Letter of Ms. Ophelia Eduardene M. Parallag, Supervising Administrative Officer relative to the designation of a new representative to the Human Resource Merit Promotion and Selection Board (HRMPSB), for your information and appropriate action.

Thank you!

In the name of public service,

**MAILA ROSARIO S. TING-QUE**  
City Mayor

For and by authority of the City Mayor:

**JUANITO A. CANABADO**  
City Administrator  
Officer-in-Charge

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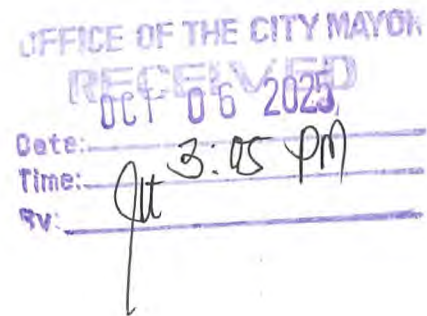
Republic of the Philippines  
Province of Cagayan  
Tuguegarao City  
**OFFICE OF THE CITY MAYOR**  
**HUMAN RESOURCE MANAGEMENT OFFICE**

2<sup>nd</sup> Floor, Tuguegarao City Hall, Enrile Boulevard, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan, 3500

October 06, 2025

**HON. MAILA ROSARIO S. TING-QUE**

City Mayor  
This City



Dear Mayor Ting-Que:

Greetings.

We respectfully inform your good office that due to the demise of **Hon. Lope Apostol, Jr.**, City Councilor, there is now a need to designate his replacement in the Human Resource Merit Promotion and Selection Board (HRMPSB).

In this regard, we are requesting your endorsement to the Sangguniang Panlungsod for the designation of a new representative to the HRMPSB in lieu of the late Hon. Apostol, Jr. This will ensure the continuous and effective functioning of the Board, particularly in the deliberation and approval of appointments and personnel actions.

We trust in your favorable consideration of this request.

Respectfully,

  
**OPHELIA EDUARDENE M. PARALLAG**  
Supervising Administrative Officer

