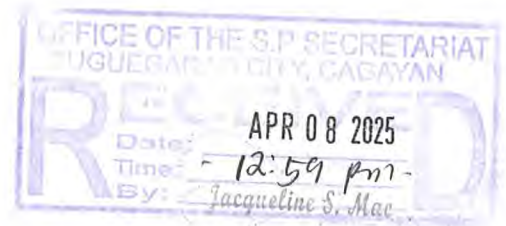




Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

Phone number : 0953-588-3721 | email address : cmotuguegaraocity@gmail.com



OFFICE OF THE CITY MAYOR

08 April 2025

THE PRESIDING OFFICER AND MEMBERS


Sangguniang Panlungsod
This City

Dear *Presiding Officer and Members of the Sanggunian*:

Herewith is the draft Memorandum of Understanding between the Tuguegarao City Government and the Cagayan State University on the implementation of extension programs of CSU-Andrews Campus, for your information and appropriation.

Thank you and regards!

In the name of public service,


MAILA ROSARIO S. TING-QUE
City Mayor

Copy furnished:

- Cagayan State University
- City Legal Office
- Mr. Gerald Valdez, Barangay Affairs Officer-Designate





CAMPUS EXTENSION OFFICE

April 4, 2025

HON. MAILA ROSARIO T. TING-QUE
City Mayor
Tuguegarao City

Dear Mayor Ting-Que,

Mabuhay!

We are writing to formally express our intent to establish a strategic partnership with the Local Government Unit of Tuguegarao City through a **Memorandum of Understanding (MOU)** aimed at fostering collaboration on extension programs of CSU Andrews.

Tuguegarao City has consistently demonstrated a strong commitment to progress, innovation, and inclusive governance. It is in this spirit that we seek to work closely with your administration in aligning our shared goals to serve the people of Tuguegarao more effectively.

We believe that formalizing this partnership through an MOU will enhance our ability to coordinate efforts, leverage resources, and create measurable impact within Tuguegarao City.

We would be honored to schedule a meeting at your convenience to discuss this proposal further.

Thank you for considering this opportunity for cooperation. We look forward to working hand-in-hand with your office to bring meaningful and lasting change to the city and its people.

Thank you and more power!

Respectfully yours,


GRETCHEN ADDUN-JALLORINA
Campus Extension Coordinator, CSU Andrews



VISION
CSU is a university with global stature in the arts, culture, agriculture and fisheries, the sciences as well as technological and professional fields.

MISSION
Cagayan State University shall produce globally competent graduates through excellent instruction, innovative and creative research, responsive public service and productive industry and community engagement.

CORE VALUES
Competence
Social Responsibility
Unifying Presence

MEMORANDUM OF UNDERSTANDING

for the implementation of
CSU-Andrews Campus Extension Programs

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Understanding executed by and between:

The CAGAYAN STATE UNIVERSITY, a public Higher Education Institution established under Presidential Decree No. 1436, s. 1978, with principal office at Caritan Sur, Tuguegarao City, Cagayan, represented herein by its OIC-University President, DR. ARTHUR G. IBANEZ, herein referred to as "CSU"

-and-

The CITY GOVERNMENT OF TUGUEGARAO, A Local Government Unit organized and established under Republic Act No. 7160 otherwise known as the "Local Government Act of 1991," with office address at the Regional Government Center, Carig Sur, Tuguegarao City, Cagayan, represented by the Local Chief Executive, HON. MAILA ROSARIO T. QUE, by virtue of a City Council Resolution No. _____, herein referred to as "LGU-TUGUEGARAO CITY" ;

WITNESSETH:

WHEREAS, the CSU is a State University with corporate personality as provided by its charter Presidential Decree No. 1436, s. 1978 having NINE (9) campuses namely CSU-Andrews; CSU-Aparri; CSU-Carig; CSU-Gonzaga; CSU-Lallo; CSU-Lasam; CSU-Piat; CSU-Solana and CSU-Sanchez Mira;

WHEREAS, the CSU in line with its vision and mission is mandated to be of *"global stature in the arts, culture, agriculture and fisheries, the sciences as well as technological and professional fields and to produce globally competent graduates through excellent instruction, innovative and creative research, responsive public service and productive industry and community engagement"* ;

WHEREAS, the CSU particularly the *CSU-Andrews Campus* has approved Extension Programs steered by the FIVE (5) Colleges as follows:

Colleges	Flagship Extension Programs	Project Components
College of Allied Health Science	PROGRAM: CARE SHELTER HEALTH AND LIVELIHOOD REHABILITATION TOWARDS ECONOMIC RECOVERY	<p>HEALTH PRO:Health Promotion Approaches to Communicable Diseases Prevention</p> <p>SUN MAP: Scaling Up Nutrition of the Malnourished and Adult Population</p> <p>CARE for HEALTH: Cardiopulmonary Awareness and Respiratory Etiquette for HEArt and Lungs Total Health</p> <p>MLSakit sa Kalusugan</p> <p>PURE Essence: Promoting the Utilization of Research and Education in Essential Oil Production</p>
College of Business Entrepreneurship and Accountancy	SIMPLENG NEGOSYO TUNGO SA MATATAG NA PAG-ASENSO (Community-Based Micro-enterprise Mentoring and Counseling Extension Program)	<p>Modernong Talaan Para sa Negosyo: Utilization of Simplified Accounting System for Microenterprise</p> <p>Piso ni Juan, Nasaan Na?:eNGAS Enhancement Program for LGUs</p> <p>Providing Every Juan and Juana Tools for Financial Freedom: A Community-Based Business and Financial Literacy</p> <p>Bringing Community Products to Life: A Community-Based Product Commercialization</p> <p>Matatag Na Negosyo: Creating and</p>

		<p>Developing Entrepreneurs and MSMEs and Social Enterprise</p> <p>Usapang Legal sa Barangay: A Comprehensive and Paralegal Extension Project</p>
College of Hospitality Management	College of Hospitality Management Skills Integration and Knowledge Advancement in Tourism (CHM SIKAT)	<p>HANEP: Helping Acceleration and Nurture Lives through Empowering People</p> <p>WERPA: Work and Employment Resolution for the People of Annafunan East</p> <p>LODI: Livelihood Opportunities for Disadvantaged Individuals</p> <p>NSTP: Nurturing Learners' Skills and Talents through Practical Means</p> <p>GREENING THE SCHOOL CANTEENS v. 02</p>
College of Teacher Education	EACH ONE, TEACH JUAN	<p>Sagip-Bata Para sa Edukalidad na Edukasyon: Reading Remediation Program</p> <p>Enhancing Numerical Literacy of Struggling and Advanced Learners</p> <p>ESKWELA MUSIKAHAN AT INDAKAN</p> <p>LANGUAGE PLUS: Enhancing Language Proficiency Of Grades 7 To 10 Learners</p> <p>Likhang Pangkabuhayan Sa Tahanan</p>
Graduate School	Professional Development Academy of the Graduate School	<p>Improving Teaching Pedagogy for Health Educators</p> <p>Refining Leadership and Management Skills of School Heads and Qualified NQESH Takers</p> <p>Enhancing Technology and</p>

		Livelihood Education (TLE) Teachers' Pedagogy in Business and Entrepreneurship Strengthening Science and Mathematics Education Enhancing Language Education for Inclusivity, Transformation, and Empowerment
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WHEREAS, LGU-TUGUEGARAO CITY as its thrust is committed to give full support to the improvement of the total well-being of all its constituents, particularly the *Depressed, Deprived and Under-privileged (DDU)* and their integration into the mainstream of society;

WHEREAS, both parties recognize the need for cooperative/collaborative endeavors fully aware of the mutual advantages and benefits that could be mustered in undertaking this joint program and partnership for the greater good of the community and the of the nation;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereto hereby agree as follows:

I. ROLES AND RESPONSIBILITIES OF THE PARTIES

1. The CSU shall:
 - 1.1. Conduct extension projects and or activities along the niche and flagship programs of the CSU-Andrews Campus and of the Colleges therein with the adopted barangay;
 - a. Livelihood training to the DDUs
 - b. Capacity building along business and enterprise development
 - c. Tutorials and literacy development
 - d. Health and Nutrition Promotions
 - 1.2. Assist prospective adopters for possible enterprise development;
 - 1.3. Perform other activities which is deemed necessary in the achievement of the purpose of this Understanding.

2. The LGU-TUGUEGARAO CITY shall:

- 2.1 Help/assist CSU in the safe and secure implementation of the extension projects and or activities subject by this Agreement;
- 2.2 Establish and build projects which is beneficial and/or incidental to the needs and operation of both parties accruing to this Agreement;
- 2.3 May finance/fund activities in consonance to the attainment of the ends of this Agreement following its own procedures on liquidation set forth b regulatory bodies;
- 2.4 Deploy necessary personnel, if needed, in line with the implementation of this Agreement.

II. FUNDING

The Parties expressly agree that funding hereto is subject to the availability of funds and other resources of the parties. The cost of the activities and the performance of parties' respective responsibilities under this Agreement shall be for the separate accounts of the parties.

III. OWNERSHIP OF INTELLECTUAL PROPERTY

CSU and LGU-TUGUEGARAO CITY acknowledge that intellectual property rights, ownership, and utilization resulting from this project shall be governed by relevant provisions of RA 10055 (the Act on Intellectual Property Generated from Government-funded Research and Development), RA 8439 (Magna Carta for Scientists, Engineers, Researchers, and other S&T Personnel in Government), and RA 8293 (Intellectual Property Code), along with their respective Implementing Rules and Regulations. Additionally, CSU's current and future policies on Intellectual Property Rights will apply prospectively, such as, but not limited to the following:

- 1. Any publication arising from the activities undertaken by virtue of and pursuant to this agreement shall clearly establish and

identify the Parties as the source of the output and grant, respectively.

2. All reports arising from activities undertaken by virtue of and pursuant to this agreement shall be made in the name of the Parties, as source of the output and grant, respectively. The names of the Program Leaders/Project Leaders shall be identified, recognized and included in the report.
3. The CSU shall have the right to freely use all data and findings by virtue of and pursuant to this Agreement for any of the purposes within its legal mandate. The LGU-TUGUEGARAO CITY, acknowledged as Program Leaders/Project Leaders identified, recognized and included in the report, shall provide the CSU written updates on the use of any of the data or information contained in the report and the purposes thereof, to ensure that funds are utilized, continuously supported, and properly documented for the widest dissemination and use by the general public.
4. The LGU-TUGUEGARAO CITY shall ensure that the project and its outcome would not violate the intellectual property rights of any third party.

IV. DISPUTE RESOLUTIONS

In the event of disputes arising from the interpretation of the provisions of this agreement, exhaustion of alternative dispute resolution shall be greatly encouraged before seeking judicial intervention.

V. CONDUCT OF SOCIAL AND EXTENSION ACTIVITIES INCLUDING RESEARCHES

Either parties may conduct social, extension and research programs, projects and activities by agreement so as to ensure cooperation and smooth implementation of the same for the betterment of the parties and of the general public.

VI. SEPARABILITY CLAUSE

In the event that one or more provisions contained herein shall be held invalid, illegal or unenforceable in any respect and for any reason, the remaining provisions shall remain valid, legal and enforceable.

VII. DOCUMENTS COMPRISING THIS AGREEMENT

All appendices hereto attached are hereby expressly made an integral part of this agreement by reference, excluding inconsistencies with any/all part, terms, and conditions contained in this Memorandum of Agreement.

VIII. VOLUNTARY COMMITMENT

This Memorandum of Understanding is an entirely voluntary commitment between the parties and will not in any way obligate or restrict the activity of any party. No party shall have any right, power, or authority to create any obligation, express or implied, on behalf of any other party.

IX. BINDING EFFECT OR LEGAL FORCE

The parties acknowledge that the Memorandum is not intended to have legal effect and does not create legal relationships, rights or obligations between the parties.

X. EFFECTIVITY OF THE AGREEMENT

This Agreement shall take effect upon the signing of representatives of both parties and witnesses. This shall be effective for a period of FIVE (5) years from date of the signing of the said Agreement, subject to subsequent renewal periods of one (1) year each time, upon the agreement of both parties as the case and needs maybe. Any change in the composition of the management of both parties during the effectivity of this Agreement shall not in any way suspend or terminate the herein provisions unless for cause and upon mutual consent in writing of all parties concerned.

IN WITNESS WHEREOF, the parties hereunto have affixed their respective signatures this ____ day of _____ 2025, at Tuguegarao City, Cagayan, Philippines.

CAGAYAN STATE UNIVERSITY

TUGUEGARAO CITY COUNCIL

(CSU)

By:

(LGU-TUGUEGARAO CITY)

By:

ARTHUR G. IBANEZ, Ph.D., ASEAN Engr.

University President-CSU

HON. MAILA ROSARIO T. QUE

Chief Executive, Tuguegarao City

Signed in the presence of:

ATTY. CARLA MARIE L. SUMIGAD, CPA

Campus Executive Officer, CSU-Andrews

HON. BIENVENIDO DE GUZMAN

Presiding Officer, City Council

ACKNOWLEDGMENT

REPULIC OF THE PHILIPPINES)
City of Tuguegarao)S. S.

BEFORE ME, a Notary Public, for and in the City of _____, this _____ day of _____, 2024, personally appeared:

Parties	ID No.	Issued on/Issued at
DR. ARTHUR G. IBANEZ, ASEAN ENGR.		
HON. MAILA ROSARIO TING-QUE		

Known to me and to me known to be the same person(s) who executed the foregoing instrument and who acknowledged to me that the same is their free and voluntary act and deed, and that of the institutions respectively represented.

The foregoing instrument refers to a Memorandum of Understanding (MOU) consisting of SEVEN (7) pages, including the page in which this Acknowledgement is written, signed by the parties, including their instrumental witnesses on each and every page thereof and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, on the date and place above written.

NOTARY PUBLIC

Doc. No. ____;
Page No. ____;
Book No. ____;