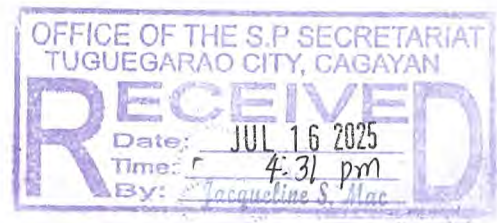




Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

Phone number: 0953-588-3721 | email address: cmotuguegaraocity@gmail.com



OFFICE OF THE CITY MAYOR

15 July 2025

THE HONORABLE MEMBERS

Sangguniang Panlungsod
This City


Thru: HON. ROSAURO RODRIGO G. RESUELLO
Vice Mayor and Presiding Officer

Dear *Honorable Members of the Sanggunian*:

Herewith is a copy of Advisory from Usec. Marlo L. Iringan, Undersecretary for Local Government, entitled: "Assistance in the Conduct of Homeowners Association (HOA) Elections, for your information and appropriate action.

Thank you!

In the name of public service,


MAILA ROSARIO S. TING-QUE
City Mayor

Copy furnished:

- *Office of the City Local Government Operations Officer*





RELEASED

JUL 15 2025

2:36 PM

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
TUGUEGARAO CITY, CAGAYAN

2nd Floor, Tuguegarao City Hall, Enrile Boulevard, Carig Sur, Tuguegarao City
dilgtugue@gmail.com

OFFICE OF THE CITY LOCAL GOVERNMENT OPERATIONS OFFICER

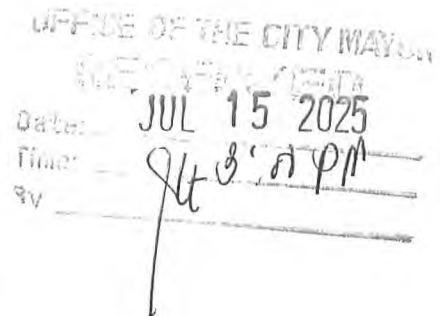
July 15, 2025

HON. MAILA ROSARIO S. TING-QUE

City Mayor

Tuguegarao City, Cagayan

THRU: **MR. JUANITO A. CALUBAQUIB**
City Administrator



Ma'am:

We are respectfully providing you a copy of Advisory from Usec. Marlo L. Iringan, Undersecretary for Local Government, entitled: **"Assistance in the Conduct of Homeowners Association (HOA) Elections"**, for your information.

Thank you and our warmest regards.

Very truly yours,

FERNANDO T. CALABAZARON III

CLGOO

DILGTUGCITY
FTCIII/kevz



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA cor. Quezon Avenue, West Triangle, Quezon City

www.dilg.gov.ph

2025-07-09-158

ADVISORY

TO : ALL CITY AND MUNICIPAL MAYORS, DILG REGIONAL DIRECTORS, AND ALL OTHER CONCERNED

SUBJECT : ASSISTANCE IN THE CONDUCT OF HOMEOWNERS ASSOCIATION (HOA) ELECTIONS

DATE : JUL 08 2025

1. Section 394 (d) (f) of Republic Act (RA) No. 7160 or the Local Government Code of 1991 provides that the Barangay Secretary shall:

"Keep an updated record of all inhabitants of the barangay containing the following items of information: name, address, place and date of birth, sex, civil status, citizenship, occupation, and such other items of information as may be prescribed by law or ordinance."

2. Section 5 of RA No. 11201 or the Department of Human Settlement and Urban Development Act provides the following:

Section 5 (I) (a) "Formulate a national housing and urban development policies, strategies and standards that are consistent with the Philippine Development Plan to promote social and economic welfare, in coordination and in consultation with national and local stakeholders, local government units (LGUs), and other government agencies."

Section 5 (III) (a) "Develop mechanisms and implement programs, in coordination with attached agencies and concerned agencies, that will initiate and promote the establishment of estate and new towns, new settlements, urban renewal programs, and prototypes of housing and urban development interventions, including the people's plan approach, while encouraging the participation therein of local government partnerships with civil society organizations, nongovernment organizations, private groups and communities."

3. RA No. 11201 also reconstituted the Human Settlements Adjudication Commission (HSAC) from the Housing and Land Use Regulatory Board (HLURB) mandated to adjudicate, among others, disputes relating to real estate development, homeowners association (HOA), and appeals from decisions of local and regional planning and zoning bodies.


"Matino, Mahusay at Maaasahan"
Trunkline No. 8876-34-54

Relative thereto, all City/Municipal Mayors and other concerned LGU functionaries are hereby highly encouraged to enact an ordinance to direct HOAs within their respective jurisdiction to:

1. Organize/maintain a functioning organization with updated list of members and duly recognized set of officers selected through a valid election pursuant to DHSUD guidelines and HSAC Resolution No. 19, Series of 2021¹ as guide in the conduct of HOA elections ordered by the HSAC; and
2. Submit the list of inhabitants to concerned barangays to include demographic information like name, address, date of birth, sex, civil status, and occupation to form part of the registry of barangay inhabitants.

All DILG Regional Directors are also directed to cause the widest dissemination of this Advisory to LGUs within their respective areas of responsibility.

For guidance and compliance.


MARLO L. IRINGAN
Undersecretary for Local Government

DMS Reference Number: OSEC-2025-03-11-020
OUSLG/MLV/BLGD/avcq

DILG REGION 02
LGCDD

RECEIVED: VAL
DATE: 07-10-25
TIME: 10:04 AM

TUGUEGARAO CITY

¹ Promulgating the HSAC Sheriff's Manual on Execution of Judgment