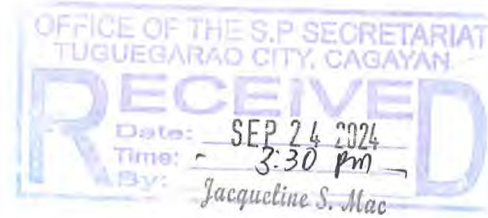




Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY



Phone number : 0953-588-3721 | email address : cmotuguegaraocity@gmail.com

OFFICE OF THE CITY MAYOR

24 September 2024

THE PRESIDING OFFICER AND MEMBERS

Sangguniang Panlungsod
This City

Dear *Presiding Officer and Members of the Sanggunian*:

Herewith is the request of Nissan Royce Motor Center Inc. for a document authorizing the Tuguegarao City Government to receive the refund of Safeguard Tax in relation to the purchase of NISSAN NP300 NAVARA 2.5 VL MT 4X4 with Conduction Sticker F4N017. Per representation, the service vehicle was delivered on August 4, 2021.

For your information and appropriate action.

Thank you!

In the name of public service,

MAILA ROSARIO S. TING-QUE
City Mayor

For and by authority of the City Mayor:

Juanito A. Calubaquib
JUANITO A. CALUBAQUIB
City Administrator *JS*

Copy furnished:

- Royce Motor Center, Inc.
- City Treasury
- City Legal Office

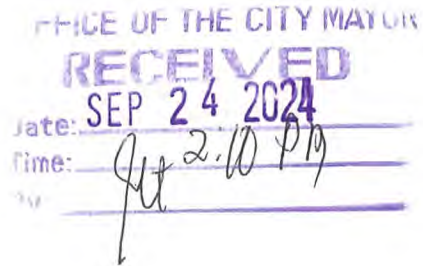




ROYCE MOTOR CENTER INC.
Pengue Ruyu Tuguegarao city, Cagayan

September 17, 2024

City Government of Tuguegarao
Carig Sur, Tuguegarao City, Cagayan



Thru:
The City Treasurer


Great Nissan Day!

May we request your good office to please provide us a copy of Secretary's Certificate to receive the refund of Safeguard Tax regarding the purchase of NISSAN NP300 NAVARA 2.5 VL MT 4X4 with Conduction Sticker F4N017 delivered dated August 04, 2021.

Attached herewith the sample copy of Secretary's Certificate for your reference.

Thank you very much and more power!

Respectfully yours,


Irinea B. Mendoza
Asst. Branch Manager