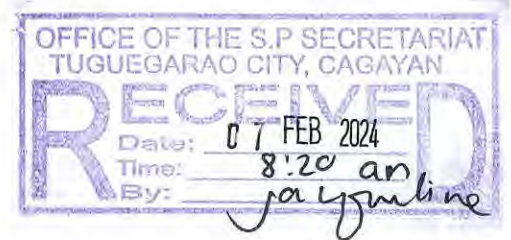


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Republic of the Philippines
Province of Cagayan
Tuguegarao City

OFFICE OF THE CITY MAYOR

February 6, 2024

THE PRESIDING OFFICER AND MEMBERS
Sangguniang Panlungsod
This City


Dear Presiding Officer and Members of the Sanggunian:

Greetings of solidarity and peace!

We are respectfully forwarding to your level the attached letter of Ms. Jane M. Manucdoc, Executive Director of Alalay sa Kaunlaran Microfinance Social Development Inc., a Civil Society Organization requesting for accreditation.

For your information and appropriate action. Thank you and best regards.

In the name of public service,



MAILA ROSARIO S. TING-QUE
City Mayor

Annex D: Letter of Application

December 14, 2023

Mayor Maila Rosario S. Ting-Que
Presiding Officer, Sangguniang Pang-Lungsod
City of Tuguegarao
Province of Cagayan

OFFICE OF THE CITY MAYOR
RECEIVED

Date: FEB 06 2024
Time: 2:25 PM
By: 

Dear Mayor Ting-Que:

In response to your Notice of Call for Accreditation, kindly be informed that **Alalay Sa Kaunlaran Microfinance Social Development Inc.**, with three (3) offices address at Caggay, Balzain and Ugac Sur, Tuguegarao City, Cagayan, would like to seek accreditation by the Sangguniang Pang-Lungod.

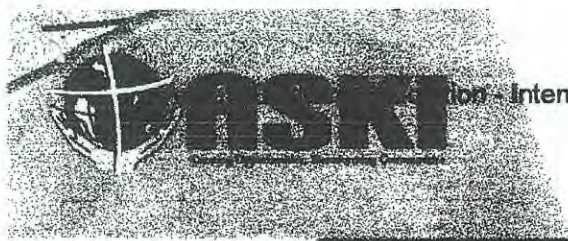
In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the SEC and existing valid Certificate of Accreditation issued by the Microfinance NGO Regulatory Council (MNRC);
4. List of Current Officers;
5. CY 2021 Minutes of the Annal Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements.

Thank you.

Sincerely,


Jane M. Manucdoc
Executive Director
Alalay Sa Kaunlaran Microfnance Social Development Inc.



Intention for Accreditation

ALALAY SA KAUNLARAN MICROFINANCE SOCIAL DEVELOPMENT, INC.

(A MEMBER OF ASKI GROUP OF COMPANIES, INC.)
105 Maharlika Highway, Cabanatuan City,
Nueva Ecija, Philippines 3100
Telephone: (+63 44) 940 2564/1798/1800 loc. 125
Website: www.aski.com.ph
Email Address: info@aski.com.ph

**Alalay Sa Kaunlaran Microfinance Social Development Inc.
#105 Maharlika Highway, Cabanatuan City 3100, Nueva Ecija**

BOARD RESOLUTION NO. 34 SERIES OF 2022

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, the Department of the Interior and Local Government issued Memorandum Circular, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Alalay sa Kaunlaran Microfinance Social Development Inc. is a civil society organization duly registered with the Securities and Exchange Commission, and existing under Philippine laws;

WHEREAS, in the Alalay sa Kaularan Microfinance Social Development Inc. Regular Board Meeting held at #105 Maharlika Highway Cabanatuan City on June 09, 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

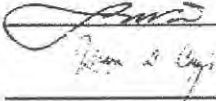
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular and to apply for membership in a local special body in the Province of Nueva Ecija;

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation;

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution:

Ms. Jane M. Manucdoc – Executive Director

ADOPTED unanimously by the Board of Trustees of the Alalay sa Kaunlaran Microfinance Social Development Inc this 18th day of August 2022 in the Province of Nueva Ecija.

Name	Position	Signature
<u>Rolando B. Victoria</u>	<u>Chairperson</u>	
<u>Maria L. Calling</u>	<u>Vice-Chairperson</u>	
<u>Atty. Jose Maria Ceasar C. San Pedro</u>	<u>Corporate Secretary</u>	

Annex F: List of Current Officers and Members

List of Current Officers
of the Alalay sa Kaunlaran Microfinance Social Development Inc.
as of June 2022, to June 2023

Name	Position
Mr. Rolando Victoria	Chairperson
Ms. Maria L. Calling	Vice Chairperson
Atty. Jose Maria Ceasar C. San Pedro	Secretary
Ms. Teodora DR. Ramos	Treasurer
Msgr. Michael Feliciano I. Veneracion	Auditor
Ms. Dina Q. Lava	Board Member
Ms. Rachel DA. Tania	Board Member

**add rows as necessary*

Annex H: Annual Accomplishment Report

Alalay sa Kaunlaran Microfinance Social Development Inc.

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
1. Business Loan	To help individual microenterprises or groups of microentrepreneurs in their business expansion, asset acquisition and/or requiring smaller additional capital	2021- Continuing		X	No. of Loans - 57,793 Amount - 1,321,223,000.00	
2. Agriculture Loan	To provide loan specifically for farmers for their agricultural production such as farming, livestock raising and others.	2021- Continuing		X	No. of Loans - 7,058 Amount - 309,797,500.00	
3. Shelter Loan	To provide loan intended for house constructions, repairs or improvement and house or lot purchase. The water connection and construction or improvement of water and toilet facilities (WASH) are also included in the program.	2021- Continuing		X	No. of Loans - 5,077 Amount - 179,255,700.00	
4. Multipurpose Loan	To offer loan program intended for various needs of the clients ranging from renewable or green energy, OFW loan, salary and gadget loan, among others.	2021- Continuing		X	No. of Loans - 2,573 Amount - 54,082,400.00	
5. Rebuilding Sari-Sari Stores Through Access to Resources and Trade Program (ReSTART)	A special loan program for microentrepreneurs, to help them recover from the effects of the COVID-19 pandemic	2020-2022		X	No. of Loans - 4,300 Amount - 43,000,000.00	



SECURITIES AND EXCHANGE COMMISSION

Secretariat Building, PICC Complex, Roxas Boulevard, Pasay City, 1307 Metro Manila Philippines

Tel: (632) 818-0921 Fax: (632) 818-5293 Email: mis@sec.gov.ph



The following document has been received:

Receiving: Francisco Raba

Receipt Date and Time: June 10, 2022 09:55:06 AM

Company Information

SEC Registration No.: 0000139277

Company Name: ALALAY SA KAUNLARAN (ASKI) INC.

Industry Classification: 74999

Company Type: Non-stock Corporation

Document Information

Document ID: OST1061020228486169

Document Type: Financial Statement

Document Code: FS

Period Covered: December 31, 2021

Submission Type: AFS with NSPO Form 1, 2, 3 and 4, 5, 6

Remarks: None



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
PICC Secretariat Bldg., PICC Complex
Pasay City, Metro Manila

TARLAC CITY EXTENSION OFFICE
Tarlac City

COMPANY REG. NO. 0000139277

**CERTIFICATE OF FILING
OF
AMENDED ARTICLES OF INCORPORATION**

KNOW ALL MEN BY THESE PRESENTS:

This is to certify that the amended articles of incorporation of the

**ALALAY SA KAUNLARAN MICROFINANCE SOCIAL
DEVELOPMENT INC.**
(Amending Article II thereof)

copy annexed, adopted on **June 12, 2019** by the majority of the **Board of Trustees** and by two-thirds vote of its members, certified to by the majority of the Board of Trustees and countersigned by the Secretary of the corporation, was approved by the Commission on this date pursuant to the provisions of Section 15 of the Revised Corporation Code of the Philippines, Republic Act No. 11232 which took effect on February 23, 2019, and copies thereof are filed with the Commission.

Unless this Corporation obtains or already has obtained the appropriate Secondary License from this Commission, this Certificate does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing company, pre-need plan issuer, general agent in pre-need plans and time shares/club shares/membership certificates issuers or selling agents thereof. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at 2F Legislative Bldg., City Hall, Tarlac City, Tarlac, Philippines, this day of 30 January Twenty Twenty.

By the Authority of the Commission:


RICHARD R. LAUS
Acting Director