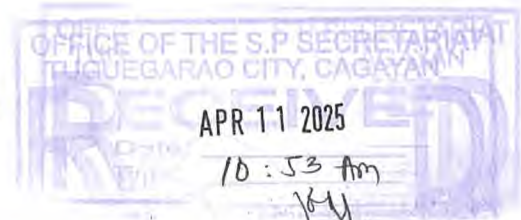




Republic of the Philippines
Province of Cagayan
TUGUEGARAO CITY

Phone number: 0953-588-3721 | email address: cmotuguegaraocity@gmail.com



OFFICE OF THE CITY MAYOR

07 April 2025

THE PRESIDING OFFICER AND MEMBERS

Sangguniang Panlungsod
This City

Dear *Presiding Officer and Members of the Sanggunian*:

Herewith is the Memorandum of Agreement between the Tuguegarao City Government and Cagayan State University relative to the latter's extension Program/Project entitled: "Capacitating A Community through Integrative Services among different Sectors, Towards Self-Reliance (CAC-TISDSR)", for your information and appropriate action.

Thank you!

In the name of public service,

MAILA ROSARIO S. TING-QUE
City Mayor

Copy furnished:

- ☐ Barangay Affairs Office
- ☐ City Legal Office
- ☐ Cagayan State University





Republic of the Philippines
CAGAYAN STATE UNIVERSITY
CARIG CAMPUS
Palm St., CSU Carig Compound, Carig Sur
Tuguegarao City, Cagayan 3500

COLLEGE OF PUBLIC ADMINISTRATION

VISION

CSU is a University with global stature in the arts, culture, agriculture and fisheries; the sciences as well as technological and professional fields.

MISSION

Cagayan State University shall produce globally competent graduates through excellent instruction, innovative and creative research, responsive public service and productive industry and community engagement.

CORE VALUES

Competence
- Critical Thinker
- Creative Problem-Solver
- Competitive Performer:
Nationally,
Regionally and
Globally.

Social Responsibility

- Sensitive to Ethical Demands
- Steward of the Environment for Future Generations
- Social Justice and Economic Equity Advocate.

Unifying Presence

- Uniting Theory and Practice
- Uniting Strata of Society
- Unifying the Nation, the ASEAN Region and the world
- Uniting the University and the community.

CPAD-25850-EC-2025-040

April 04, 2025

HON. MAILA ROSARIO S. TING-QUE

City Mayor

Tuguegarao City, Cagayan

Dear Ma'am:

Greetings!

The CSU-CPAD under the Bachelor of Science in Social Work program humbly introduce its newly approved extension Program/Project entitled **"Capacitating A Community through Integrative Services among the different Sectors, Towards Self-Reliance (CAC-TISDSR)"** in partnership between CSU-CPAD and City Government Unit of Tuguegarao. This extension program envisions to capacitate communities to be participative, empowered, and self-reliant community through the provision of varied and integrative services to the different sectors in the barangays of Buntun and Pallua Norte, Tuguegarao City, Cagayan.

Hence, recognizing the significance of setting the legal foundation of the said extension project before it can be launched formally, the undersigned project leader would like to submit a copy of the Memorandum of Understanding for review and approval.

We are committed to fulfilling the terms and conditions set forth in the MOA and look forward to working closely with your office to ensure the successful implementation of the agreed initiatives. Please let us know the next steps required to finalize the approval process.

Should you require further clarification or any additional documentation, feel free to contact me at your earliest convenience.

Thank you for your cooperation, and we look forward to a productive partnership.

Respectfully,

CORAZON A. SIBAL, DPA

Project Leader/ BSSW Program Chair

CP No. 0905-952-9841

Noted by:

DENNIS M. BACUYAG, DPA

College Dean

OFFICE OF THE CITY MAYOR

RECEIVED

Date: APR 04 2025
Time: 4:33 PM
By: [Signature]

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement by and between:

CAGAYAN STATE UNIVERSITY, a higher education institution created by virtue of presidential Decree No.1436 and operating under the laws of the Republic of the Philippines, with principal address at Andrews Campus, Caritan Sur Tuguegarao City, duly represented by its Officer-in-charge, Office of the University President, **ARTHUR G. IBAÑEZ, Ph.D., ASEAN ENGR.** herein referred to as “**CSU**”

and

CITY GOVERNMENT OF TUGUEGARAO, a local government unit under the Province of Cagayan, with office address at Tuguegarao City Hall, Brgy. Carig Sur, Tuguegarao City, Cagayan duly represented by its City Mayor, **HON. MAILA ROSARIO S. TING-QUE**, herein referred to as “**ADOPTED CITY**”.

WITNESSETH:

WHEREAS, CAGAYAN STATE UNIVERSITY, is presently embarking on an extension program/project for the different sectors identified herein; particularly the extension program, with a focus on capacitating a community through the provision of integrative services across all sectors in the barangays of Buntun and Pallua Norte, Tuguegarao City, Cagayan initially and to expand in the next 2 years.

WHEREAS, the **College of Public Administration- Bachelor of Science in Social Work** is one of the colleges/programs of Cagayan State University involved in the Extension Program/Project entitled “*Capacitating A Community through Integrative Services among the Different Sectors Towards Self-Reliance (CAC-TISDSR)*” which envisions the clients to achieve the following outcomes:

General Outcome

This extension project envisions establishing a participative, empowered, and self-reliant community through the provision of varied and integrative services to the different sectors covered in the extension program.

Specific Outcomes:

1. To produce empowered sectoral groups resilient to rise above the challenges of the time.
2. To build well-informed sectoral groups who could assert their rights and privileges;
3. To strengthen existing sectoral organizations and/or organize sectoral groups with specific needs to ensure their optimum participation in all activities and undertakings beneficial to their group;
4. To institutionalize the different sectoral organizations for them to become self-reliant and empowered sectors of the community.
5. To produce a community with productive and altruistic members ready to go extra mile for their barangay.

WHEREAS, the adopted “barangays” recognizes the initiative of CSU as a partner in undertaking the activities involved in the extension, hence, achieving the above-mentioned outcomes.

WHEREAS, this partnership shall commence on October 2024, subject to the annual renewal of the Memorandum of Understanding, and shall be terminated on March 2027, and any extension of the partnership shall be subjected to another memorandum.

NOW THEREFORE, in consideration of the above premises, and their mutual covenants hereinafter set forth, the Parties agree, as they have agreed on the following:

JOINT RESPONSIBILITIES

1. That both parties will work cooperatively to ensure appropriate, efficient communication in support to the objectives of the Agreement,
2. That both parties will regularly share information about the project's successes and barriers to success with the intent to improve programs and ensure the completion of the project,
3. That both parties will ensure the safety of students, faculty, and other participants during the performance of their duties and responsibilities.

RESPONSIBILITIES OF THE CAMPUS/ COLLEGE /PROGRAM

1. That CSU Carig creates and convenes working committees of selected employees and students of the College of Public Administration particularly the BS in Social Work program;
2. That CSU Carig extensionists have decided to undertake the activity following the schedule set by the Barangay Captain starting on March 2025;
3. That CSU-CPAD extensionists cover the different activities based on the result of the Need Assessment and the findings of the research conducted by the proponents. The following activities will be undertaken:

1. Formalizing Entry to the Community

Before embarking on the different extension activities, a Memorandum of Agreement has to be executed to formalize and legalize its community undertakings. The MOA will also establish the mutual responsibilities of each party.

2. Barangay Profiling

This project aims to document a comprehensive barangay profile. Thus, the team together with field student practitioners shall first seek permission to access data from the barangay and analyze it. Resources available in the barangay shall also be identified as essential input to developing a comprehensive and properly documented narrative barangay profile.

3. Organizing the Community

This activity endeavors to organize different sectors that would serve as the voice of the sectors they represent. They would be provided with activities that could empower them to air their sentiments and create an enabling environment to realize their aspirations.

4. Series of Values Orientation/Integration Project

This project aims to conduct a series of "Values Seminar and Training" that builds the character of true and conscientious people. The value of "*Social Responsibility*" will be emphasized.

5. Women Participation Project

The project seeks to capacitate women to involve in the activities of the barangay such as:

- 5.1 organized volunteers for disaster response and mitigation;
- 5.2 women livelihood productivity;
- 5.3 organizing or strengthen women cooperative

5.4 Awareness building on their rights and privileges

5.5 counseling services for victims and perpetrators of violence and also for their family support system.

6. Project for the Solo Parents

The project aims to build awareness and empower Solo Parents along the following:

1.1 Rights and Privileges

1.2 Livelihood Training and Assistance

1.3 Organize/Strengthen Organizations

1.4 Family Development Sessions

7. Project for Older People

This project intends to help senior people cope up with transition experiences accompanying old age such as dementia, weak emotional system, etc. This includes the conduct of the following activities:

6.1 Counseling sessions

6.2 Health and Wellness program

These activities will be in partnership with the Program of Guidance and Counseling and the College of Medicine respectively.

8. Project for the Out-of-School Youth

This project focuses on OSY who are not enrolled in ALS. The project aims to make their life productive amid poverty and other conditions that prevent them to have a productive life. This includes the following:

1.5 Skills training

1.6 Sports Activities to build camaraderie

Activities along skills' training will be coordinated with the College of Technology as well as with the TVET in Carig Campus.

9. Project for the Children

This project aims to facilitate and reinforce the services of DSWD as follows:

8.1 Capacitation of Day Care Workers

8.2 IEC on the Rights, Protection, and Privileges of Children

8.3 Outreach Activities for Children

Other activities include the conduct of seminars and "*search/competition*" that would harness their potentials and talents.

10. Program Evaluation

At the end of five (5) years, an evaluation of the program shall be conducted to look into the implementation of projects and activities cited above. Also, this is conducted to measure their effectiveness in helping out the different sectors covered in the program. The evaluation results will be used to improve the extension program.

a.

b. Periodic monitoring, evaluation and documentation to improve the activities and long-term plans of the program.

RESPONSIBILITIES OF CITY GOVERNMENT

1. Provide manpower resources to serve as resource speakers or in any official functions and fund support (as the need arises) for the successful implementation of the project;
2. Provide the needed secondary data needed to assist the concerned different sectors and the barangay as a whole in the crafting of their Sectoral and Community Development Plan respectively;
3. Ensure the support of the barangay leaders particularly in the attendance of the target beneficiaries of the different extension activities and in the provision of physical resources such as equipment and other materials needed in the successful conduct of the different extension activities;
4. Ensure barangay support in the safety and protection of the project team while in the community;
5. Provide opportunities and avenues to establish, strengthen and expand collaboration and partnerships; and
6. Provide the needed support for the sustainability of activities.

SEVERABILITY

Any part or provision of this Memorandum of Agreement that is found to be unenforceable, illegal, void or prohibited in any jurisdiction will be ineffective without invalidating the remaining provisions and parts of this Memorandum of Agreement. In such a scenario, the Parties will use reasonable efforts to employ and find an alternative way to achieve the same or substantially the same result as contemplated by such part or provision.

CONFIDENTIALITY & NON-DISCLOSURE

The parties shall not divulge any information of a confidential character, acquired by the parties in the course of or on account of this program. All information, papers, reports, and effects acquired and/or generated in the course of the program are owned by and pertain to the party who provided document and may not be released without its consent, pursuant to prevailing regulations.

OWNERSHIP OF INTELLECTUAL PROPERTY

The parties hereby agree that intellectual property rights, ownership and enjoyment thereof arising from this project shall be governed by the applicable provisions of RA 10055 (An Act Providing Framework and Support System for the Ownership, Management, Use and Commercialization of Intellectual Property Generated from Research and Development funded by Government and for other purposes), RA 8439 (An Act Providing a Magna Carta for Scientists, Engineers, Researchers and other Science and Technology Personnel in Government), and RA 8293 (An Act Prescribing the Intellectual Property Code and Establishing the Intellectual Property Office, Providing for Its Powers and Functions, and other Purposes) including their respective Implementing Rules and Regulations, as well as other existing and future policies of the government and the parties on Intellectual Property Rights.

WARRANTY OF AUTHORITY

Each person signing this agreement warrants that he or she is duly authorized to do so and bind the respective parties to the agreement.

LIABILITY CLAUSE

Each party, namely, the student/s, the FIRST PARTY and the SECOND PARTY, shall answer for losses and damage arising from any accident, act, or omission directly attributable to its fault or negligence, which may cause death or bodily injury to a person, or loss or

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
PROVINCE OF CAGAYAN
CITY OF TUGUEGARAO

BEFORE ME, a Notary Public on this _____ Tuguegarao City, personally appeared the following named persons known to me and to be known to be the same person executed the foregoing instrument and acknowledge that the same is their free act and voluntary deed.

damages to property, by or on account of the performance of the respective obligations by the parties under this agreement. Such responsibility shall continue to remain even after the termination of this agreement, if such losses and damages were incurred during the effectivity of this agreement.

AMENDMENT

The Parties acknowledge and agree that this Memorandum of Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

IN WITNESS WHEREOF, the parties have hereunder placed their signatures this _____ of _____.

ARTHUR G. IBANEZ, Ph.D, ASEAN ENGR

OIC -University President

CTC No. _____

Issued on _____

Issued at _____

HON. MAILA ROSARIO S. TING-QUE

City Mayor, Tuguegarao City

CTC No. _____

Issued on _____

Issued at _____

WITNESSES

ENGR. ROGER P. RUMPON, MSc.

Campus Executive Officer

MR. MELVIN PEREZ

City Social Welfare

PROF. DENNIS M. BACUYAG, DPA

Dean CPAD/Graduate School

ENGR. EMER T. QUEZON, Ph.D,

Campus Director for RDE